LONGBEACH PUBLIC LIBRARY
111 WEST PARK AVENUE
LONG BEACH, NY 11561
PHONE: 516-432-7201
EMAIL: INFO@LONGBEACHLIBRARY.ORG
WWW.LONGBEACHLIBRARY.ORG

Monday September 19th, 2024 at 7 PM
BOARD OF TRUSTEES
MINUTES

Gemma Tansey, President	Tara Lannen-Stanton, Director
Mary Ellen Guarini, Vice President	Jakea Williamson, Asst Director
Robin Donovan, Secretary	Jill Brennan Lessard, Business Mgr
Anita LaSpina, Trustee	**ABSENT WITH NOTICE:**
Sam Pinto, Trustee	

I. Call to Order by **President Tansey at 7:00 p.m.**

II. Roll Call **was taken by President Tansey.**

III. Pledge of Allegiance **was recited by all present.**

1. Approval of Minutes from 08/19/24 were **moved for approval by Trustee Guarini, seconded by Trustee Pinto, and unanimously approved.**

IV. Approval of Bills and Schedules

1. Board Warrant 1344 was **moved for approval by Trustee Donovan, seconded by Trustee Tansey, and unanimously approved.**
2. Payroll Warrant 1342 with Treasurer Certification was **unanimously approved. Motioned by Trustee Donovan, seconded by Trustee Tansey.**

V. Monthly Financial Report – was included in the packet for review and discussion.

1. Donor Recognition – Harvey Weisenberg was recognized for his donation of $15,000 to support local history and information services.

VI. Monthly Reports – the monthly reports were included in the packet for review and discussion.

1. Director's Report
2. Monthly Stats
3. FY 2025 Projects
4. Assistant Director/Adult Services
5. Programming & Marketing
6. Patron Services
7. Youth Services
8. Business Office

VII. Old Business

1. Policies – the below were included in the packet for voting
   - Library Materials Selection – was **unanimously approved. Motioned by Trustee Pinto, seconded by Trustee LaSpina.**
   - FOIL Requests – was **unanimously approved. Motioned by Trustee Guarini, seconded by Trustee Donovan.**
   - Restricted Access – was **unanimously approved. Motioned by Trustee Guarini, seconded by Trustee Laspina.**
2. Electronic Sign at Main Library – the Business Manager is going to investigate this.
3. FY 2024 Community Project Funding – information was included in the packet for review and discussion.

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IX. New Business
1. Trustee Attendance at LILRC Annual Conference – was **stricken as Trustee Donovan withdrew her request to attend**.
2. Library Staff Marching in Community Parade – the Board requested that the Director check with the Attorney regarding some questions they had.
3. Staffing Questions – information related to the following was provided in the packet for review and discussion -
   - Attrition Rate from 2014 to 2024
   - Librarians hired in FY 2023-24
   - Number Employed in 2019 vs. 2024
4. FY 2025 Bullet Aid – information was provided in the packet for review and discussion with regard to:
   - Bullet Aid guidelines
   - Allocation of funds from Assemblyman Brown

X. Public Comment – all other items (limited to three minutes per person)

XI. CSEA – there were no CSEA items

XII. Personnel – the Board **voted unanimously to accept the following Personnel changes, moved by Trustee Pinto and seconded by Trustee Donovan:**
1. Promotion – Jake Cohen, Circulation Clerk (PT) to Librarian Trainee (PT), floating.
2. Resignation – Zachary Aborizk, Program Specialist (PT)

XIII. Executive Session – the Board **voted unanimously to enter Executive Session at 8:22 p.m., motioned by Trustee Donovan and seconded by Trustee LaSpina.** The Board **voted unanimously to re-enter Public session at 8:42 p.m., motioned by Trustee Pinto and seconded by Trustee Guarini. No votes were taken during Executive Session.**

XIV. Date and Time of Next Meeting – Monday October 21st, 2024 at 7pm – was **unanimously approved, motioned by Trustee Pinto and seconded by Trustee Guarini.**

XV. Adjournment at 8:47 p.m. – **Motioned Trustee Guarini, seconded by Trustee Pinto, and unanimously approved.**