LONG BEACH PUBLIC LIBRARY
111 WEST PARK AVENUE
LONG BEACH, NY 11561
PHONE: 516-432-7201
EMAIL: INFO@LONGBEACHLIBRARY.ORG
WWW.LONGBEACHLIBRARY.ORG

Monday August 19th, 2024 at 7 PM
BOARD OF TRUSTEES
MINUTES

Gemma Tansey, President	Tara Lannen-Stanton, Director
Mary Ellen Guarini, Vice President	Jakea Williamson, Asst Director
Robin Donovan, Secretary	Jill Brennan Lessard, Business Mgr
Anita LaSpina, Trustee	**ABSENT WITH NOTICE:**
Sam Pinto, Trustee	

I. Call to Order by **President Tansey at 7:00 p.m.**

II. Roll Call **was taken by President Tansey.**

III. Pledge of Allegiance **was recited by all present.**

1. Approval of Minutes from 7/15/2024 (Reorganization and Open meetings) were **moved for approval by Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.**

IV. Approval of Bills and Schedules

1. Board Warrants 1338 & 1341 were **moved for approval by Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.**
2. Payroll Warrants 1335 & 1337 were **unanimously approved. Motioned by Trustee Guarini, seconded by Trustee Pinto**. Payroll Warrants 1337, 1337SP & 1339 were **unanimously approved. Motioned by Trustee Pinto, seconded by Trustee LaSpina.**

V. Monthly Financial Report – was included in the packet for review and discussion.

VI. Donor Recognition - There were no donors to be recognized

VII. Monthly Reports – the monthly reports were included in the packet for review and discussion.

1. Director's Report
2. Monthly Stats
3. FY 2025 Projects
4. Assistant Director/Adult Services
5. Programming & Marketing
6. Patron Services
7. Youth Services
8. Business Office

VIII. Old Business

1. Policies - the below were included in the packet for review and discussion.
   - FY 2025 Policies Review Schedule
   - Trustee Handbook Library Policies Chapter
   - Update of Library Closures were **approved by the majority. Motioned by Trustee Guarini, seconded by Trustee Laspina. Trustees Guarini, LaSpina, Pinto and Tansey voted in favor; Trustee Donovan voted against.**
2. DASNY Grant Disbursement Agreement **was unanimously approved. Moved by Trustee Pinto, seconded by Trustee Guarini.**

111 WEST PARK AVENUE
LONG BEACH, NY 11561
PHONE: 516-432-7201
EMAIL: INFO@LONGBEACHLIBRARY.ORG
WWW.LONGBEACHLIBRARY.ORG

Monday August 19th, 2024 at 7 PM
BOARD OF TRUSTEES
MINUTES

IX. (Old Business continued)

4. Program Room Mural – the Board **voted unanimously to accept Mural #3 with the following stipulations; a) add a male figure, b) use pastel / muted colors, c) add a Little Free Library. Moved by Trustee Pinto, seconded by Trustee LaSpina.**

X. New Business

1. Proposal for External Auditor – the Board **voted unanimously to accept Baldessari & Coster as the Library's External Auditor. Moved by Trustee Pinto, seconded by Trustee Donovan.**
2. Programs & Materials Charges – the Board **voted unanimously to allow for said charges with a minimum of $5.00. Motioned by Trustee Pinto and seconded by Trustee Donovan.**
3. Point Lookout Staffing – Material was included in the packet for review.

XI. Public Comment – all other items (limited to three minutes per person)

XII. CSEA – Walk-on resolutions

1. The Board **unanimously resolved to accept the MOA between LBPL and CSEA concerning vacation pay at separation be approved and authorize the President to sign. A copy of which will be available via FOIL request after approval by the Board. Motioned by Trustee Pinto and seconded by Trustee Donovan.**
2. The **Board unanimously resolved that the settlement agreement between LBPL and the individual identified on confidential schedule A be approved and authorize the President to sign it. A copy of which will be available via FOIL request after approval by the Board. Motioned by Trustee LaSpina and seconded by Trustee Donovan.**

XIII. Personnel – **the Board voted unanimously to accept the resignation of Ingrid Stillwagon, Point Lookout Clerk**. **Motioned by Trustee Donovan and seconded by Trustee Pinto.**

Personnel - Walk-on resolutions

1. It was **unanimously resolved that the Library Board will give the Assistant Director a 3% salary increase based on her 11/2022 – 6/2024 evaluation retroactive to July 1, 2024. Motioned by Trustee Pinto and seconded by Trustee Donovan**.
2. It was **unanimously resolved that the Library Board will give the Payroll Clerk a 2.5% increase based on her evaluation retroactive to July 1, 2024. Motioned by Trustee Pinto and seconded by Trustee Donovan**

XIV. Executive Session

XV. Date and Time of Next Meeting – Monday September 16, 2024 at 7pm was **unanimously approved, motioned by Trustee Pinto and seconded by Trustee LaSpina.**

XVI. Adjournment at 8:34 p.m. – **Motioned Trustee Guarini, seconded by Trustee Pinto, and unanimously approved.**