

Monday March 20th, 2023 2:00 p.m.
BOARD OF TRUSTEES REGULAR MEETING MINUTES

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst Director
Gemma Tansey, Secretary	Jill Brennan Lessard, Administrative Asst
Robin Donovan, Trustee	ABSENT WITH NOTICE:
	Sam Pinto, Trustee

- I. *Call to Order by President Guarini @ 7:00pm*
- II. *Roll call was taken by President Guarini.*
- III. *The Pledge of Allegiance was led by Admin Asst Jill Brennan Lessard and recited by all present.*
- IV. *Approval of Minutes from 02/27/23 - the minutes were unanimously approved as corrected. Motioned by Trustee LaSpina and seconded by Trustee Tansey.*
- V. *Approval of Bills and Schedules – 1282, 1283, and 1284 – the bills and schedules were unanimously approved. Motioned by Trustee Tansey, seconded by Trustee LaSpina.*
- VI. *Donor Recognition – there were no donors to recognize.*
- VII. *Public comment on agenda items (limited to two minutes per person)*
- VIII. *Monthly Reports – January 2023 were included in the packet for review and discussion.*
 1. *Director’s report*
 2. *Monthly Stats*
 3. *Updates on Current Projects*
 4. *Social Media Report*
 5. *Assistant Director / Adult Services Department Report*
 6. *Patron Services Department Report*
 7. *Youth Services Department Report*
 8. *Business Office*
- IX. *Old Business*
 1. *Cost Savings of 2022 Retirement Incentive – the information was included in the packet for review, discussion, and votes (if applicable)*
- X. *New Business information on the items below was included in the packet for review and discussion.*
 1. *Holiday decorations*
 2. *FY 2023 Budget Options – the Board voted to accept FY 2024 “Original” Proposed Budget, motioned by Trustee Donovan and seconded by Trustee LaSpina. Trustees Guarini, LaSpina, and Donovan voted in favor, Trustee Tansey voted against.*
 - *FY 2024 “Original” Proposed Budget*
 - *FY 2024 Additional Option – 1*
 - *FY 2024 Additional Option – 2*
 - *FY 2024 Additional Option – 3*
- XI. *Public Comment - all other items (limited to three minutes per person)*

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- XII. *CSEA* – there were no CSEA items.
- XIII. *Personnel*
1. *Promotions* – the Board voted unanimously to accept the Promotions. Motioned by Trustee Tansey, seconded by Trustee Donovan.
 - *Ron Carroll, PT Librarian to FT Librarian I*
 - *Luis Rodriguez, PT Cleaner to FT Cleaner*
- XIV. *Executive Session* – Trustee Donovan moved to enter Executive Session at 8:05 p.m.; seconded by Trustee LaSpina, and unanimously approved. The Board exited Executive Session at 8:11 p.m. No votes on matters discussed were taken during Executive Session as stated by Trustee Guarini.
- XV. *Date and time of next meeting Monday April 17th at 7:00 p.m.* – was unanimously approved. Moved by Trustee LaSpina, seconded by Trustee Donovan.
- XVI. *Adjournment* – the meeting was adjourned at 8:12 p.m. Motioned by Trustee Tansey, seconded by Trustee Guarini, and unanimously approved.