

Approved: 10/2021

Tutoring Policy

The Library does not provide public space for individuals to conduct private business, specifically the use of the facility to deliver paid services to clients. While paid tutoring is considered a private business, the Long Beach Public Library welcomes tutors and students, on a limited basis, as part of our mission to encourage lifelong learning.

The following policy is intended to provide balance between the use of the Library by tutors and their students and use of the Library by all other members of the community.

- The Library is not obligated to accommodate any tutor.
- Tutors are permitted to work with only one student at a time.
- The Library is not a classroom or office space, but rather a community gathering space. The exchange of money for tutoring services on Library property is strictly prohibited. Paid tutors who violate this policy could have library privileges suspended for tutoring.
- Tutors may not publish or distribute advertisements for their services on Library property identifying the Library as their place of doing business, nor may they in any way imply Library sponsorship of their activities.
- Tutors may not solicit Library patrons on Library property.
- Tutors may use the Library tables during any of our open hours on first come first serve basis and we cannot guarantee a table will be available. If all tables are taken, tutors are not to ask other patrons to leave a table for their use and such behavior could result in suspended library privileges for tutoring.
- Library Staff may ask tutors and their student to move to another area of the library if the tutoring session is disturbing other patrons.
- Library staff may ask tutoring to cease if space being used is needed for other Library purposes.
- Tutors and their students must comply with existing policies governing behavior in the Library.
- Tutors are responsible for the behavior of the students being tutored during the tutoring session.
- It is preferred that the parents remain in the Library while minor children are being tutored. The Library assumes no responsibility for children left unattended.
- Tutors working with a student at the end of the day are asked to conclude their session fifteen minutes before closing time.
- Tutors and students must bring their own supplies.
- The Library does not sponsor, recommend, or assume liability or responsibility for the work and/or activities of the tutors and students who use available Library space.
- Library staff is available to assist tutors and their students in the same manner as they assist any patron of the Library. However, Library staff must be available to all people who come into the Library for help.
- Tutors are not sponsored by the Library. All arrangements must be made between the tutor, student, and parents.