



**BOARD OF TRUSTEES MEETING
MINUTES FROM ONLINE MEETING APRIL 3RD, 2020**

PRESENT IN ONLINE MEETING:

Carol Arnone, President (via phone)
Sam Pinto, Vice President
Gemma Tansey, Secretary
Mary Ellen Guarini, Trustee
Barbara Mosca, Trustee

Tara Lannen-Stanton, Director
Jill Lessard, Administrative Assistant
Gene Falciano, Treasurer
Ralph Madalena, Attorney

In accordance with NYS Executive Order No. 202.1, this meeting will be conducted via conference call. It will be recorded and transcribed at a later date. The public is welcome to join the meeting:

From your computer tablet or smartphone:

<https://global.gotomeeting.com/join/532989165>

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Access Code: 532-989-165



- A. ONLINE PUBLIC SESSION 1 P.M.
- B. Call to Order by Trustee Pinto @ 1:00p.m.
- I. The Pledge of Allegiance was recited by all present.
- II. *Approval of Minutes from February 10th, 2020 (No March Meeting)*– **unanimously accepted except for Trustee Arnone, who was absent with notice at the February meeting. Motioned by Trustee Guarini and seconded by Trustee Tansey.**
- III. *Approval of Bills and Schedules 1166, 1167, 1168, 1169, 1170, and 1171* – **unanimously accepted, motioned by Trustee Guarini and seconded by Trustee Mosca.**
- IV. *Director’s Report – Updated version* – **the Director’s report was made available online for review.**
- V. *Staff Work Logs* – The Director advised the Board that Staff working from home would have to complete Remote Work Logs to document their hours
- VI. *New Business*
 - 1. *Bequest from the Estate of Hope Rachele Fischer* – **the Board voted unanimously to accept the freely given bequest, in Memoriam of Sol Listernak. Motioned by Trustee Arnone, seconded by Trustee Guarini.**
 - 2. *2019 NY State Library Report* – **the Board voted unanimously to accept. Motioned by Trustee Mosca, seconded by Trustee Tansey, and unanimously approved.**
 - 3. *Mandatory Direct Deposit Policy* – **this item was tabled.**
 - 4. *Mailing Paper Paychecks During Closure* - **the Board voted unanimously to approve. Motioned by Trustee Mosca, seconded by Trustee Guarini.**
 - 5. *FY 2019 to 2020 Budget Revisions* - **The Board voted unanimously to approve. Motioned by Trustee Tansey, seconded by Trustee Mosca.**



6. *Website Redesign Quotes* – the Board voted unanimously to select the lowest responsible bidder, Brian Pallister. Motioned by Trustee Guarini, seconded by Trustee Tansey.
 7. *Pandemic Plan, Library Closure* – the Board voted unanimously to approve the plan excepting the (2) items listed separately below. Motioned by Trustee Pinto, seconded by Trustee Guarini.
 - *Onsite work during (20) days pay rate* - was tabled. Motioned by Trustee Pinto, seconded by Trustee Arnone. The Attorney advised this topic could be discussed in Public Session.
 - *Bonus System for staff who began working from home before (20) days were up* – was tabled. Motioned by Trustee Pinto, seconded by Trustee Arnone. The Attorney advised this topic could be discussed in Public Session.
 8. *External Online Program Presenters* – was tabled. Motioned by Trustee Tansey, seconded by Trustee Arnone, unanimously approved.
 9. *FY 2020 / 2021 Budget Scenarios* – this item was not discussed.
- VII. *Miscellaneous Items* –
1. *CSEA Representative Cynthia Smalls requested that the (20) days of emergency pay as per the CBA be extended until 4/15/20* – the Board rejected this request. The Attorney advised no vote was needed.
 2. *Library Re-Opening Date* – the Board agreed that the Library should follow the lead of the LBSD as well as NYS guidelines to determine a re-opening date. The Attorney advised no vote was needed.
- VIII. *Good and Welfare* – there were no Good and Welfare Items.
- IX. *CSEA* – there were no CSEA items.
- X. *Personnel* – there were no Personnel items.
- XI. *Date and Time of Next ONLINE Meeting is Monday, April 20th 2020, at 1p.m., Public Session; will adjourn into Executive Session if needed* – Motioned by Trustee Guarini seconded by Trustee Arnonei, and unanimously approved.
- XII. *Adjournment* – was at 4:02 p.m. as motioned by Trustee Arnone, seconded by Trustee Guarini, and unanimously approved.

PLEASE NOTE: Audio of this meeting available upon request. Transcription will be made available at a later date.

MINUTES APPROVED AT 4/20/20 BOARD MEETING