



Long Beach Public Library

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Local History and Picture Collection Policy

The Long Beach Public Library collects, organizes, and makes available materials describing the local history of Long Beach Island. To this end, print and non-print items shall be acquired on a regular basis within the constraints of space and budget. The collection will include newspaper clippings, photographs, books, magazine articles, memorabilia, recordings and other items of local historic value. Material in the Local History Collection is REFERENCE ONLY, subject to the policies and procedures of the regular reference collection. Except for the few circulating items stored with the Local History collection, these items never leave the building. They are NOT available for reference loans, even when the collection contains duplicates.

The Long Beach Photograph Collection is comprised of such photographs judged to have historic merit and/or community interest. Subject to the provisions of copyright law, these items may be scanned or photographed in the library. They do NOT leave the building. Photographs that have been digitized will be made available on a USB drive for use in the library only.

Long Beach High School Yearbooks (1925 through 2019) have been scanned and are available digitally on a USB drive at the Adult Reference Desk for use only within the library. If a patron wants to see the physical yearbooks, an appointment must be made with the Local History Librarian.

Patrons may borrow these USBs with valid identification, e.g. NY State Driver's License, Library Card etc. to view and print Local History materials.

Adopted: August 1983

Amended: May 2019

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