



Monday April 15th, 2024 at 7 PM
West End Branch
BOARD OF TRUSTEES
MINUTES

Anita LaSpina, President	Tara Lannen-Stanton, Director
Robin Donovan, Trustee	Jakea Williamson, Asst Director
Mary Ellen Guarini, Trustee	Jill Brennan Lessard, Business Mgr
Gemma Tansey, Secretary	ABSENT WITH NOTICE:
	Sam Pinto, Vice President

- I. *Call to Order by President LaSpina at 7:00 p.m.*
- II. *Roll Call was taken by President LaSpina.*
- III. *Pledge of Allegiance was recited by all present.*
- IV. *Approval of Minutes from 3/18/2024 - the minutes were **unanimously approved, as corrected, noting that Executive Session at the March meeting ended at 8:30 p.m. Motioned by Trustee Guarini and seconded by Trustee Tansey.***
- V. *Approval of Bills and Schedules 1324, 1325, and 1326 – the warrants were not voted upon as Trustee Donovan had questions that needed to be discussed in Executive Session. The warrants will be presented again at the May meeting.*
- VI. *Donor Recognition - There were no donors to be recognized*
- VII. *Public Comment on agenda items (limited to two minutes per person)*
- VIII. *Monthly Reports – the monthly reports were included in the packet for review and discussion.*
 1. *Director's Report*
 2. *Monthly Stats*
 3. *Updates on FY 2024 Projects*
 4. *Assistant Director/Adult Services*
 5. *Programming & Marketing*
 6. *Patron Services*
 7. *Youth Services*
 8. *Business Office*
- IX. *Old Business*
 1. *Policies*
 - *Rules of Conduct – was **unanimously approved. Motioned by Trustee Donovan, seconded by Trustee LaSpina.***
 - *Public Meeting Room Use – was **unanimously approved. Motioned by Trustee Guarini, seconded by Trustee Donovan.***
- X. *New Business*
 1. *Formal Announcement of CDS funds – information was included in the packet for review.*
 2. *NLS Collective Acquisition & Management Proposal – was **unanimously approved. Motioned by Trustee Donovan, seconded by Trustee LaSpina.***
 3. *Request for Board of Education Candidates Roundtable – The Board **voted unanimously to continue the Library's current practice of allowing only third party-sponsored candidate events, held in the Library, which are neutral and informational-only with all candidates present.***
- XI. *Public Comment – all other items (limited to three minutes per person) – there were no Public Comments.*



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- XII. CSEA – There were no CSEA items.
- XIII. Personnel – there were no Personnel items.
- XIV. *Executive Session* the Board **entered Executive Session at 7:58 p.m.; motioned by Trustee Guarini, seconded by Trustee Donovan, and unanimously approved.** The Board **re-entered Public Session at 8:45pm. No votes were taken in Executive Session.**
- XV. *Date and Time of Next Meeting, Monday, May 20th, 2024 at 7 p.m.* – was **unanimously approved. Moved by Trustee Guarini, seconded by Trustee Pinto.**
- XVI. *Adjournment at 8:47 p.m.* **Motioned Trustee Guarini, seconded by Trustee Tansey, and unanimously approved.**