LONGBEACH PUBLIC LIBRARY
111 WEST PARK AVENUE
LONG BEACH, NY 11561
PHONE: 516-432-7201
EMAIL: INFO@LONGBEACHLIBRARY.ORG
WWW.LONGBEACHLIBRARY.ORG

Monday January 27th at 2pm
BOARD OF TRUSTEES
MINUTES

Gemma Tansey, President	Tara Lannen-Stanton, Director
Robin Donovan, Secretary	Jakea Williamson, Asst. Director
Anita LaSpina, Trustee	**ABSENT WITH NOTICE:**
Sam Pinto, Trustee	
Mary Ellen Guarini, Vice President	

I. Call to Order by President **Tansey at 2:05 p.m.**
II. Roll Call **was taken by President Tansey. It was noted that Trustee Pinto and Trustee Guarini would be late**
III. Pledge of Allegiance **was recited by all present.**
IV. Public Comment on Agenda Items (limited to 2 minutes per person)
V. Approval of Minutes from 11/18/2024 and 11/22/2024 **moved for approval by Trustee LaSpina, seconded by Trustee Donovan, and unanimously approved.**

VI. Approval of Bills and Schedules
  1. Board Warrant
     - 1354 **unanimously approved. Moved for approval by Trustee LaSpina, seconded by Trustee Donovan.**
     - 1357 **unanimously approved. Moved for approval by Trustee Donovan, seconded by Trustee LaSpina.**
  2. Payroll Warrants w/Treasurer Certifications
     - 1351, 1351-Special, 1352 **unanimously approved. Moved for approval by Trustee LaSpina, seconded by Trustee Donovan.**
     - 1353, 1355, 1356 **unanimously approved. Moved for approval by Trustee Donovan, seconded by Trustee LaSpina.**

VII. Monthly Financial Report
  1. October through December 2024

VIII. Donor Recognition
  1. The Board thanked Harvey Weisenberg for his $1,500 donation
  2. The Board thanked Stephen Mastrorocco for his donation of custom framed photos of Long Beach

IX. Monthly Reports (November and December 2024)
  1. Director's Report
  2. Monthly Stats
  3. FY 2025 Projects
  4. Assistant Director/Adult Services
  5. Programming & Marketing
  6. Patron Services
  7. Youth Services

X. Old Business

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1. Policies
   - Updated FY 2025 schedule for review of policies
   - Collection Development Guidelines – Local & Self-Published Authors **Approved., Trustees Donovan abstained. Moved for approval by Trustee Pinto, seconded by Trustee LaSpina.**
2. Ratification-MOA for rollover of CBA through 6/30/2026 **Approved., Trustees Donovan abstained. moved for approval by Trustee Pinto, seconded by Trustee LaSpina.**
3. Main Library Renovation Update/Architect Selection **unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee Donovan .**

XI. New Business

1. Friends of the Library – Report from President
2. Holiday Library Closures
3. Flagpole
4. Increase 2025 minimum wage for Pages **unanimously approved. Moved for approval by Trustee Donovan, seconded by Trustee LaSpina .**
5. Approval ongoing payment of select bills on a biweekly basis **unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee Guarini.**
   - All payroll related items
   - Utilities
   - Rent for branches
   - In-district book delivery services
   - Security guard services
   - Newspaper delivery

XII. Public Comment (limited to 3 minutes per person)

XIII. CSEA

XIV. Personnel **unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee Donovan.**

1. Sarah Siegel, permanent appointment to Program Coordinator (in-house title: Head of Programs & Marketing)
2. Russell Stein, permanent appointment to Senior Library Clerk, Patron Services Department
3. Tom Wojciechowski, permanent appointment to Senior Library Clerk, Programs & Marketing Department
4. Sarah Nashak, resignation from provisional Librarian I (FT)
5. Jake Cohen, promotion from Librarian Trainee (PT) to Librarian Trainee (FT)

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XV. Executive Session **voted unanimously to enter Executive Session at 3:53 pm, motioned by Donovan and seconded by Pinto. Voted unanimously to exit Executive Session at 4:14 pm, motioned by Donovan and seconded by Pinto.**

XVI. Date and Time of Next Meeting **unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee LaSpina.**

1. February 24th at 2pm

XVII. Adjournment at 4:16 pm- **Motioned Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.**