

Monday October 17, 2022, 7 PM
BOARD OF TRUSTEES REGULAR MEETING AGENDA

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	
Gemma Tansey, Secretary	
Robin Donovan, Trustee	ABSENT WITH NOTICE:
Sam Pinto, Trustee	Jill Brennan Lessard, Admin Asst

- I. *Call to Order by President Guarini @ 7:00 p.m.*
- II. *Roll call was taken by President Guarini.*
- III. *The Pledge of Allegiance was led by Trustee Pinto and recited by all present.*
- IV. *Approval of Minutes from 9/19/2022 - the minutes were unanimously approved. Motioned by Trustee Pinto, seconded by Trustee Guarini.*
- V. *Approval of Bills and Schedules – 1266, 1267, 1268 – the bills and schedules were unanimously approved with the stipulation that the monthly claims audit is completed. Motioned by Trustee Pinto, seconded by Trustee Tansey.*
- VI. *Executive Session – Trustee Guarini motioned to enter Executive Session at 7:02 p.m., Trustee Donovan seconded, the motion was unanimously approved. The Board re-entered Public Session at 7:38 p.m.; no votes were taken during Executive Session.*
 1. *Retention of Counsel*
 - *Resolution to retain Counsel – The Board voted to retain counsel, and authorized the transfer of paper and electronic files from Hamburger, Maxson, Yaffee & Martingale to Quaela Chimeri PLLC effective September 1, 2022 on the same terms and conditions as the retainer letter on file. Motioned by Trustee Pinto, seconded by Trustee Guarini, unanimously approved*
 2. *Update on Assistant Director Search*
 3. *Evaluation of Library Director for FY 2022 – Trustee Pinto moved to allow the Board President to sign on behalf of the Board to modify the MOA, and to approve the Director evaluation. Seconded by Trustee Guarini, and unanimously approved.*

Personnel – the following Personnel items were unanimously approved. Motioned by Trustee Donovan and seconded by Trustee Guarini.
 4. *Internal Promotions*
 - *Tanya Suarez, Librarian iii (in-house title of Assistant Dept Head, Youth Services)*
 - *Natasha Drax, Librarian III (in-house title of Outreach Coordinator)*
 - *Mary Aileen Buss, Adult Services Librarian II*
 - *Lenora Ashford, Adult Services Librarian II*
 - *Jeannine Dillon, Librarian I (in-house title of Programming and Marketing Librarian)*
 - *Nicole Menzsalma, Youth Services Librarian I*
 5. *Retirements*
 - *Lester Kappel, Outreach Clerk (effective 9/22/2022)*
 - *Eileen Pollis, Local History Librarian (effective 10/26/22)*

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- *Joan Yonish, Outreach Librarian (effective 11/15/2022)*
- 6. *External Hires*
 - *Alize Hornblass, Librarian Trainee, Adult Services (part-time)*
- VII. *Donor Recognition* – there were no Donors to recognize
- VIII. *Public Comment on Agenda Items (limited to three minutes per person)*
- IX. *New Business*
 1. *H2M Structural Assessment Report + pictures* – H2M presented their report and answered questions / addressed comments from the Board.
 2. *Six-month ban, Danny Morris/Voorhees* – the Board voted to approve the banning, motioned by Trustee Pinto and approved by Trustees Pinto, Tansey, La Spina, and Guarini. Trustee Donovan abstained from the vote.
****NOTE, Trustee Pinto had to leave the meeting as he had a work conflict.**
- X. *Old Business*
 1. *Update Banking Info* – info regarding the proposed changes to the Library bank accounts was presented; the paperwork will be finalized at a later date.
 2. *Politician Sponsored Programs* – was discussed by Trustees Guarini, LaSpina, and Tansey (**Trustee Pinto had left due to a work conflict and Trustee Donovan had left the room to use the restroom); they asked the Director to write a policy addressing this item prior to the November 2022 meeting.
- XI. *Monthly Reports – September 2022* – were all included in the packet for review.
 1. *Director's Reports*
 2. *Monthly Stats*
 3. *Updates on Current Projects*
 4. *Patron Services Department Reports*
 5. *Youth Services Department Reports*
 6. *Adult Services Librarians' Reports*
 7. *Business Office Report*
- XII. *Added to Agenda*
 1. *Motion to terminate agreement with Mr. Harvey Weisenberg* – Trustee Guarini moved to terminate the agreement, have the Attorney legally make the termination final, and remove the permanent exhibit. Seconded by Trustee Guarini. Trustees Guarini and Tansey voted in favor; Trustees LaSpina and Donovan abstained. Trustee Pinto was not present for this vote. The motion failed. It was generally agreed that the Attorney would speak to Mr. Weisenberg one last time, and this item would be added to the November agenda for final resolution.
- XIII. *Public Comment* – all other items (limited to three minutes per person)
- XIV. *CSEA* – there were no CSEA items.
- XV. *Proposed Date and Time of Next Meetings* – Monday, November 28th, 2022 at 7p.m. – was unanimously approved. Moved by Trustee Guarini, seconded by Trustee Donovan. Trustee Pinto was not present for this vote.
- XVI. *Adjournment* – the meeting was adjourned at 9:20 p.m. Motioned by Trustee Tansey, seconded by Trustee



111 W. Park Avenue
Long Beach, NY 11561
phone: 516-432-7201
email: info@longbeachlibrary.org
www.longbeachlibrary.org

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Donovan, and unanimously approved. . Trustee Pinto was not present for this vote.