

Monday May 15th, 2023 7:00 p.m.
BOARD OF TRUSTEES REGULAR MEETING MINUTES

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst Director
Gemma Tansey, Secretary	Jill Brennan Lessard, Admin Asst <i>**remotely</i>
Sam Pinto, Trustee	ABSENT WITH NOTICE:
	Robin Donovan, Trustee

- I. *Call to Order by President Guarini @ 6:58pm*
- II. *Roll call was taken by President Guarini*
- III. *The Pledge of Allegiance was recited by all present.*
- IV. *Approval of Minutes from 04/17/23 - the minutes were **unanimously approved **as corrected. Motioned by Trustee Tansey, seconded by Trustee LaSpina. **NOTE, the requested corrections were to other sections of the Board Packet, not the minutes. The corrections were made.***
- V. *Approval of Bills and Schedules – 1288, 1289, 1290– the bills and schedules were **unanimously approved. Motioned by Trustee Pinto, seconded by Trustee LaSpina.***
- VI. *Donor Recognition – there were no donors to be recognized*
- VII. *Public comment on agenda items (limited to two minutes per person)*
- VIII. *Monthly Reports – April 2023 – the reports were included in the packet for review and discussion.*
 1. *Director’s Report*
 2. *Monthly Stats*
 3. *Updates on Current Projects*
 4. *Social Media Report*
 5. *Assistant Director / Adult Services Department Report*
 6. *Patron Services Department Report*
 7. *Youth Services Department Report*
 8. *Business Office*
- IX. *Old Business*
 1. *Quote for facilities repairs – this item was tabled until it can be determined if the Library is able to “piggy-back” off an existing contract.*
- X. *New Business*
 1. *FY 2023 Professional Services Costs – information was included in the packet for review and discussion*
 2. *Health Insurance Costs – information was included in the packet for review and discussion*
 3. *****Continuation of ban of patron Butch Haber – was moved for approval by Trustee Pinto, seconded by Trustee Tansey, and unanimously approved. **NOTE, this item was discussed in Executive Session and brought forth for a vote during Public Session.***
 4. *****Employee Handbook – as amended, with the possibility of future edits that don’t require Board approval, was moved for approval by Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.***

Monday May 15th, 2023 7:00 p.m.
BOARD OF TRUSTEES REGULAR MEETING MINUTES

****NOTE, this item was discussed in Executive Session and brought forth for a vote during Public Session.**

- XI. *Public Comment - all other items (limited to three minutes per person)*
- XII. *CSEA* – the Director noted she would be meeting with the Labor Relations Specialist to finalize the CBA.
- XIII. *Personnel* – there were no Personnel items.
- XIV. *Executive Session* – Trustee Guarini moved to enter Executive Session at 7:20 p.m.; to discuss the Employee Handbook, as well as a patron banning reconsideration. Seconded by Trustee Tansey. The Board exited Executive Session at 7:28 p.m., moved by Trustee Guarini. No votes on matters discussed were taken during Executive Session.
- XV. *Date and time of next meeting Monday June 22nd at 10:00 a.m.* – was unanimously approved. Moved by Trustee LaSpina, seconded by Trustee Tansey. ****NOTE, Trustee Pinto gave notice that he wouldn't be present for this meeting.**
- XVI. *Adjournment* – the meeting was adjourned at 7:30 p.m. Motioned by Trustee Pinto, seconded by Trustee Guarini, and unanimously approved.