



**BOARD OF TRUSTEES MEETING
MINUTES FROM ONLINE MEETING JULY 15TH, 2020**

PRESENT IN ONLINE MEETING:

- | | |
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| Carol Arnone, President (via phone) | Tara Lannen-Stanton, Director |
| Sam Pinto, Vice President | Jill Lessard, Administrative Assistant |
| Gemma Tansey, Secretary | Kim Dempsey, Payroll Clerk |
| Mary Ellen Guarini, Trustee **logged in at 10:30 a.m. | Ralph Madalena, Attorney |
| Robin Donovan, Trustee Elect | |

In accordance with NYS Executive Order No. 202.1, this meeting will be conducted via conference call. It will be recorded and transcribed at a later date. The public is welcome to join the meeting:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/875167645>

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- A. ONLINE PUBLIC SESSION 10:00 A.M.
- B. Call to Order by Trustee Arnone @ 10:02a.m.

- I. *The Pledge of Allegiance was recited by all present*
- II. *Approval of Minutes June 9th, 2020 – were unanimously approved. Moved by Trustee Tansey, seconded by Trustee Pinto**Trustee Elect Donovan could not vote as she was not yet sworn in as the new Trustee; Trustee Guarini was not present for this vote.*
- III. *Approval of Bills and Schedules 1180, 1181, 1182, and 1183 – were unanimously approved. Motioned by Trustee Pinto, seconded by Trustee Arnone. **Trustee Elect Donovan could not vote as she was not yet sworn in as the new Trustee; Trustee Guarini was not present for this vote.*
- IV. *Reorganization*
- V. *Director’s Report / Action Items – were included in the packet.*
- VI. *Staff Reports – were included in the packet.*
- VII. *Old Business*
 - 1. *Stonybrook Social Work Intern Program – Trustee Pinto made a motion to accept the partnership with Stony Brook, subject to legal review by our Attorney. Seconded by Trustee Guarini, and unanimously approved.*
 - 2. *Compensatory Time Based on Actual Hours Worked by Staff (first 20 Days of Library closure) – was tabled.*
 - 3. *Step 3 of Reopening – was motioned for approval by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved.*
- VIII. *New Business*



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1. *Bank Transfer: CapitalOne Computer Fund to 1st Nat'l Operating (**previously approved, signature only)* – **CapitalOne did not have the proper transfer documents prepared in time for the meeting; the Administrative Asst. will work on getting them.**
 2. *Invoices for Attorney – Special Projects* – **was motioned for approval by Trustee Arnone; seconded by Trustee Pinto, and unanimously accepted.**
 3. *Self-Checkout Machines* – the purchase of (2) MeeScan systems was **moved for approval by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved.**
 4. *“Furniture Redesign” of First Floor - the Board gave their approval for the Director to proceed with getting bids for this project; no vote was necessary at this time.*
 5. *Approval to pay bills during Board Summer recess* – **was moved for approval by Trustee Pinto, seconded by Trustee Arnone, and unanimously approved.**
- IX. *Good and Welfare* – **the Board members used the opportunity to thank outgoing President Trustee Arnone for her service.**
- X. *CSEA* – **there were no CSEA items**
- XI. *Personnel* – the following Personnel items were **moved for approval by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved:**
1. *Promotion of Cleaner Don Smalls from P/T to F/T Cleaner, eff 6/26/20*
 2. *Appointment of temporary P/T Librarian Jakea Williamson, eff. 6/15/20, through at least 8/31/20*
- XII. *Date and Time of Next Meeting is Monday, September 9th at 6:30p.m., Public Session; will adjourn into Executive Session if needed; may be online if Open Meeting Law modifications are extended* –**motioned by Trustee Pinto, seconded by Trustee Pinto, and unanimously approved.**
- XIII. *Executive Session* – the Board entered Executive Session at 11:59p.m., **motioned by Trustee Arnone, seconded by Trustee Pinto, and unanimously approved.** The Board re-entered Public Session at 12:12p.m., **motioned by Trustee Tansey, seconded by Trustee Tansey, and unanimously approved.** It was stated that no votes were taken during Executive Session.
- XIV. *Adjournment* – **was at 12:12p.m. as motioned by Trustee Tansey, seconded by Trustee Pinto, and unanimously approved.**

PLEASE NOTE: Audio of this meeting available upon request. Transcription will be made available at a later date.