



**BOARD OF TRUSTEES MEETING  
MINUTES FROM FEBRUARY 10<sup>TH</sup>, 2020**

**PRESENT:**

Sam Pinto, Vice President  
Gemma Tansey, Secretary  
Mary Ellen Guarini, Trustee  
Barbara Mosca, Trustee

Tara Lannen-Stanton, Director  
Jill Lessard, Administrative Assistant  
Gene Falciano, Treasurer

**ABSENT WITH NOTICE:**

Carol Arnone, President  
Ralph Madalena, Library Attorney

A. PUBLIC SESSION 6:30 P.M.

B. Call to Order by Sam Pinto @ 6:30 p.m.

- I. The Pledge of Allegiance was recited by all present.
- II. *Approval of Minutes from January 13<sup>th</sup>, 2020* – **unanimously accepted, motioned by Trustee Guarini and seconded by Trustee Tansey.**
- III. *Approval of Bills and Schedules 1163, 1164, and 1165* – **unanimously accepted, motioned by Trustee Mosca and seconded by Trustee Guarini.**
- IV. *Library Trustees Handbook Discussion* – **was tabled until the February meeting.**
- V. *Executive Session* – **there was no Executive Session.**
- VI. *Director's Report / Action Item List* – **the Director's January report, as well as the Action Item List, were included in the packet for review.** There was some discussion with Trustee Guarini regarding materials tracking by larger subject and/or genre (p.26). Trustee Pinto inquired about the status of repair / replacement of current flood gates (p.28); some members of the public had questions as well. The Director advised that this is an ongoing project, and that she had not spoken to our insurer (Salerno) as of yet. The Director highlighted Patron Point (p.26), a new system for customer emails that is receiving positive patron feedback to date. 
- VII. *Staff Reports* – **the January Staff Reports were included in the packet for review.** Trustee Guarini commented that she was excited about Librarian Natasha Drax's request to have a table at the local Farmer's Market (p.36). In response to Trustee Mosca's inquiry as to what plans Librarian Trainee Jeannine Dillon had to improve the Library marketing (p.33), the Director advised that she, Graphic Arts Clerk Tim Dupont, and Ms. Dillon were working very closely together on marketing and promotions and were currently transitioning responsibilities for such. Both Trustee Mosca and Trustee Guarini commented on Librarian Eileen Pollis request to do a database program / presentation (p.37), and seemed to be in general agreement that our databases are an important tool that are currently underutilized. 
- VIII. *Correspondence* – **there were no Correspondence items.**
- IX. *Old Business* – **there were no Old Business items.**
- X. *New Business*
  1. *Banning of Dean Blaschuck* – the Director advised she had issued a six-month suspension (p.41) and asked for the Board's thoughts and/or feedback on such. The Board asked that the date of the suspension be changed from the date of the letter sent to Mr. Blaschuck, to the date on which he is actually made aware of the suspension. **Pending legal movement as amended, the Board voted unanimously to ban patron Dean Blaschuck. Motioned by Trustee Mosca, seconded by Trustee Guarini, and unanimously approved.**
  2. *Library Trustee Training Recap* – Trustee Guarini expressed that after attending the training, she felt



that the Library is in “very good shape and moving in the right direction” with regard to the items covered during the training; she commended the Director for keeping the Board up to date and informed.

3. *Requests to hold private events at Branches* – The Director provided some background information regarding such requests that the Library has received over the preceding months touching on costs, staffing issues, etc. She noted, that the Library is not scheduled to be open at the requested times. **The Board voted unanimously, not to allow private events to be held at the Library nor any of its branches during closed hours. Motioned by Trustee Guarini and seconded by Trustee Tansey.** 

4. *Mandatory Staff Trainings* – the Director outlined some upcoming staff training sessions.

5. *Late openings on Tuesdays in March @ 12pm* – **the Board voted unanimously to approve the late openings on 3/3, 3/10, and 3/17. Motioned by Trustee Mosca and seconded by Trustee Tansey.** 

6. *Film and Photography Policy* – the proposal would change our Film and Photography policy from an “opt in” to an “opt out” basis. **This change was unanimously approved; motioned by Trustee Pinto and seconded by Trustee Guarini.** 

7. *FY 2020 / 2021 Draft Budget* – the Director included three different budget scenarios (p.67-69). After discussion, **the Board voted as follows: Expenditures as per Scenario 1 were moved for approval by Trustee Pinto, seconded by Trustee Guarini, and unanimously approved.** The Board requested more information regarding the tax cap / tax levy before approving any Revenue scenarios; the Director agreed to provide this information at the March Board meeting. 

XI. *Miscellaneous Items* – the Director recapped the meeting that she, Trustee Pinto, and Trustee Tansey had with Senator Kaminsky and Andrew Mulvey (Gov. Cuomo’s new Nassau County Representative) regarding the upcoming NYS Executive Budget and proposed cuts to many facets of library funding. Trustee Pinto asked that the Director include this information in the Library’s public budget presentations. **\*\*NOTE, Trustee Pinto had to leave for a prior commitment at approximately 7:55 p.m.** 

XII. *Good and Welfare* – there were no Good and Welfare Items.

XIII. *CSEA* – there were no CSEA items.

XIV. *Personnel* –

1. *Nefertaria Briggs promoted to P/T Acquisitions Clerk eff. 2/7/20* – **was motioned by Trustee Mosca, seconded by Trustee Guarini, and unanimously approved.**

XV. *Date and Time of Next Meeting is Monday, March 16<sup>th</sup>, 2020, at 6:30p.m., Budget Approval. Public Session; will adjourn into Executive Session if needed* –**Motioned by Trustee Mosca, seconded by Trustee Guarini, and unanimously approved.**

XVI. *Adjournment* – **was motioned at 8:03 p.m. as motioned by Trustee Guarini, seconded by Trustee Mosca, and unanimously approved.**

**PLEASE NOTE:** The  image indicates that more information is available in the audio recording of the meeting. Please contact the Business Office at 516-432-7200 x229 for more information.

APPROVED 4/3/2020