

BOARD OF TRUSTEES MEETING
MINUTES FROM ONLINE MEETING OCTOBER 19TH, 2020

Sam Pinto, President	Tara Lannen-Stanton, Director
Gemma Tansey, Vice President	Jill Lessard, Administrative Assistant
Mary Ellen Guarini, Secretary	Ralph Madalena, Attorney
Robin Donovan, Trustee	
ABSENT WITH NOTICE:	
Carol Arnone, Trustee	

In accordance with NYS Executive Order No. 202.1, this meeting will be conducted via conference call. It will be recorded and transcribed at a later date. The public is welcome to join the meeting:

Join from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/85100366679?pwd=TFIrl1d3aHZ4WlJlQVkvOVDmOVJZFQT09> You can also dial in using your phone. (646) 558-8656 Meeting ID: 851 0036 6679
Passcode: 297808

A. ONLINE PUBLIC SESSION 6:30 P.M.

- I. *Call to Order by Trustee Pinto @ 6:32p.m.*
- II. *The Pledge of Allegiance was recited by all present*
- III. *Approval of Minutes from 9/17/20– the minutes were unanimously approved; moved by Trustee Guarini, seconded by Trustee Tansey.*
- IV. *Approval of Bills and Schedules 1190, 1191, 1192, and 1193 – were unanimously approved. Moved by Trustee Guarini, and seconded by Trustee Donovan.*
- V. *Director’s Report / Action Items – the Director’s report and related items were included in the packet for review.*
- VI. *New Business*
 1. *NLS Funding for 2021 – the Board unanimously approved the 20/21 funding. Moved by Trustee Donovan, seconded by Trustee Tansey*
 2. *Step 3 Reopening Update – was included in the packet for review and discussed.*
 3. *Virtual Services – was included in the packet for review to accompany the online presentation.*
 4. *New Mission Statement Development – after discussion, the Board requested that the process be simplified*
 5. *New Organizational Chart – was included in the packet and reviewed.*
- VII. *Good and Welfare – the Board noted that the memorial plaque dedication for Diane Parr held at the West End Branch was very nice; the Director noted that Diane’s husband Ken had extended thanks from himself and his family.*
- VIII. *Personnel – the following Personnel items were moved for approval by Trustee Tansey; seconded by Trustee Guarini, and unanimously approved:*
 1. *Provisional Promotion of Tanya Suarez Matos to Librarian III (in-house title of Assistant*

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Department Head, Youth Services), effective 9/25/20;

2. *Appointment of Jesus Torres to Weekend / Fill-in Cleaner, effective 10/10/20;*

3. *Provisional Promotion of Jakea Williamson to Library Department Manager (in-house title of Department Head, Patron Services), effective 10/30/20.*

IX. *Executive Session* – the Board **voted unanimously to enter Executive Session at 8:30 p.m. Motioned by Trustee Tansey, seconded by Trustee Donovan, and unanimously approved.** The Board **re-entered Public Session at 8:39 p.m.; motioned by Trustee Pinto, seconded by Trustee Guarini, and unanimously approved.** No votes were taken during Executive Session.

X. *Date and Time of Next Meeting is Monday, Nov 23rd at 6:30p.m., onsite at Library in YS Program room; Public Session; will adjourn into Executive Session if necessary* – **motioned for approval by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved.**

XI. *Adjournment* – **the meeting was adjourned at 8:43 p.m. Motioned by Trustee Guarini, seconded by Trustee Pinto, and unanimously approved.**

PLEASE NOTE: Audio of this meeting available upon request. Transcription will be made available at a later date.