



**BOARD OF TRUSTEES MEETING
MINUTES FROM ONLINE MEETING MAY 19TH, 2020**

PRESENT IN ONLINE MEETING:

Carol Arnone, President (via phone)
Sam Pinto, Vice President
Gemma Tansey, Secretary
Mary Ellen Guarini, Trustee
Barbara Mosca, Trustee

Tara Lannen-Stanton, Director
Jill Lessard, Administrative Assistant
Kim Dempsey, Payroll Clerk
Ralph Madalena, Attorney

In accordance with NYS Executive Order No. 202.1, this meeting will be conducted via conference call. It will be recorded and transcribed at a later date. The public is welcome to join the meeting:

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A. ONLINE PUBLIC SESSION 11:00 A.M.

B. Call to Order by Trustee Arnone @ 11:07a.m.

- I. *The Pledge of Allegiance was recited by all present*
- II. *Approval of *Minutes from April 20th, May 8th, 2020 – were unanimously approved. Moved by Trustee Mosca, seconded by Trustee Tansey **Trustee Guarini was not present for this vote.*
- III. *Approval of Bills and Schedules 1174, 1175, and 1176 – were unanimously approved. Motioned by Trustee Arnone, seconded by Trustee Pinto.*
- IV. *Director's Report / Action Items – were included in the packet for review.*
- V. *Staff Work Logs – a sampling was included in the packet for review.*
- VI. *Correspondence – the Thank You letter to Ken Parr for his donation was included in the packet for review*
- VII. *Old Business*
 1. *Logo Redesign Update – samples were included in the packet for review, and presented online.*
- VIII. *New Business*
 1. *FY 2020 Revised Budget (Current Fiscal Year) – was unanimously approved. Motioned by Trustee Pinto, seconded by Trustee Tansey.*



2. *Policies – the following policies were unanimously approved. Moved by Trustee Pinto, seconded by Trustee Arnone:*

- *Credit Card*
- *PPE*
- *Emergency Closing **a 72-hr time period was stipulated*
- *Library Programming Policy*

3. *Reopening Outline – was included with the packet for review. **The Board requested that a Health Monitoring clause / stipulation be added.*

IX. *Good and Welfare – there were no Good and Welfare Items*

X. *CSEA – there were no CSEA items*

XI. *Personnel (Attorney document included) – the following furloughs and layoffs were unanimously approved. Motioned by Trustee Pinto, seconded by Trustee Guarini:*

1. *Furloughs*

- *Effective 4/17/20: Christiana Baggie, P/T Circulation Clerk; Ingrid Carolina, P/T Circulation Clerk; Ronald Carroll, P/T Page; Robert Klein, P/T Page; Caroline Kreutzberg, P/T Page (Pt. Lookout); Joyce Sowinski, P/T Page.*
- *Effective 5/1/20: Quinn Kramer, P/T Page; Diane Muratore, P/T Page.*
- *Effective 5/15/20: Faye Rokach, P/T Circulation Clerk.*

2. *Layoffs*

- *Effective 4/16/20, Stephanie Fucile, F/T Payroll Clerk.*
- *Effective 5/1/20, Emilio DeFilippo, F/T Cleaner.*

XII. *Executive Session – there was no Executive Session.*

XIII. *Date and Time of Next ONLINE Meeting is Monday, June 15th, 2020, at 1p.m., Public Session; will adjourn into Executive Session if needed –Motioned by Trustee Mosca, seconded by Trustee Pinto, and unanimously approved.*

XIV. *Adjournment – was at 12:00p.m. as motioned by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved.*

PLEASE NOTE: Audio of this meeting available upon request. Transcription will be made available at a later date.