

Monday September 19, 2022, 7 PM  
BOARD OF TRUSTEES REGULAR MEETING AGENDA

Anita LaSpina, Vice President	Tara Lannen-Stanton, Director
Gemma Tansey, Secretary	Jill Brennan Lessard, Admin Asst
Robin Donovan, Trustee	
Sam Pinto, Trustee (**arrived at 7:13pm)	<b>ABSENT WITH NOTICE:</b>
	Mary Ellen Guarini, President

- I. *Call to Order by Vice President LaSpina @ 7:12 p.m.*
- II. *Roll call was taken by Vice President LaSpina.*
- III. *Approval of Minutes from 7/11/2022 Reorg and Regular Meetings - the minutes were unanimously approved. Motioned by Trustee Donovan, seconded by Trustee Tansey. \*\*Note, Trustee Pinto was not present for this vote.*
- IV. *Approval of Bills and Schedules – FY 2022 Year End, 1259-1265 – the bills and schedules were unanimously approved. Motioned by Trustee Tansey, seconded by Trustee Pinto.*
- V. *Donor Recognition – there were no Donors to recognize*
- VI. *Public Comment on Agenda Items (limited to three minutes per person) – please refer to the meeting audio to be posted on the Library’s website for Public Comment.*
- VII. *Monthly Reports – Summer 2022 – were all included in the packet for review.*
  1. *Director’s Reports*
  2. *Monthly Stats*
  3. *Updates on Current Projects*
  4. *July 2022*
    - *Patron Services Department Reports*
    - *Youth Services Department Reports*
    - *Adult Services Librarians’ Reports*
  5. *August 2022*
    - *Patron Services Department Reports*
    - *Youth Services Department Reports*
    - *Adult Services Librarians’ Reports*
- VIII. *New Business*
  1. *In Memoriam donations*
    - *Carol Arnone – the Board agreed with the Director’s recommendation to do a Sunday Concert Series in Carol’s memory, that she and the Library had already been working on, using program funds that were allocated towards said concerts. The Board and the Director agreed that a program for the concert series could be created, with Carol’s picture and something about her and her dedication to the library. The Director will provide more detailed information as it becomes available.*
    - *Mark Ritter (Leader of Great Books Club) – this item was discussed and then tabled at the request of Trustee Pinto, pending the Library’s gift / donation policy being updated. The Director is working on said policy with the Attorney.*
  2. *Update on Legal Counsel – New Firm – after extensive discussion, Trustee Donovan moved that a new*

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attorney RFP be done. There was no second for the motion. The original item to authorize was then tabled, motioned by Trustee Donovan and seconded by Trustee Pinto; the Board agreed that current counsel be retained at this time, stipulating that said counsel and a partner from his new law firm attend the October meeting to allow the Board to vet and consider said firm, after which the Board will vote whether to authorize the transfer of files / retention of the new firm, and that counsel will sign a new contract if so approved. **\*\*It was also agreed upon, that going forward the Director will ensure that all Trustees are made aware of any/all communications addressed to the Board as a whole.**

3. *Resolution on Intellectual Freedom* – the Board **voted unanimously to approve; motioned by Trustee Donovan and seconded by Trustee LaSpina.**

4. *Politician-Sponsored Programs* – was discussed as per the agenda. The Director presented the Board with an opinion from the Attorney, which the Board **agreed to review and discuss at the October meeting.** A new motion was then put forth by Trustee Tansey, and seconded by Trustee LaSpina, to ask Assy.Brown to postpone his 10/6 “Meet and Greet” until November (after the 2022 election). Trustees Tansey and LaSpina voted in favor; Trustees Pinto and Donovan voted against.

IX. *Old Business*

1. *Security cam upgrade and additional cameras* – the Board **voted to approve the bid submitted by EZ Security. Motioned by Trustee Pinto, seconded by Trustee Donovan. Trustees LaSpina, Donovan, and Pinto voted in favor; Trustee Tansey abstained.**

2. *Allocation of Bullet from Senator Kaminsky and Assemblyman Brown* – The Director’s recommendations were discussed and accepted.

X. *Public Comment* – *all other items (limited to three minutes per person)* – please refer to the meeting audio to be posted on the Library’s website for Public Comment.

XI. *CSEA* – there were no CSEA items.

XII. *Personnel* – the Board **voted unanimously to approve the listed Personnel items. Motioned by Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.**

1. *Resignation of Robert Klein, Page*

2. *Appointment of Marcus Quiroga, Page, Lorraine Cieri, Ines Robles, and Tai Scanio as Library Pages*

XIII. *Executive Session* – the Board **voted unanimously at 8:59 p.m. to enter Executive Session. Moved by Trustee Donovan, seconded by Trustee LaSpina.** The Board returned to Public Session at 9:40 p.m. No votes were taken during Executive Session.

1. *Evaluation of Library Director for FY 2022*

XIV. *Proposed Date and Time of Next Meetings* – *Monday, October 17<sup>th</sup>, 2022 at 7p.m.* – was **unanimously approved. Moved by Trustee Pinto, seconded by Trustee Tansey.**

XV. *Adjournment* – the meeting was adjourned at 9:41 p.m. **Motioned by Trustee Pinto, seconded by Trustee Donovan, and unanimously approved.**

**PLEASE NOTE:** Audio of this meeting will be posted to the Library’s website. Transcription will be made available at a later date.