

**BOARD OF TRUSTEES MEETING**  
**MINUTES FROM ONLINE MEETING JUNE 21<sup>ST</sup>, 2021**

Sam Pinto, President  
Gemma Tansey, Vice President  
Mary Ellen Guarini, Secretary  
Robin Donovan, Trustee  
Carol Arnone, Trustee

Tara Lannen-Stanton, Director  
Jill Lessard, Administrative Assistant  
PARTICIPATED VIA PHONE:  
Ralph Madalena, Attorney

IN-PERSON MEETING  
PUBLIC SESSION 6:30 P.M.

- I. *Call to Order by Trustee Pinto @ 6:52 p.m.*
- II. *The Pledge of Allegiance was recited by all present*
- III. *Approval of Minutes from 5/17/21 – the minutes were unanimously approved; moved by Trustee Guarini and seconded by Trustee Tansey.*
- IV. *Approval of Bills and Schedules 1216,1217, and 1218 – were unanimously approved; moved by Trustee Tansey, seconded by Trustee Guarini.*
- V. *Public Comment (limited to three minutes per person) – please refer to the meeting audio to be posted on the Library’s website for comment(s), if applicable.*
- VI. *Director’s Report / Action Items – the Director’s report and related items were included in the packet and/or presented online for review.*
- VII. *Old Business*
  1. *FY 2021 Budget Revisions – the Board voted unanimously to approve; moved by Trustee Guarini, seconded by Trustee Donovan.*
  2. *Flood barriers – the Board voted unanimously to approve Option #2, pending confirmation that Federal and/or State contract(s) are being utilized for the purchase; motioned by Trustee Pinto and seconded by Trustee Tansey.*
  3. *PPE Policy Update – the Board voted unanimously to approve; moved by Trustee Pinto and seconded by Trustee Tansey.*
- VIII. *New Business*
  1. *Approval of 2020 NYS Library Report – the Board voted unanimously to approve; moved by Trustee Pinto and seconded by Trustee Tansey.*
  2. *NLS Resource Sharing code 2022-2026 – was unanimously approved; moved by Trustee Donovan and seconded by Trustee Pinto.*
  3. *2018 Audit Report – the Board voted unanimously to approve; motioned by Trustee Donovan and seconded by Trustee Guarini.*
  4. *Cybersecurity Policy – was tabled. Moved by Trustee Donovan.*
  5. *Replace 1<sup>st</sup> floor pendant lights – were unanimously approved. Moved by Trustee Pinto, seconded by Trustee Tansey.*

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- IX. *Public Comment (limited to three minutes per person)* – please refer to the meeting audio to be posted on the Library’s website for comment(s), if applicable.
- X. *CSEA* – there were no CSEA items.
- XI. *Personnel*
1. *Patricia Matthews, part-time to full-time Library Assistant* – the Board voted unanimously to approve; moved by Trustee Pinto and seconded by Trustee Donovan.
- XII. *Date and Time of Next Meeting is Monday, July 8<sup>th</sup>, 2021 at 6:30 p.m. Public Session; will adjourn into Executive Session if necessary. Currently scheduled as an in person meeting* – **unanimously approved, moved by Trustee Pinto and seconded by Trustee Donovan.**
- XIII. *Executive Session* – there was no Executive Session.
- XIV. *Adjournment* – **the meeting was adjourned at 7:54 p.m. Motioned by Trustee Arnone, seconded by Trustee Pinto, and unanimously approved.**

**PLEASE NOTE:** Audio of this meeting will be posted to the library’s website. Transcription will be made available at a later date.