

Monday February 27th, 2023 2:00 p.m.
BOARD OF TRUSTEES REGULAR MEETING MINUTES

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst Director
Gemma Tansey, Secretary	
Sam Pinto, Trustee	ABSENT WITH NOTICE:
Robin Donovan, Trustee	Jill Brennan Lessard, Administrative Asst

- I. *Call to Order by President Guarini @ 2:02pm*
- II. *Roll call was taken by President Guarini.*
- III. *The Pledge of Allegiance was led by Trustee Pinto and recited by all present.*
- IV. *Approval of Minutes from 01/23/23 - the minutes were unanimously approved as corrected. Motioned by Trustee LaSpina and seconded by Trustee Tansey.*
- V. *Approval of Bills and Schedules – 1279, 1280, and 1281 – the bills and schedules were unanimously approved. Motioned by Trustee Pinto, seconded by Trustee LaSpina.*
- VI. *Donor Recognition – there were no donors to recognize.*
- VII. *Public comment on agenda items (limited to two minutes per person)*
- VIII. *Monthly Reports – January 2023 were included in the packet for review and discussion.*
 1. *Director’s report*
 2. *Monthly Stats*
 3. *Updates on Current Projects*
 4. *Social Media Report*
 5. *Assistant Director / Adult Services Department Report*
 6. *Patron Services Department Report*
 7. *Youth Services Department Report*
 8. *Business Office*
- IX. *Old Business*
 1. *Fund Balance Policy (Revised) – the Board voted unanimously, motioned by Trustee Pinto and seconded by Trustee Donovan, to amend the Fund Balance Policy from 4 months to 6 months as recommended by the Library Treasurer.*
- X. *New Business information on the items below was included in the packet for review and discussion.*
 1. *Improving the First Floor Lighting*
 2. *Purchasing Furniture for the First Floor*
 3. *Repurposing the Technology Center*
 4. *Musical Festivals (pre-Covid)*
 5. *FY 2024 Congressionally Directed Spending*
 6. *FY 2024 Proposed Library Budget*
- XI. *Public Comment - all other items (limited to three minutes per person)*

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- XII. CSEA – there were no CSEA items.
- XIII. *Personnel*
1. *Resignation – Jeannine Dillon, Programming & Marketing Librarian* – was moved for approval by Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.
- XIV. *Executive Session* – Trustee LaSpina moved to enter Executive Session at 3:34p.m.; seconded by Trustee Donovan, and unanimously approved. The Board voted unanimously to enter Public Session at motioned by Trustee Pinto. No votes on matters discussed were taken during Executive Session.
1. *Security*
- XV. *Date and time of next meeting Monday March 20th at 7:00 p.m.* – was unanimously approved. Moved by Trustee Donovan, seconded by Trustee Tansey. ****Trustee Pinto advised he cannot attend the 3/20/23 meeting.**
- XVI. *Adjournment* – the meeting was adjourned. **Motioned by Trustee Tansey, seconded by Trustee LaSpina and unanimously approved.**