



Monday June 16th at 7pm
BOARD OF TRUSTEES OPEN MEETING AGENDA

- I. Call to Order by President
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comment on Agenda Items (limited to 2 minutes per person)
- V. Approval of Minutes from 6/16/2025 (Vote Needed) **P. 2-3**
- VI. Approval of Bills and Schedules (Vote Needed) **P. 4-16**
 - 1. Board Warrants 1374 and 1377
 - 2. Payroll Warrants 1373 and 1375
- VII. Monthly Financial Report
 - 1. June, July, and August reports will be included in the September meeting packet
- VIII. Donor Recognition N/A
- IX. Monthly Reports (June 2025)
 - 1. Director's Report..... **P. 17-18**
 - 2. Monthly Stats..... **P. 19-23**
 - 3. FY 2025 Projects (Final Report)..... **P. 24-31**
 - 4. FY 2026 Projects..... **P. 32-34**
 - 5. Assistant Director/Adult Services..... **P. 35-39**
 - 6. Programming & Marketing..... **P. 40-43**
 - 7. Patron Services..... **P. 44-46**
 - 8. Youth Services **P. 47-51**
- X. Old Business
 - 1. FY 2026-FY 2030 Strategic Plan Draft (Vote Needed) **P. 52-57**
- XI. New Business
 - 1. Library Welcome Packet Draft (Informational) **P. 58-61**
 - 2. Approval of 2024 State Library Report (Vote Needed) **P. 62-108**
 - 3. Approval to pay bills until September Board Meeting (Vote Needed) **P. N/A**
- XII. Public Comment (limited to 3 minutes per person)
- XIII. CSEA
- XIV. Executive Session
- XV. Personnel (Vote Needed)
- XVI. Date and Time of Next Meeting (Vote Needed)
 - 1. Monday September 15th at 7pm
- XVII. Adjournment (Vote Needed)



Monday JUNE 16th at 7pm

MINUTES

Gemma Tansey, President	Tara Lannen-Stanton, Director
Anita LaSpina, Trustee	Jakea Williamson, Asst. Director
Mary Ellen Guarini, Vice President	
Sam Pinto, Trustee	
Robin Donovan, Secretary	

- I. Call to Order by President **Tansey at 7:00p.m.**
- II. Roll Call **was taken by President Tansey.**
- III. Pledge of Allegiance **recited by all present.**
- IV. Public Comment on Agenda Items (limited to 2 minutes per person)
- V. Approval of Minutes from 5/19/2025 **Approved. Moved for approval by Trustee Guarini, seconded by Trustee LaSpina. Abstained by Trustee Donovan.**
- VI. Approval of Bills and Schedules **Approved. Moved for approval by Trustee Guarini, seconded by Trustee Pinto. Abstained by Trustee Donovan.**
 1. Board Warrants 1369 and 1372
 2. Payroll Warrants 1367, 1368, 1370, 1371
- VII. Monthly Financial Report
- VIII. Donor Recognition
- IX. Monthly Reports (May 2025)
 1. Director's Report
 2. Monthly Stats
 3. FY 2025 Projects
 4. Assistant Director/Adult Services
 5. Programming & Marketing
 6. Patron Services
 7. Youth Services
- X. Old Business
 1. Revisions to by-laws
- XI. New Business
 1. FY 2023-FY 2025 Strategic Plan Accomplishments
 2. Amendments to NLS' Memorandum of Organization **Unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee LaSpina.**
 3. Approval to pay end of FY bills before July meeting **Unanimously approved. Moved for approval by Trustee Guarini, seconded by Trustee LaSpina.**
- XII. Public Comment (limited to 3 minutes per person)
- XIII. CSEA
- XIV. Executive Session
- XV. Personnel **Unanimously approved. Moved for approval by Trustee Pinto, seconded by Trustee Guarini.**



Monday JUNE 16th at 7pm
MINUTES

Gemma Tansey, President	Tara Lannen-Stanton, Director
Anita LaSpina, Trustee	Jakea Williamson, Asst. Director
Mary Ellen Guarini, Vice President	
Sam Pinto, Trustee	
Robin Donovan, Secretary	

1. New Hires
 - Sabrina Damus, PT Librarian Trainee, Floating
2. Promotion
 - Rafael Hernandez, PT Librarian Trainee, Technology

XVI. Date and Time of Next Meeting **Approved. Moved for approval by Trustee Guarini, seconded by Trustee Pinto.**

1. Monday July 14th at 7pm (FY 2026 reorganizational meeting with regular meeting to follow)

XVII. Adjournment **at 7:25 pm- Motioned Trustee Pinto, seconded by Trustee LaSpina, and unanimously approved.**

EOFY Board Warrant

Approved at the _____
Board of Trustees meeting.

WARRANT #1374

6/30/2025

PAGE 1 OF 2

The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
06/19/2025	29476	Advance Industrial Maintenance	Carpet cleaning of public areas on the 1st and 2nd Floor of the Main Library	\$2,421.00
06/19/2025	29477	Seaford Avenue Corp	CHECK BEING HELD UNTIL WORK IS ACTUALLY COMPLETED. Install water bottle filling station on 2nd floor of the Main Library.	\$4,960.00
06/24/2025	29478	POSTMASTER OF LONG BEACH	Permit #49, F&B 5X7 SUMMER READING POSTCARD 6/2025	\$2,349.20
06/30/2025	29479	APPLE INC.	MB79420551 - Apple Macbook Pro for Tanya	\$1,499.00
06/30/2025	29480	BAKER & TAYLOR-L2190303-Books-Unprocessed	Acct L2190303 - Unprocessed books - 06/30/25	\$25.97
06/30/2025	29481	BAKER & TAYLOR-L9274003-Books-Processed	ACCT L9274003 PROCESSED BOOK-06/30/25	\$2,288.44
06/30/2025	29482	BAKER & TAYLOR-L9319313-Books-YA	ACCT L9319313: YA BOOKS-06/30/25	\$29.77
06/30/2025	29483	BAKER & TAYLOR - 40017023	Acct 40017023 - DVD invoices 6/30/2025	\$248.67
06/30/2025	29484	BAKER & TAYLOR - 40021033 CD PROCESSED	ACCT 40021033: PROCESSED MUSIC CDS - 06/30/2025	\$60.94
06/30/2025	29485	BAKER & TAYLOR - 75005428 DVDS&CDS	ACCT#75005428 DVDs/CDs 06/30/2025	\$56.16
06/30/2025	29486	BAKER & TAYLOR - C0699143-Continuations	ACCT C0699143 GUIDES/CATALOGS/INSTRUC-06/30/25	\$55.81
06/30/2025	29487	BRADY INDUSTRIES	PO 2363 fully received - cleaning supplies - 10233076	\$985.51
06/30/2025	29488	BRODART CO	PO 2357 fully received - book repair supplies - 659002	\$33.66
06/30/2025	29489	CENGAGE LEARNING / GALE	Acct #100232734 - JUNE 2025 Invoices	\$754.99
06/30/2025	29490	INSURANCE SALERNO BROKERAGE CORP.	Library	\$60,384.67
06/30/2025	29491	Leaf Copier Lease (serviced by PMA)	Lease 8 copiers (2 months)	\$2,656.00
06/30/2025	29492	LIBRARY EAST MEADOW PUBLIC	PATRON PAID FOR LOST BOOK-31299009790156-"The Broken Girls"	\$26.00
06/30/2025	29493	LIBRARY EAST ROCKAWAY PUBLIC	Paid for lost CD - Hot Rocks -	\$19.49
06/30/2025	29494	LIBRARY HEMPSTEAD PUBLIC	PAY FOR LOST HEMPSTEAD BOOK - Elvis and Me by Priscilla Presley	\$16.95
06/30/2025	29495	MCAVOY PLUMBING	INV# 44779 - 3rd Floor Staff Bathroom sink clogged	\$295.00
06/30/2025	29496	Nassau Library System (NLS) ILS Services	PO 2367 - 48 port Meraki Switch - add additional switches for broadband	\$3,494.89
06/30/2025	29497	Nawrocki Smith (Treasurer)	Treasurer Services/Business Office Support - 5/2025	\$1,625.00
06/30/2025	29498	OPTIMUM-MAIN	TEL MAIN : #07858-996527-03-1 - 6/22-7/22/205 internet charges	\$376.87

Trustee 1, LBPL Board

Trustee 3, LBPL Board

Trustee 4, LBPL Board

Trustee 2, LBPL Board

Trustee 5, LBPL Board

EOFY Board Warrant

Approved at the _____
Board of Trustees meeting.

WARRANT #1374

6/30/2025

PAGE 2 OF 2

The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
06/30/2025	29499	PGM-A / DESANTIS, MARC	APGM:M - 1 X \$175EA "THE SCRIBBLERS:"	\$175.00
06/30/2025	29500	PGM-A / KINSLEY, RANDY	APGM:M Yoga programming May/ June 2025	\$300.00
06/30/2025	29501	PGM-A / PRINCE, BARBARA	APG:M - 3X \$75 "ZUMBA"	\$225.00
06/30/2025	29502	PGM-A / REGAN, KATHLEEN	APGM-H: 3X \$60 "YOGA FOR LIFE"	\$180.00
06/30/2025	29503	PGM-A / ROZELL, LORI	APG:H \$60 "LOW IMPACT CARDIO" HYBRID"PILATES"	\$180.00
06/30/2025	29504	PGM-A / WISEL, LISA M.	1X \$90 MEDITATION	\$90.00
06/30/2025	29505	PGM-J / A TIME FOR KIDS, INC	JPGM-M APRMAY 7x 160 "Preschool Readiness"	\$1,120.00
06/30/2025	29506	PGM-J / GOODWIN, CAROL	JPGM:M - 9x @ \$165; "BABY MUSIC WITH LOVE"	\$1,485.00
06/30/2025	29507	Staples Advantage	Office supplies	\$567.35
06/30/2025	29508	The Scene Life	2024 and 2025 subscriptions to The Scene Life (a LI poetry magazine)	\$100.00
06/30/2025	29509	ACE HARDWARE	ACCT# 29884 - Custodial Supplies	\$56.39
06/30/2025	29510	ALARM1 - PT LOOKOUT	ALARM: POINT: Fire monitoring system July-Sept 2025	\$178.08
06/30/2025	29511	PSEGLI-WE	ELEC: WE : #0131-2015-85-0 : 2025 May/June due 7/6/2025	\$53.47
06/30/2025	29512	PGM-J / A TIME FOR KIDS, INC	JPGM-M 3x \$160 "Preschool Readiness"	\$480.00
06/30/2025	29513	PGM-J / SALMAN, JOEL	JPGM:M - 4X \$110 "YOUTH CHESS CLUB"	\$440.00
06/30/2025	29514	MORRISSEY HELENA	WE: summer decorations	\$5.44
06/30/2025	29515	F&B PRINTERS	Mass mailing-Summer Reading and Fun Fair 2025 postcard	\$1,950.00
06/30/2025	29516	OVERDRIVE, INC./DIGITAL LIBRARY RESERVE	6/15/2025 Overdrive Inv #01386SA25190317	\$1,099.95
06/30/2025	29517	BAKER & TAYLOR - xF959255-LEASE PLAN	ANNUAL FEE: BOOK LEASING SERVICE 6/1/2025 to 5/31/2026	\$7,020.00
06/30/2025	29518	Springshare/PatronPoint	PatronPoint Engage email system for FY 2026	\$5,000.00
				\$105,369.67

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The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
07/14/2025	ACH-CC6/25	FNBLI Credit Card 2184	STATEMENT - 2025 June	\$2,325.58
07/14/2025	ACHAMZ 7/25	AMAZON.COM	Amazon invoices for 6/2025 and 7/2025	\$6,537.61
07/14/2025	29529	ATTORNEY-QUATELA CHIMERI PLLC	ATTY FEES - June 2025 standard library business	\$624.00
07/14/2025	29530	BRODART CO	Inv 659707 - PO 2374 fully received - book covering supplies	\$322.51
07/14/2025	29531	FUN EXPRESS (ORIENTAL TRADING)	PO 2375 fully received - grab & go craft kits for movies on the beach	\$356.70
07/14/2025	29532	INGRAM LIBRARY SERVICES	ACCT: 20W7576 (circulating materials)	\$820.13
07/14/2025	29533	KNOCKOUT PEST CONTROL EXTERMINATO	EXTERMINATOR : monthly billing (7/1/25)	\$87.50
07/14/2025	29534	LOWITT ALARMS & SECURITY SYSTEMS	Invoice for Q3 2025 security alarm/monitoring	\$200.85
07/14/2025	29535	MUSEUM-NY HISTORICAL SOCIETY	MUSEUM MEMBERSHIP-FAMILY 2025/2026	\$160.00
07/14/2025	29536	Nassau Library System (NLS) General Fund	FY 2026 databases and Member Library Support Fees	\$36,841.42
07/14/2025	29537	Nassau Library System (NLS) ILS Services	NLS ILS Services Member Library Fees July-Sept 2025	\$13,131.85
07/14/2025	29538	NEWSPAPER-RICHNER (HERALD)	HALF PAGE AD	\$429.00
07/14/2025	29539	OVERDRIVE, INC./DIGITAL LIBRARY RESERV	CD0138625208634 - NDD/NLS Central Fund invoice (shared Overdrive collection)	\$19,001.00
07/14/2025	29540	PGM-A / DURSO, STEPHANIE	APGM:H - 7X 1HR @ \$75 "YOGA FOR HEALTH AND PEACE"	\$600.00
07/14/2025	29541	PGM-A / ROZELL, LORI	APG:H \$60 "LOW IMPACT CARDIO" HYBRID"PILATES"	\$180.00
07/14/2025	29542	QUENCH USA (WATER)	INV09224447-Culligan Quench water cooler/filtration services at Main & West 7/1-9/30/2025	\$373.72
07/14/2025	29543	Staples Advantage	File boxes for audit organization - Inv 6035218785	\$138.87
07/14/2025	29544	INDUSTRIAL APPRAISAL COMPANY (IAC)	ANNUAL FEE: PROPERTY RECORD DATE 07/01/2024	\$145.00
07/14/2025	29545	Midwest Tape-Hoopla	Hoopla digital/streaming services June 2025	\$796.74
07/14/2025	29546	Nassau Library System (NLS) ILS Services	NLS - CROWN CASTLE (broadband internet primary line) 7/2025	\$364.00
07/14/2025	29547	OVERDRIVE, INC./DIGITAL LIBRARY RESERV	Digital content - 01386SA25190317, 01386CP25204732, 01386CP25206302, 01386SA25208193, 01386MA252...	\$2,013.85
07/14/2025	29548	SCC Construction Management Group	Preparation of Budget Estimate for FY 2024 CPF grant application package	\$2,800.00
07/14/2025	29549	VOID	VOID	\$0.00
07/14/2025	29550	TracSystems	Annual licenses for Pharos	\$4,794.46
				\$93,044.79

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Payroll Certification by Library Treasurer will
be inserted when available

**PAYROLL WARRANT
OPERATING EXPENSES**

	Date	Num	Name	Memo	Amount
Jun 19, 25					
	06/19/2025			Funds Transfer 061925 FED TAX	13,712.62
	06/19/2025			Funds Transfer 061925 STATE TAX	2,508.86
	06/19/2025			Funds Transfer 061925 NYC TAX	422.87
	06/19/2025			Funds Transfer 061925 PR	46,741.71
	06/19/2025			Funds Transfer 061925 3rd PARTY	247.00
	06/19/2025			Funds Transfer 061925 FEE	412.68
	06/19/2025			Funds Transfer 061925 OMNI	195.00
	06/19/2025	29453	CSEA	UNION DUES &FEES: PAYROLL 2025 06/19	951.46
	06/19/2025	29454	PREFERRED GROUP PLANS, INC/SA	EMPLOYEE CONTRIBUTIONS P/R 20250619	811.52
	06/19/2025	29455	PREFERRED GROUP PLANS, INC. FEES	MONTHLY PLAN FEE 2025 JUN	50.00
	06/19/2025	29456	NYS DEFERRED COMPENSATION 457 PLAN	ACCT# 211603 PR 20250619	292.99
	06/19/2025	29457	NYS RETIREMENT SYSTEM	MONTHLY PAYMENT 2025JUN	4,246.23
	06/19/2025	29458	NYSHIP HEALTH INSURANCE	HEALTH INS Acct #03069 2025 JULY	48,411.57
	06/19/2025	29459	AFLAC	ACCT# NER78 2025 JUN	498.52
	06/19/2025	29460	CITY OF LONG BEACH SANITATION		439.00
	06/19/2025	29461	NEWSPAPERS/NEWSDAY INC	NEWSDAY DELIVERY: 2X DAY 7X WEEK 6/25	479.84
	06/19/2025	29462	PSEGLIP	ELEC: PL : #04552011498 : 2025 JUN	74.84
	06/19/2025	29463	SECURITY USA INC	GUARDS 2WKS @ \$27.95 /HR 05/1906/01/20	2,005.41
	06/19/2025	29464	FRANK CAMPOREALE (BOOKMAN)	BOOK DROP 2025JUN	600.00
	06/19/2025	29465	RENT POINT LOOKOUT BRANCH	RENT : POINT LOOKOUT : 2025 JUL	3,707.34
	06/19/2025	29466	RENT WEST END BRANCH	RENT F/WEST END BRANCH: 2025 JUL	3,327.50
	06/19/2025	29467	BLAU ALEXANDRA	Reimburse: records for listening lounge	205.93
	06/19/2025	29468	KELLY EILEEN	Tuition ReimbursementLIS 701 Legal Issues in	1,700.00
	06/19/2025	29469	MENZZASALMA NICOLE	Tuition ReimbursementLIS 701 Legal Issues in	1,700.00
	06/19/2025	29470	MENZZASALMA NICOLE	Food for Teens' Wicked Movie Nights	58.33
	06/19/2025	29471	SUAREZMATOS TANYA	Reimburse for supplies purchased for Maker	44.56
	06/19/2025	29472	SUAREZMATOS TANYA	New light bulbs for chicks' heat lamp	11.94
	06/19/2025	29473	CSEA EMPLOYEE BENEFIT FUND (EBF)	CSEA EMP FUNDED DENTAL2025 JUL	1,296.75
	06/19/2025	29474	PSEGLIMAIN	MAIN: ELEC: CUST#00082003195 2025 MAY	4,535.90
	06/19/2025	29475	SECURITY USA INC	GUARDS 2WKS @ \$27.95 /HR 6/2 to 6/15/25	2,236.00
	06/19/2025	29476	Advance Industrial Maintenance	Carpet cleaning of public areas on the 1st anc	2,421.00
	06/19/2025	29477	Seaford Avenue Corp	Install water bottle filling station on 2nd floor	4,960.00
Jun 19, 25					<u>149,307.37</u>

Long Beach Public Library
111 W. Park Avenue
Long Beach, NY 11561

PAYROLL WARRANT
SALARY SUMMARY

PAYROLL WARRANT # 1373
DATE: 6/19/2025

	Amount
LIBRARIAN	19,252.92
PROFESSIONAL	15,346.30
PATRON SERVICES	6,139.57
CLEANER	3,198.47
PAGE	2,804.45
PER DIEM	0.00
NET PAYROLL	46,741.71
FEDERAL TAX	13,712.62
STATE TAX	2,508.86
MTA TAX	0.00
NYC TAX	422.87
ACCUDATA INVOICE	412.68
3RD PARTY PAYMENT	247.00
TOTAL CASH REQUIRED FOR THIS PAYROLL	\$64,045.74

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Payroll Certification by Library Treasurer will
be inserted when available

**PAYROLL WARRANT
 OPERATING EXPENSES**

	Date	Num	Name	Memo	Amount
Jul 3, 25					
	07/03/2025			Funds Transfer 070325 FED TAX	14,784.72
	07/03/2025			Funds Transfer 070325 STATE TAX	2,710.34
	07/03/2025			Funds Transfer 070325 NYC TAX	423.06
	07/03/2025			Funds Transfer 070325 PR	50,602.02
	07/03/2025			Funds Transfer 070325 3rd PARTY	247.00
	07/03/2025			Funds Transfer 070325 FEE	443.38
	07/03/2025			Funds Transfer 070325 OMNI	195.00
	07/03/2025	29520	CSEA	UNION DUES &FEES: PAYROLL 2025 07/03	1,018.16
	07/03/2025	29521	PREFERRED GROUP PLANS, INC/SA	EMPLOYEE CONTRIBUTIONS P/R 20250703	811.52
	07/03/2025	29522	NYS DEFERRED COMPENSATION 457 PLAN	ACCT# 211603 PR 20250703	292.99
	07/03/2025	29523	AFLAC	ACCT# NER78 2025 MAY	498.52
	07/03/2025	29524	NYSHIP HEALTH INSURANCE	HEALTH INS Acct #03069 2025 AUGUST	61,566.38
	07/03/2025	29525	Leaf Copier Lease (serviced by PMA)	LEAF LEASE : C# 1009089631001 due 7/25/20	120.00
	07/03/2025	29526	LONG BEACH PUBLIC LIBRARY Petty Cash	REPLENISH PETTY CASH 24812486	160.36
	07/03/2025	29527	OPTIMUMPOINT LOOKOUT	PL: #07858563502028: TEL+DATA 2025JUL	181.05
	07/03/2025	29528	SECURITY USA INC	GUARDS 2WKS @ \$27.95 /HR 06/1606/29/20	2,166.13
					<u>136,220.63</u>
Jul 3, 25					

PAYROLL WARRANT
SALARY SUMMARY

PAYROLL WARRANT # 1375
DATE: 7/3/2025

	Amount
LIBRARIAN	19,429.02
PROFESSIONAL	17,925.16
PATRON SERVICES	6,785.01
CLEANER	3,354.75
PAGE	3,050.67
PER DIEM	57.41
NET PAYROLL	50,602.02
FEDERAL TAX	14,784.72
STATE TAX	2,710.34
MTA TAX	0.00
NYC TAX	423.06
ACCUDATA INVOICE	443.38
3RD PARTY PAYMENT	247.00
TOTAL CASH REQUIRED FOR THIS PAYROLL	\$69,210.52

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FY 2025 Director's Report – June 2025

Tara Lannen-Stanton, Library Director

General Updates

- 6/16 Board Meeting follow-ups
 - How much did the Library spend on Kanopy?
 - In FY 2025, the Library spent \$4,500 on digital content credits for Kanopy.
 - Related spending: the Library spent \$6,380.38 on digital content for Hoopla.
- Jakea, PMD staff, and I got an in-depth look at the PatronPoint Engage module including automatic integration of events into eNewsletters from Springshare. We also spoke to Princeton Public Library about how the automatic integration of events into eNewsletters was working for them. We were all convinced that it would take our communication with patrons up several levels and free up significant staff time so we're moving forward. By implementing Engage, we will also be able to cancel our LibraryAware subscription.
- Kim, Jakea, and I worked very hard to close the FY 2025 "books" on June 30th. As did Jenn, Russell, and Ron in Patron Services on purchasing and receiving. I think all of the improvements and procedural changes we've made really made a difference this year because even though it was a lot of work, it felt easier.
- Items the Library Treasurer worked on
 - Financial report
 - Payroll verifications
 - Assistance with Business Manager duties
- Items the Library Attorney worked on
 - General
 - By-laws review
 - Final amount spent on for FY 2025 is \$17,639
 - \$12,075 (general)
 - \$5,564 (special/non-retainer projects)

Compliments and Staff Recognition

- A patron told Youth Services staff that "every time I call the children's room for help, I am always so pleasantly surprised how kind, patient and helpful you all are. I know I have spoken to you in the past and you are always willing to go above and beyond to assist us."
- Patrons continued to compliment West End staff on how open and spacious the Branch looks with the new display stands.
- A patron said how amazing Natasha's book club at Bright Eye is. She said she was never much of a reader but was enticed into going by a friend and now she's hooked.
- A patron stopped by to return a seedling pot from the seedling giveaway. She said how much it made her day to get a seedling and be able to grow nasturtiums in her garden.

Meetings and Trainings

- Internal meetings
 - All Staff
 - Assistant Director
 - Department rotation meetings
 - Programs & Marketing
 - Social media
 - Patron Services
- External meetings/events
 - NLS MLD meeting
 - HUD CPF award grant review
- Trainings/Professional Development
 - HVAC Building Maintenance System training from CIS for our units
 - Additional training from First National Bank Long Island on upcoming merger and new online banking and check deposit systems.

Director's Report – June-2025

Tara Lannen-Stanton, Library Director

FY 2025 Stats

In-Library Usage

Month	Main	Point	West	Total
July-2024	11,722	447	311	12,480
August-2024	11,803	495	318	12,616
September-2024	10,977	272	310	11,559
October-2024	11,799	236	337	12,372
November-2024	10,570	292	304	11,166
December-2024	8,606	240	335	9,181
January-2025	10,940	215	325	11,480
February-2025	10,478	249	318	11,045
March-2025	12,067	209	370	12,646
April-2025	11,237	195	319	11,751
May-2025	11,100	366	309	11,775
June-2025	10,448	318	283	11,049
TOTAL	131,747	3,534	3,839	139,120

Circulation – Physical Items

Month	Main	Point	West	Total
July-2024	12,290	455	203	12,948
August-2024	12,374	513	245	13,132
September-2024	10,835	357	179	11,371
October-2024	11,254	281	166	11,701
November-2024	10,311	290	157	10,758
December-2024	9,233	268	147	9,648
January-2025	10,196	236	154	10,586
February-2025	9,302	310	103	9,715
March-2025	10,461	307	133	10,901
April-2025	9,364	316	116	9,796
May-2025	9,788	363	157	10,308
June-2025	10,108	387	163	10,658
TOTAL	125,516	4,083	1,923	131,522

June 2025- Programs Summary

	MAIN-ADULT TOTALS	MAIN-YS TOTALS	MAIN-GEN INT TOTALS	ONLINE TOTALS	POINT LOOKOUT TOTALS	WEST END TOTALS	OFF SITE TOTALS	GRAND TOTAL
Total # of Programs	163	63	2	7	2	13	4	256
Attendance total	1,779	1,650	14	31	19	154	76	3,725
Attendance (In-Person_Adults)	1,547	535	8	0	13	148	76	2,329
Attendance (In-Person_Seniors)	73	0	0	0	0	0	0	73
Attendance (In-Person_Kids)	1	993	5	0	6	3	0	1,008
Attendance (In-Person_Teens)	13	21	1	0	0	3	0	38
Attendance (In-Person_Parents)	0	101	0	0	0	0	0	101
Attendance (Zoom_Kids)	0	0	0	0	0	0	0	0
Attendance (Zoom_Teens)	0	0	0	0	0	0	0	0
Attendance (Zoom_Adults)	128	0	0	16	0	0	0	144
Attendance (Zoom_Seniors)	17	0	0	15	0	0	0	32
Attendance (Zoom_Parents)	0	0	0	0	0	0	0	0

June 2025- Top Programs

Main- Adult		Attendance
Jenny Feygin's Student Piano Recital	Meeting Room Reservation	143
Program Type: Music & Entertainment		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Eastline Theatre Production: Emma	Partnership Program	82
Program Type: Lifelong Learning		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Style Elements with Chris Banks	Partnership Program	71
Program Type: Lifelong Learning		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Main- YS		Attendance
Club Bebe	Staff-Led Program	83
Program Type: Other		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Kids & Teens Color & Chill- Summer Reading Kickoff	Staff-Led Program	62
Program Type: Summer Reading		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Rise and Shine!	Staff-Led Program	52
Program Type: Storytime		
Cost for External Presenter:	ROI/CPA	\$0.00
Fun For All!		Attendance
FUN FOR ALL! Beach Blanket Bingo	Staff-Led Program	7
Program Type: Games, Summer Reading		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Retro Gamers Club	Staff-Led Program	7
Program Type: Games		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Point		Attendance
Point Lookout Baby Sign Language		13
Program Type: Lifelong Learning		
Cost for External Presenter: \$150	ROI/CPA	\$11.54
West		Attendance
West End Neighbors Civic Association	Meeting Room Reservation	32
Program Type: Other		
Cost for External Presenter: \$0	ROI/CPA	\$0.00

Monthly Summary Adult Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2024	198	<u>2,044</u>	1,680	38	90	29	207
August-2024	179	<u>1,947</u>	1,737	18	38	58	96
September-2024	188	<u>3,341</u>	2,845	87	123	155	131
October-2024	202	<u>2,251</u>	1,983	63	171	32	2
November-2024	201	<u>1,951</u>	1,752	10	121	49	19
December-2024	165	<u>1,568</u>	1,453	14	61	23	17
January-2025	185	<u>2,064</u>	1,818	52	114	57	23
February-2025	183	<u>1,990</u>	1,740	64	121	39	26
March-2025	201	<u>2,280</u>	1,996	62	144	55	23
April-2025	191	<u>2,733</u>	2,539	16	122	37	19
May-2025	179	<u>2,264</u>	2,045	31	130	34	24
June-2025	186	<u>2,037</u>	1,779	6	145	31	76
TOTAL	2,258	26,470	23,367	461	1,380	599	663

Monthly Summary Kid Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2024	56	<u>1,282</u>	1,224	35	23	0	0
August-2024	54	<u>1,371</u>	1,359	2	10	0	0
September-2024	56	<u>1,556</u>	1,521	25	10	0	0
October-2024	68	<u>1,608</u>	1,568	25	15	0	0
November-2024	69	<u>1,628</u>	1,576	29	23	0	0
December-2024	67	<u>1,680</u>	1,666	14	0	0	0
January-2025	60	<u>1,614</u>	1,595	9	10	0	0
February-2025	67	<u>1,886</u>	1,876	10	0	0	0
March-2025	74	<u>2,126</u>	2,064	30	32	0	0
April-2025	64	<u>1,862</u>	1,756	106	0	0	0
May-2025	66	<u>2,044</u>	2,030	14	0	0	0
June-2025	59	<u>1,638</u>	1,625	13	0	0	0
TOTAL	760	20,295	19,860	312	123	0	0

Monthly Summary Teen Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2024	13	<u>105</u>	105	0	0	0	0
August-2024	7	<u>36</u>	36	0	0	0	0
September-2024	8	<u>49</u>	49	0	0	0	0
October-2024	9	<u>36</u>	36	0	0	0	0
November-2024	7	<u>46</u>	46	0	0	0	0
December-2024	3	<u>21</u>	21	0	0	0	0
January-2025	5	<u>35</u>	35	0	0	0	0
February-2025	5	<u>36</u>	36	0	0	0	0
March-2025	7	<u>32</u>	32	0	0	0	0
April-2025	8	<u>43</u>	43	0	0	0	0
May-2025	5	<u>33</u>	27	0	0	6	0
June-2025	6	<u>30</u>	25	0	5	0	0
TOTAL	83	502	491	0	5	6	0

Monthly Summary Fun For All! Programs (in-person)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2024	7	<u>96</u>	96	0	0		0
August-2024	6	<u>3,567</u>	17	0	0		3,550
September-2024	4	<u>164</u>	160	0	0		4
October-2024	5	<u>126</u>	123	0	3		0
November-2024	4	<u>66</u>	66	0	0		0
December-2024	10	<u>248</u>	73	23	152		0
January-2025	2	<u>5</u>	5	0	0		0
February-2025	5	<u>399</u>	397	0	2		0
March-2025	5	<u>258</u>	258	0	0		0
April-2025	4	<u>64</u>	60	0	4		0
May-2025	4	<u>238</u>	238	0	0		0
June-2025	3	<u>18</u>	14	0	4		0
TOTAL	59	5,249	1,507	23	165	0	3,554

Individual Study Room

Months	Reservations	Attendance Total
July-2024	60	86
August-2024	58	73
September-2024	56	77
October-2024	64	99
November-2024	62	86
December-2024	64	91
January-2025	64	96
February-2025	61	75
March-2025	60	82
April-2025	53	74
May-2025	52	79
June-2025	68	107
TOTAL	722	1,025

Vinyl Listening Lounge *

Reservations	Attendance Total	VINYL Circulation
39	56	195
44	55	150
28	36	54
50	65	197
61	86	158
34	48	79
51	69	236
50	60	131
60	84	122
60	85	242
32	40	73
8	10	107
517	694	1,744

* Opened Oct 6, 2023

Online Resources

Nassau Digital Doorway (eBooks and eAudiobooks-NDD/Libby/Overdrive)

	June-2025	FY 2024 Cumulative	Change from last FY
ebooks	4,845	56,406	0%
eAudiobooks	2,868	32,951	15%
Total	7,713	89,357	5%

Usage of Online Entertainment Services[2]

June-2025	FY 2024 Cumulative
1,400	19,802

Learning Resources and Research Database Use[3]

	June-2025	FY 2024 Cumulative
Sessions/Checkouts	91	2,989

YouTube

	June-2025	Cumulative Total[4]
Number of views	1,245	12,500
Number of videos uploaded	0	383

- [2] Online entertainment services include Kanopy, Hoopla, Overdrive providing movies, TV shows, eMagazines, eBooks, and eAudiobooks (it was not possible to do a usage breakdown by type)
- [3] Learning and resource databases include Learning Express, Consumer Reports, EBSCO databases, and Gale databases.
- [4] Total number of videos available to view that month
- [5] YouTube, stopped adding New Content from Aug 2024- Mar 2025

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

Description of Project	Date Started	Initiated/ Requested by	Funding Source	Notes and updates	Status
New pictures of exteriors	5/2025	Board of Trustees	Operating funds	6/2025— https://longbeachlibrary.org/location-hours/ 5/2025— Weather and scheduling depending, the New Programs & Marketing Specialist will take pictures of the exterior at all 3 locations the week of 5/16. Graphic Designer will update Locations & Hours webpage with new photos.	Completed
Carpet cleaning at Main Library and branches	5/2025	Director	Operating funds	7/2025—completed on 6/19 6/2025— Vendor chosen based on pricing and availability. The branches will get their carpets cleaned over the summer on a regular closure day 5/2025— Head of Maintenance solicited quotes from 5 companies for carpet cleaning services at Main Library on 6/19 when the Library is closed for Juneteenth. This will not interfere with the water bottle filler installation	Completed
Installing a water bottle filler	3/2025	President Tansey	Operating funds	7/2025 – contractor ran into issue on 6/19 and the installation couldn't be completed. We rescheduled for 7/8 but a new part hadn't come in so the contractor had to cancel. They will reach out once they have the new part to schedule. 6/2025 - installation is confirmed for 6/19 5/2025 – installation scheduled for 6/19 when the Library is closed for Juneteenth 4/2025- Contacted and met with Seaford Avenue Corp.- Plumbing services. They advised that due to the nature of the project, the building water supply would have to be turned off for up to a day which means we would need to close. They are preparing two quotes, one to do during regular business hours and one to do it on a weekend	MOVING TO FY 2026
Website updates	3/2025	Board of Trustees	N/A	7/2025 – Librarian Trainees meeting with staff this month 6/2025 - as part of the Librarian Trainees' training, they will speak to staff and write copy for updated webpages. 5/2025 – PMD is gathering content from different departments for website updates. Some of the changes re 4/2025-The website is being updated by the Programs and Marketing departments to enhance content and usability.	MOVING TO FY 2026

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

Library of Things promotions	3/2025	Board of Trustees	N/A	7/2025 — Ryan (Librarian Trainee) has taken over the Library of Things and worked with PMD to get new signage up on the 1 st Floor. Check it out near the Adult Reference Desk! 6/2025 — Working with PMD to develop signage and refine website language 4/2025 — The website will be updated with a Library of Things webpage and in-house signage is being created.	Completed
Trustee Training	3/2025	Trustee Donovan	Operating funds	All FY 2026 Trustees completed their 2 hours of training with presentations on strategic planning and fiscal responsibilities from NLS. The training was very well attended by trustees from all over Nassau.	Completed
By-Laws review and revision	3/2025	Trustee Donovan	Operating funds	7/2025 — after Attorney comments in June 2025 Board packet, the Board will vote on the allowable edits as part of the FY 2026 reorganization meeting. 6/2025 — awaiting Attorney comments and draft. If Attorney is unable to provide draft by 6/12, the vote will be moved to the July reorg meeting. 5/2025 — comments received from Trustees. Will review all with Library Attorney for vote at 6/2025 meeting 3/2025 — as per Board consensus at 2/2025 meeting, we will review and revise the by-laws for the May meeting. Director will send out current by-laws after 3/2025 Board meeting	Completed
Purchasing and installing electronic sign at Main Library	Restarted 10/2024	Board of Trustees	TBD	7/2025 – will be looking at NYS approved vendors for electronic signs. 6/2025 - requested updated quotes from the other two vendors the Business Manager had been in contact with. 5/2025 – one updated quote of \$43,718 received for a 5' x 8' electric sign. As per procurement policy, the Library must attempt to obtain two more quotes. 4/2025 – reviewed quotes Jill had gotten and reached out to the companies to see if the quotes were still valid or if it needed to be requoted. I hope to have quotes at the May 2025 meeting. The lowest of the previous quotes was around \$35,000. 3/2025 – see above 2/2025 - The Assistant Director is getting quotes for masonry work so that an electronic sign could potentially be installed before the Main Library renovation. 1/2025 - The purchase and installation of an exterior electronic sign is not recommended until the masonry/façade work has been completed. Cost to install and then remove is not justified.	MOVING TO FY 2026
Congressionally Directed Spending/Com	3/6/2024	Director	Federal Funds	7/2025 – HUD is reviewing all the corrections and additions made to the application package. If everything is	MOVING TO FY 2026

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

Community Project Funding for Main Library renovation				approved, all that will be left is having ConnectOne fill out our banking paperwork. But don't get too excited, we're not getting a check for \$2,500,000 anytime soon! This is a reimbursement-based grant that we will draw down as activities are completed. 6/2025 - reviewing application package with new HUD contact on 6/13 5/2025 – budget finalized and application should be submitted by June 30, 2025. Connecting with Nassau County for Environmental Review. 4/2025 – met with construction management company to review specifications and put together a budget for HUD. Once we have the budget settled, the application can be submitted. 3/2025 – Attended office hours for CPF project narrative and met with our HUD liaison in the NYS office. 2/2025- Director and Assistant Director began the cohort training for completing HUD application materials. Oversight of the CPF grants has moved to NYS HUD office rather than Washington DC. We are currently in the process of scheduling a call with the NYS point person. 1/2025 – Request to approve architect for renovation in 1/2025 packet. Director and Assistant Director are enrolled in the CPF grantee cohort for completing application materials (starts at the end of February 2025) 11/2024 – Director continues to work on paperwork and environmental review process. 10/2024 – Working with architect, City, and HUD for the environmental review process. Once the environmental review process is done, then we can complete all the paperwork. 9/2024 – received formal grant award letter and some paperwork from HUD. An onboarding event will be held later in September. 8/2024 – still waiting for paperwork and more detailed information. This is very common with federal grants.	
Water leaks	1/1/2024	Director	TBD	6/2025 – No leaks observed through 6/10 5/2025 – No leaks observed through 5/13 4/2025 – No leaks observed in April 3/2025 – LBSD contractor is sealing open mortar joints to address the book drop leak. Waiting on a rainy day to reassess the custodian hallway leak. 2/2025 – water leaks are back again during heavy rains. Director has contacted LBSD.	On hold (until leaks are observed again)

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

				1/2025 — work complete. No leaks observed since then. 11/2024 — waiting on update re: quotes from LBSD 10/2024 — LBSD has sent over contractors to give them quotes on the awning roof 9/2024 — no leaks observed in August. The school district is planning to redo the flashing on the awning roof in this fiscal year's budget. 8/2024 — no further update at this time.	
Welcome booklet	1/1/2023	-	Operating funds	7/2025 — final draft included in July Board packet. Karen did a great job redesigning and redoing content. It has a much better look and feel now! It just needs a welcome note. Would the Board like to draft one? Or should the Director? 6/2025 — asked PMD to prioritize finishing this by the end of June. They've been working on marketing materials for summer reading, including a mass mailing postcard 5/2025 — New Programs & Marketing Specialist will complete the welcome booklet after departure of PMD Librarian Trainee. She is taking additional pictures. 3/2025 — Director proofreading final draft 2/2025 — PMD Librarian Trainee is working on its final stages. 1/2025 — PMD Librarian Trainee will resume in February 2025. 11/2024 — this project will be given to the Programs & Marketing Librarian Trainee to resume and finish in early 2025. 9/2024 — this project has been paused to focus on higher priority projects 8/2024 — no update	Completed
LBSD Capital Projects list for Main Library			N/A	7/2025 — No update at this time. 6/2025 - No update at this time. 5/2025-No update at this time. 4/2025-No update at this time. 3/2025-No update at this time. 2/2025- No update at this time. 01/2025 — Director & Assistant Director met with LBSD Facilities to review capital projects for the proposed LBSD bond. 11/2024 — no update from LBSD at this time. Facilities review information available in the Board packet for discussion with the Library's architect 10/2024 — no update at this time. 9/2024 — no update at this time. 8/2024 — no update at this time.	MOVING TO FY 2026
Alarm system	-	-	SAM grant	7/2025 — submitted all paperwork to DASNY for reimbursement. After a few follow up questions from a Grants Manager, I believe we should be getting the full reimbursement soon.	Completed

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

				6/2025 — Zoom call set for late June for training on how to submit for reimbursement 5/2025 — waiting for final check to clear to submit to NYS for \$50,000 in reimbursement 4/2025 — the project is complete and the final payment will be issued after the April Board meeting. Then the Director will submit “receipts” to NYS for \$50,000 reimbursement. 3/2025 — new alarm panel was installed. Training will be provided in April. 2/2025 — No update at this time. 1/2025 — JCI and elevator vendor coordinated installations and testing. Now awaiting delivery of panel to complete project. 11/2024 — Project nearing completion. JCI is waiting on our elevator vendor to schedule a date for installing fire alarms there and to test the elevator 10/2024 — Waiting to hear from JCI on start date 9/2024 — Business Manager reached out to JCI regarding when new panel and alarms can be installed 8/2024 — resolution for agreement in August Board packet.	
Solar panels	8/2023		SAM grant	7/2025 — NYS approved the scope change for both SAM grants. After signatures from the Board President, the paperwork was completed and submitted. 6/2025 — Still waiting on NYS to approve scope change. 5/2025 — Still waiting on NYS to approve scope change. 4/2025 — Still waiting on NYS to approve scope change. 3/2025 — NYSED required school district approval. Obtained letter and forwarded to architect. Still waiting on NYS to approve scope change. 2/2025- No update at this time. 11/2024 — project plans approved by Board at 10/2024 meeting and submitted to NYSED. Still waiting on NYS to approve scope change. 10/2024 — followed up with NYS senator’s office, still waiting on NYS to approve scope change. 9/2024 — still waiting on NYS to approve scope changes 8/2024 — still waiting on NYS to approve scope changes	MOVING TO FY 2026
Move flagpole	-	Board	Operating funds	6/2025 — vendor fabricated a LBPL flag and it was installed in early June. We’ve gotten so many compliments on it!	Completed

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

				5/2025 — moved to southwest end of the Main Library. Custodians report that it's much easier and safer! The contractor suggested creating a Library flag to fly under the American flag. Since we can't currently put a mural on the side of the building, the Assistant Director will work with the contractor on that. 4/2025 — will be moved at the end of April/early May to the front brick wall. 3/2025 — for discussion at 3/24 Board meeting 2/2025 — The Assistant Director reached out to Freeport Signs, vendor has ideas and will provide options and quotes by mid-March. 1/2025 — Board discussion requested for 1/2025 meeting 11/2024 — this project will be restarted by Assistant Director in early 2025 10/2024 — no update at this time 9/2024 — Business Manager was able to find a different flagpole company who came to assess our current flagpole. They did not think it needed to be moved nor replaced entirely. They gave a quote of \$2,300 to repair the existing flagpole. 8/2024 — no update currently	
Pricing for redoing the Auditorium sound system	3/2025	President Tansey	TBD	Part of the NY Forward grant that we applied for but didn't receive included upgrading the Auditorium's sound system. The estimated cost at the time (prepared by Park East Construction Corp) was approximately \$216,000. All wiring for the sound system runs under the stage so the stage would have to be removed to run wiring/cabling and then replaced. This included demolition costs and the costs of a new stage floor but did not include upgraded acoustic paneling, tiles, and seals.	On hold
Partial masonry work for exterior sign	02/2025	Board of Trustees	TBD	4/2025 — as per Board consensus based on feedback from the masonry companies, the masonry work is not necessary 3/2025 — for discussion at 3/24 Board meeting 2/2025 — The Assistant Director reached out to two masonry companies and successfully scheduled meetings.	Completed
New sign for West End Branch	3/1/2024	Director	Operating funds	3/2025 — new sign installed and looks wonderful. West End Branch has had a lot of people come in since then saying they had no idea there was a library there. 2/2025 — Installation is scheduled for Sunday March 2, 2025. 1/2025 — waiting for warmer weather for installation. 11/2024 — updated information on electricity costs included in November Board packet for Board vote.	Completed

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

				10/2024— Quotes & mockup included in Board packet 9/2024— Business Office Manager has obtained two quotes. 8/2024— Business Office Manager has obtained one quote and is working on getting at least one more	
Movable interior electronic display for advertising library events (described by Trustee Pinto as a TV on wheels.)	10/2024	Board of Trustees	TBD	4/2025— interior digital sign is up and running! 3/2025 Amazon cancelled original order and credited our account. We found a replacement (unfortunately more expensive) and have ordered it. 2/2025 Purchase has been made, waiting on shipment 1/2025— this project was put on hold through January. The Assistant Director will resume in February 2025 working with PMD to select the best one. 11/2024— Director reviewing the quotes and info the Business Manager obtained	Completed
Update on Local Artist Wall and Curio Cabinet that have been empty for four months.	7/2024	Update requested by Trustee Donovan		1/2025— Shows are up in the Local Artists Gallery and the Curio Cabinet. Now that Tanya has rotated back to Youth Services, Mariel will oversee these spaces. 11/2024— as per Trustee Donovan's request for an update, the Local Artists Wall now has a show up. It will be up through January and we are hoping to do a small reception in December. We have another show scheduled February-March 2025. For the Curio Cabinet, only 2 applications have been received since July 2024. Tanya reached out to them to schedule shows. Neither applicant has responded.	Complete
HVAC— replacement of final three HVAC units by LBSD	-	-	LBSD funded	1/2025— new units installed and running. CIS has adjusted as needed, 1 year warranty. RFQ for maintenance done in Dec 2024 and SavMor was selected. 11/2024— new units installed and running. Additional adjustments will be made over the next few months including connecting and installing tablets for the Building Management System 10/2024— prep work completed, HVAC units will be installed by early November. 9/2024— The HVAC units have been received and are waiting for rigging. Installation anticipated in early November. 8/2024— still waiting to hear back from LBSD on installation dates	Complete
Setting up LibraryCalendar to take program & room reservation payments online	6/15/2024	Board of Trustees	Operating	8/2024— Online payment for room reservation requests is now set up.	Completed

FY 2025 Special Projects Tracking

EOFY report for 7/14/2025 meeting

Front exterior beautification—power washing	11/7/2023	Trustee Donovan	Operating funds	8/2024—power washing completed in July.	Completed
24-hour material pickup lockers	4/1/2023	-	Operating funds (carried over from FY 2023)	8/2024—lockers launched in July. A few patrons have asked why they can't select the lockers when they placed a hold. They've been directed to contact NLS to make their desires known.	Completed
2 nd Floor Program Room Mural	6/2024	Board of Trustees	Operating	11/2024—mural completed in early November. Public response has been very positive. 10/2024—mural painting will start on 10/21 9/2024—Updated mockup received and emailed to Board. Project can start in late September. Depending on artist and room availability, it will take 3-4 weeks to complete	Complete
Research into adjacent lot	1/26/2024	President LaSpina	TBD	10/2024—appraisal report included in Board packet for discussion 9/2024—Waiting on report from appraiser 8/2024—Director followed up with appraiser to schedule appraisal of adjacent lot. It should be completed by the end of September.	Complete
Local History Area	-	-	-	10/2024—sign installed 9/2024—new sign for Local History area to be installed in late September. 8/2024—new furniture installed.	Complete

FY 2026 Special Projects Tracking

Starting report for 7/14/2025 meeting

Description of Project	Date Started	Initiated/ Requested by	Funding Source	Notes and updates	Status
Librarian Trainee orientation, onboarding & training	7/2025	Director	Operating funds	Jakea and I will be working with the Department Heads and other key staff to develop training guidelines for Librarian Trainees. With Trainees rotating, it's very important that they all receive the same general information and guidance about the Library's philosophies. We will also be keeping a running list of "things they don't teach you in library school" to discuss with Trainees	Initiated
Installing a water bottle filler	3/2025	President Tansey	Operating funds	7/2025 – contractor ran into issue on 6/19 and the installation couldn't be completed. We rescheduled for 7/8 but a new part hadn't come in so the contractor had to cancel. They will reach out once they have the new part to schedule. 6/2025 - installation is confirmed for 6/19 5/2025 – installation scheduled for 6/19 when the Library is closed for Juneteenth 4/2025- Contacted and met with Seaford Avenue Corp.- Plumbing services. They advised that due to the nature of the project, the building water supply would have to be turned off for up to a day which means we would need to close. They are preparing two quotes, one to do during regular business hours and one to do it on a weekend	In progress
Website updates	3/2025	Board of Trustees	N/A	7/2025 – Librarian Trainees meeting with staff this month 6/2025 - as part of the Librarian Trainees' training, they will speak to staff and write copy for updated webpages. 5/2025 – PMD is gathering content from different departments for website updates. Some of the changes re 4/2025-The website is being updated by the Programs and Marketing departments to enhance content and usability.	In progress
Purchasing and installing electronic sign at Main Library	Restarted 10/2024	Board of Trustees	TBD	7/2025 – will be looking at NYS approved vendors for electronic signs. 6/2025 - requested updated quotes from the other two vendors the Business Manager had been in contact with. 5/2025 – one updated quote of \$43,718 received for a 5' x 8' electric sign. As per procurement policy, the Library must attempt to obtain two more quotes. 4/2025 – reviewed quotes Jill had gotten and reached out to the companies to see if the quotes were still valid or if it needed to	In progress

FY 2026 Special Projects Tracking

Starting report for 7/14/2025 meeting

				be requested. I hope to have quotes at the May 2025 meeting. The lowest of the previous quotes was around \$35,000. 3/2025 – see above 2/2025 - The Assistant Director is getting quotes for masonry work so that an electronic sign could potentially be installed before the Main Library renovation. 1/2025 - The purchase and installation of an exterior electronic sign is not recommended until the masonry/façade work has been completed. Cost to install and then remove is not justified.	
Congressionally Directed Spending/Community Project Funding for Main Library renovation	3/6/2024	Director	Federal Funds	7/2025 – HUD is reviewing all the corrections and additions made to the application package. If everything is approved, all that will be left is having ConnectOne fill out our banking paperwork. But don't get too excited, we're not getting a check for \$2,500,000 anytime soon! This is a reimbursement-based grant that we will draw down as activities are completed. 6/2025 - reviewing application package with new HUD contact on 6/13 5/2025 – budget finalized and application should be submitted by June 30, 2025. Connecting with Nassau County for Environmental Review. 4/2025 – met with construction management company to review specifications and put together a budget for HUD. Once we have the budget settled, the application can be submitted. 3/2025 – Attended office hours for CPF project narrative and met with our HUD liaison in the NYS office. 2/2025- Director and Assistant Director began the cohort training for completing HUD application materials. Oversight of the CPF grants has moved to NYS HUD office rather than Washington DC. We are currently in the process of scheduling a call with the NYS point person. 1/2025 – Request to approve architect for renovation in 1/2025 packet. Director and Assistant Director are enrolled in the CPF grantee cohort for completing application materials (starts at the end of February 2025) 11/2024 – Director continues to work on paperwork and environmental review process. 10/2024 – Working with architect, City, and HUD for the environmental review process. Once the environmental review process is done, then we can complete all the paperwork.	In progress

FY 2026 Special Projects Tracking

Starting report for 7/14/2025 meeting

				9/2024 – received formal grant award letter and some paperwork from HUD. An onboarding event will be held later in September. 8/2024 – still waiting for paperwork and more detailed information. This is very common with federal grants.	
LBSD Capital Projects list for Main Library			N/A	7/2025 – No update at this time. 6/2025 - No update at this time. 5/2025-No update at this time. 4/2025-No update at this time. 3/2025-No update at this time. 2/2025- No update at this time. 01/2025 – Director & Assistant Director met with LBSD Facilities to review capital projects for the proposed LBSD bond. 11/2024 – no update from LBSD at this time. Facilities review information available in the Board packet for discussion with the Library’s architect 10/2024 – no update at this time. 9/2024 – no update at this time. 8/2024 – no update at this time.	In progress
Solar panels	8/2023		SAM grant	7/2025 – NYS approved the scope change for both SAM grants. After signatures from the Board President, the paperwork was completed and submitted. 6/2025 – Still waiting on NYS to approve scope change. 5/2025 – Still waiting on NYS to approve scope change. 4/2025 – Still waiting on NYS to approve scope change. 3/2025 – NYSED required school district approval. Obtained letter and forwarded to architect. Still waiting on NYS to approve scope change. 2/2025- No update at this time. 11/2024 – project plans approved by Board at 10/2024 meeting and submitted to NYSED. Still waiting on NYS to approve scope change. 10/2024 – followed up with NYS senator’s office, still waiting on NYS to approve scope change. 9/2024 – still waiting on NYS to approve scope changes 8/2024 – still waiting on NYS to approve scope changes	In progress

Adult Services June 2025 Report



Jakea Williamson- Assistant Director

- Scheduled notary training for staff.
- Onboarded and trained new librarian trainees Ryan and Michela.
- Scheduled ALC library visits for the Fall.
- Schedule the Harriet Eisman Community School Graduation.
- Started onboarding documents for trainees and librarians.
- Coordinated with vendors to schedule the installation of a new custom flag.
- Supported daily library operations, including coordinating programs and managing patron services.
- Managed notary service appointments, ensuring timely, accurate, and professional delivery.
- Provided administrative support to the business office, including data entry and invoice processing.
- Supervised the development and maintenance of the library collection, including acquisitions and weeding.

Lenora Ashford-Adult Services Librarian II

Alexandra Blau-Librarian II

- Vinyl Collector's Club: Our June meeting was the first in a series; exploring decades.
- Albums and Asanas: Despite the record temperatures on this steamy night, it didn't keep our yoga aficionados away from a class featuring the music of Carly Simon, James Taylor and Carole King.
- Movies
- Craft Closet Clean Out: An assortment of craft supplies from previous craft programs allowed patrons to express their creativity by putting together something new or making one of the projects they may have missed.
- Listening Lounge Podcast: Summer sounds prevailed on the June episode, with Generation Education featuring Olivia Rodrigo's Guts (fresh off her groundbreaking set at England's Glastonbury music festival) and Charlie XCX Brat.

Philip Boccia-Systems Librarian

Adult Services June 2025 Report

- I'm currently waiting to see if we can migrate the new PCs to the West End, depending on scheduling.
- While I was away on vacation, I had Rafael fill in for *Ask the Tech Guy* with Ryan. Attendance was low, but those who came in were helped. I also had Rafael monitor the info@longbeachlibrary.org inbox and forward any important patron emails to the appropriate departments. I reviewed everything myself when I returned, and he handled it well.
- After separating the Fantasy titles into their own section, I noticed the Sci-Fi shelves are looking pretty bare. I'll be working on purchasing additional Sci-Fi titles to balance the collection.
- I'm also troubleshooting an issue with the Reference Office copier—it keeps entering a sleep mode that takes it offline, which blocks laptop printing. I've already reached out to PMA for help, as I haven't been able to resolve it on my end.
- Lastly, I'm still waiting for the installation of the second Meraki switch. NLS is coordinating with Island Park to schedule theirs, and James McHugh said he'll keep me updated.

Ron Carroll-Patron Services Librarian/ West End

- I ordered books and media for both adult and youth services.
- I fulfilled my responsibilities as an Interlibrary Loan Librarian.
- I led an online presentation about the Nuwav Legal Documents database.
- I hosted an open mic at West.
- At West, I removed adult books and media older than six months out of "New" status and placed them in the regular collection. Similarly, I placed youth services books and media older than one year in the existing collection.
- At West, I withdrew both fiction and nonfiction books that had not circulated for at least three years from the collection.
- Both at Main and at West, I assisted patrons with printing, coping, faxing, and scanning.
- I set up the iPad for chair yoga at Main, I moderated the program, and I recorded the attendance.
- I set up/removed tables and chairs at West for events such as the West End Book Club, chair yoga at West, Open Mic Night at West, and Game Night at West.
- I printed out and posted flyers around the branch in order to promote upcoming events at West.
- I performed custodial duties at West, such as keeping the bathroom clean, vacuuming, and throwing out the trash.
- I attended the True Crime Book Club at Main, as well as the 'Movie at West' in order to support those programs.
- At both Main and West, and both over the phone and in person, I registered patrons for programs.

Adult Services June 2025 Report

- I fulfilled my responsibilities at the reference desk, such as searching for materials, placing holds, and retrieving items from the stacks.
- Other responsibilities on the reference desk included reserving/unlocking the individual study room and vinyl lounge, as well as lending out laptops and items from the Library of Things.
- I fulfilled circulation desk responsibilities, such as checking items out, as well as collecting funds for printing and fines.
- As a team player, I'm always willing to fill in when necessary.

Natasha Drax- Outreach Coordinator

- 6/25: The LBNY Bestsellers Book Club met to discuss *On Fire Island* by Jane Rosen. Eight people attended in person and four joined via Zoom.
- Our Adult Summer Reading Program currently has 69 participants. Prizes worth over \$275 were donated by nine local Long Beach businesses. Many thanks to: Taste of Italy, Max Bialystock, d'e Caffè, Dunes Deli, Dough Hut, Sorrento's, Mo'nelisa Pizzeria, Lido Kosher Deli, and Earth Arts Pottery Studio.
- 6/16: Ali and I took part in the Long Beach Middle School Career Fair. We handed out books, library giveaways, and program flyers.
- 6/16: Eileen and I attended the Long Beach Schools Parent Academy at the MLK Center. We signed up parents and children for library cards and gave out library info and giveaways.
- 6/21 & 6/22: The library participated in the Boardwalk Fair for the first time. We gave away books (donations and advanced reader copies), flyers, and library-branded items. We also registered over 20 new library cardholders. Visitors were enthusiastic and happy to see us there.
- 6/3: The Media Services Division of the Nassau County Library Association hosted a virtual roundtable on streaming services. It was well attended, and attendees left with useful tips to manage and adjust their streaming budgets.

Nicole Menzsalma- Librarian II

- Displays:
- Pride Month: Love is Love

Adult Services June 2025 Report

- International Yoga Day
- Thrillers

- Teens:
- DIY Mugs
- Oreo Tasting
- Paper Mâché
- Henna Designs with Papia Miah

- Programs:
- Craft Closet Clean Out with Ali Blau
- West End Chair Yoga
- Yoga & Meditation on the Beach – The weather hasn't always cooperated, but we've still enjoyed a few beautiful nights on the beach.
- Summer Solstice on the Beach with Gary Jansen
- Albums & Asanas: How Sweet It Is to Stretch with You – James Taylor & Carly Simon, with Ali Blau
- International Yoga Day – A full day of yoga, sound healing, and meditation. Stephanie Durso led Yoga for Health and Peace and Sound Healing, Randy Kinsley led Meditation, and I led Journaling and Restorative Yoga. We received positive feedback from all attendees—it was truly a beautiful day.
- LB Garden Club: Seedling Swap
- Monthly Mommy Mixer with Eileen Kelly

- Other Highlights:
- Scheduled Summer Reading programs for teens and adults
- Worked on the Adult Services reference desk schedule
- Scheduled substitutes for exercise programs
- Attended Seed Librarian Meet-Up at Island Harvest and the Long Island Native Plant Initiative. Special thanks to Island Harvest for their donations to the library over the past two years. Last year, they grew and donated 17,000 pounds of produce to communities across Long Island.

Ryan Ristuccia- Library Trainee

- I began working at the Long Beach Public Library as a Library Trainee in the Adult Services Department.
- Review all library policies and procedures.
- Trained in operating and managing the adult reference desk at the Main Library.
- Completed training videos through Niche Academy to earn continuing education hours.

Adult Services June 2025 Report

- Relocated the library's holiday decorations to a new storage area.
- Collaborated with Jakea, Natasha, Lenora, and Tim to update website content, including sections for Homebound Services, Notary Services, Resumes, and Room Reservations.
- Assisted Natasha with the Adult Summer Reading Program. Completed training at the Point Lookout branch.
- Assigned to manage the Library of Things collection. I took inventory, labeled and barcoded all items, reactivated the Record Player, and deactivated the Firetruck Cake Pan due to item loss. I also repaired broken instruction manuals and YouTube links and added missing item descriptions.

Board Report June 2025
Programming and Marketing Department
Sarah Siegel, Head of Programming and Marketing



June delivered the first official day of summer followed swiftly by the summer's first official heat wave! Summer Reading programs for all ages are underway, and our programs on the beach have returned to the lineup. As summer continues to heat up, we hope residents recognize the Library is the “cool” place to be, regardless of the temperature!

MARKETING UPDATE

- *Channels* newsletter and our Library flyers remain our most popular and successful methods of communicating our program offerings to patrons.
- Library materials such as banners, small posters and counter cards promoting events and services have been shared for display at local businesses and at the branches. These types of materials are shared frequently by the Outreach Team on their forays into the community. The poster printer allows us great flexibility in creating a variety of promotional materials for display both inside and outside of our building, and is in constant use!
- We have completed a formalized draft of a **welcome booklet** to be distributed to new cardholders. We hope to have published copies available at the latest by **August 1st**. This is a project that was undertaken at various times in the past, and never achieved fruition. While overdue, we have confidence the result will be worth the wait!
- As we attempt to attain our goal of increasing the number of postings across all of our active social media accounts and improve engagement across our social media sites, we are learning the importance of an organized, thematic, and strategic approach to social media content. Effective social media posts should build community, increase brand awareness (who are we and what do we do), push patrons to our website, improve patron satisfaction and generate enthusiasm for the Library.

Karen Cho's contributions are impactful. Take a critical look at our most recent postings and you will notice her creativity and style. We have increased our number of postings and are paying particular attention to the most effective scheduling of posts relating to the timing of programs and events. Karen is also using her photography skills to photograph and record program segments for promotional use.

We are also working toward a methodical system for review and oversight of postings.

Our social media footprint is expanding. Digital outreach including the strategic creation and scheduling of content across Facebook, Instagram, TikTok and YouTube to highlight upcoming programs, author talks, and cultural events is receiving attention. The visually engaging graphics and copy help to promote attendance, with a focus on boosting community awareness and participation. Video content showcases the vibrancy of library life—highlighting our evolving

role as a cultural, educational, and artistic hub in Long Beach. From live music and art installations to emergency preparedness and public services, the department has aimed to enhance public engagement and reinforce the Library's identity as an integral and dynamic presence in the community. These initiatives not only support increased event attendance, but also strengthen our online visibility and community connection which will continue to grow under pinpointed marketing guidance.

We continue to experiment with various ways to improve staff participation in posted content. We also hope to see greater staff involvement in content creation. As we grow our social media presence by posting quality content regularly to both Instagram, Facebook, and Tik Tok, please make sure to follow us on our social media accounts, and please comment, tag, and repost! In this way, we build followers and increase engagement.

- As our programs continue to grow in number and popularity, nearly all of our programs function at capacity. Patrons who register and then do not attend are always a dilemma for the department. We have added a **“Don't be a no-show!” statement** to some of our most popular programs' registration page. *Don't be a no-show! If you find you are unable to attend a class for which you are registered, please remember to cancel your registration! Many of our exercise classes are filled to capacity. Cancelling allows a patron on the waitlist to attend. We have noted an increased number of cancellations, allowing waitlisted patrons the opportunity to participate.*

Additionally, we have initiated **new attendance policies** for exercise/health and wellness programs designed to eliminate unregistered patrons from participating in classes which are at capacity. All exercise/health and wellness offerings will now prioritize Long Beach residents, and sign in will be required for both registered and walk-in participants.

- In keeping with our goal to broaden our reach by pushing some of our programs outside of the Main Library building, we continue to scout community venues/establishments. Expanded programming at Point Lookout and West End branches has proved successful. Program flyers are readily available at both branches. Our Science Fiction Book Discussion Group meets at Long Beach Coffee and Tee, while Books and Brews meets at Bright Eye Brewing Company. Bright Eye recently opened a private room on the second floor which will be an ideal spot for off-site programs. We are looking ahead to our September Blues & Jazz Festival, hoping to partner with restaurants/bars to offer specials to those attending the Library concerts.
- The television and DVD/Blu-ray player in the second-floor program room have greatly improved the flexibility, ease of use and quality of visual programs presented in that room.
- The digital banner display device is wonderful! It enables us to display our banners and other PR materials digitally, eliminating the cost of printing, and is a largely sustainable publicity option. In addition, we are able to use the device much more frequently for promotional purposes.
- Our sandwich boards display attractive schedules of upcoming weekly programming all designed and printed in-house on the poster printer!
- Program information was shared with The Long Beach Herald, Newsday, News 12 and the Town of Hempstead.

JUNE PROGRAM HIGHLIGHTS

Chris Banks, Long Beach resident and fashion forecaster, returned to LBPL on **Saturday, June 7th** with his new fashion-forward production entitled **Style Elements**.

Friday, June 20th marked the summer solstice and saw 44 participants join in our **Yoga and Meditation** session at **Lafayette Blvd. Beach**. We are so fortunate to have the beach as an alternate location during these beautiful months of summer. This beach session was also our prequel to **International Yoga Day (June 21st)**. We offered participants a mini health and wellness retreat of four classes designed to meet varying interests and abilities including **Yoga for Health & Peace, Meditation for Health and Well Being, Sound Healing, and Restorative Yoga and Journaling**. Each of the programs were at capacity and this proved a very successful Saturday. **Namaste!**

A number of popular programs – yoga, meditation, bingo -- returned to the beach this month! **Beach Blanket Bingo (6/18@7pm)** and **Meditative Dance (6/12@7:30pm)** will hit the beach again in July and August. All of our “on the beach” programs promote the Library as a dynamic, inclusive entity in the community.

On **Sunday, June 22nd**, in collaboration with the **Long Beach Arts Council**, we celebrated Jane Austen’s 250th birthday with **Eastline Theatre Company’s** theatrical production of **Emma**. An audience of 85 enjoyed the retelling of Austen’s novel and we look forward to partnering with the Arts Council again soon.

Color Our World! Summer Reading Programs for all ages commenced June 23rd and will continue through August 18th. A post card was mailed to Long Beach residents promoting Summer Reading programs and the upcoming **2nd Annual Library Fun Fair!** In keeping with this summer’s theme, we asked recipients to “color” the post card and return it to the Library when they register for Summer Reading programs to become eligible for a prize! Check out the calendar and promotional materials for a variety of theme-related programming throughout the summer months.

Standing programs continue to be well attended. We are constantly searching for new offerings to maintain a fresh perspective!

NEW, NOTABLE, AND COMING SOON

From July 23rd – 26th we will host the **Long Beach International Film Festival**. Details have yet to be provided by the organizer, however we look forward to screening the films represented!

Save the date of **Sunday, August 17 from 11am-3pm for the 2nd Annual Library Fun Fair** in **Kennedy Plaza!** Look for a carnival-like atmosphere filled with fun for all including swag, bounce houses, face painting, crafts, games, our Tomatomania contest, cotton candy, food trucks and a rockin’ concert by **Nonstop to Cairo**.

COMING SOON

Looking ahead to September, we have begun to consider acts for this year's **Celebration of Jazz and Blues** taking place **September 26th-28th**.

We will once again partner with Artists in Partnership on this long-standing musical tradition.



PATRON SERVICES JUNE 2025

Submitted by Jennifer Firth, Acting Dept. Head

Patron Services (Technical Services) Office				
	# Items ordered	# Items Received (B&T Only)	# Items Entered	# ILL Items Received
July	986	313	887	7
August	283	438	794	9
September	634	403	771	11
October	492	312	641	7
November	294	244	403	4
December	375	163	446	5
January	405	358	436	4
February	372	324	662	6
March	409	269	629	10
April	310	287	396	5
May	333	221	605	15
June	76	261	605	7
FY TOTAL	4,969	3,593	7,275	90

Circulation Desk (All Long Beach Library locations)				
	# Patron Check- Outs	# Items Checked- Out	# New Library Card Accounts Opened	# Holds Filled
July	1,541	12,972	160	1,852
August	1,527	13,158	173	1,888
September	1,377	11,399	94	1,676
October	1,349	11,751	139	1,709
November	1,218	10,801	202	1,605
December	1,052	9,674	60	1,444
January	1,306	10,619	144	1,826
February	1,206	9,737	151	1,429
March	1,283	10,914	134	1,714
April	1,270	9,815	145	1,525
May	1,243	10,308	331	1,727
June	1,359	10,673	171	1,750
FY TOTAL	15,731	131,821	1,904	20,145

Statistics compiled by Russell Stein

Meetings and Webinars Attended by Patron Services Staff

Jennifer Firth

6/4/25 NLS Zoom YA Librarians Meeting
6/10/25 All Staff Meeting
6/11/25 NLS Web Dewey Meeting at NLS
6/13/25 Parent/Child Workshop Training
6/21/25 NYS Novel List Training

Ron Carroll

None

Diane Dudderar

None

Russell Stein

6/10 In-Person All Staff Meeting
6/11 NLS Zoom Brodart Roundtable
6/16 NLS Zoom Patron Point Training
6/26 NLS Zoom "Who Are the People in Your Neighborhood? Using Census Data for Library Marketing & Communications"

PROGRAMING DONE BY PATRON SERVICES STAFF

Jennifer Firth

6/12 Tummy Time Program (Presenter)
6/24/25 Teen Ambassadors Final Meeting & Awarding of Certificates
6/26/25 YS Reading Club Training

Ron Carroll

6/5/25 Hosted an open mic at West End Branch
6/17/25 Led an online presentation about the Nuwav Legal Documents database.

Papia Miah

6/7, 6/21, and 6/28 Coordinated the Saturday morning Crochet Club

OTHER DUTIES AS ASSIGNED

Jennifer Firth

- Still doing assigned Saturday in the Youth Dept.
along with Tummy Time and Teen Ambassadors Programs
- Heavily Scheduled on Circulation Desk different shifts with different staff members
- Did Training for Librarian Natasha Dax in the High Demand Book Holds Procedure which she be taking over as it coordinates with her ordering of the adult fiction.
- Continued Oversight of the Online Library Card Applications
- Did Training for Librarian Lenora Ashford to serve as my backup in Quickbooks when I'm on vacation.
- I continue to work on balancing the Patron Services Staff Schedule and am working on shuffling staff to cover shortages on the weekly calendar
- I have taken on Patron/Other Library billing issues
- Quick Books: Daily updates as needed for Purchase Orders

- The major overhaul of the storage closet in the clerk's office as requested by the Library Director has been mostly completed. I am in the process of labeling bins and creating a master order replacement list to streamline ordering of supplies.
- Began Training for two new Librarian Trainees. Rafael Hernandez was promoted from part-time clerk to part-time Trainee. New Trainee Sabrina Damus also started. They will work out of the Patron Services Schedule.
- Review of Open PO orders with Clerk Russell Stein for closure of year end Amazon Orders.

Ron Carroll

- Fulfilled responsibilities as ILL Librarian
- Handled Baker & Taylor order carts and finalized orders for books, media and high demand hold book list for both adult services and youth services
- Covered Circ Desk breaks when short staffed
- Covered Ref Desk as assigned
- Performed regular duties at the West End Branch

Russell Stein

Desk coverage

- Worked 1 Saturday
- Various desk times & 4 Tuesdays NLS bins

Projects/Collection Management

- Data Entry Check Report
- Generated Weeding Lists
- Audiobook Collection
- West End Adult Books
- Review of Open PO orders with Head of Patron Services, Jennifer Firth, for closure of year end Amazon Orders.

Office Work/Regular Work Flow

- Assisted With Training of the New Librarian Trainees
- Assisting Ron with B&T Book & Media Ordering
- Amazon Book Ordering (Greatly expanded due to B&T fulfillment issues)
- Ingram Book Ordering (Expanding Vendo options due to B&T fulfillment issues)
- Receiving & Distributing Library supply orders & mail
- Continues to trouble shoot the Outdoor Lockers for patrons book pickup
- Generated Monthly Reports

Diane Dudderar

- Daily processing of new books and DVDs for Adult Services
- Fill in Circulation Desk coverage as needed

Kyra Hernandez

- All YS Processing is up-to-date

Rafael Hernandez

- Has cleared a large back log of books & DVD's needing repair
- Has taken over the Libraries Magazine intake recording and processing from Trainee Jake Cohen.

June 2025
Youth Services Stats for FY 2025

YS Room Walk-In Attendance				
	Kids	Teens	Adults	Monthly Total
July	1,199	322	1,149	2,670
August	1,238	306	1,344	2,888
September	1,005	170	1,058	2,233
October	1,114	194	1,044	2,352
November	1,035	184	1,235	2,454
December	868	153	1,059	2,080
January	1,177	210	1,257	2,644
February	1,267	168	1,234	2,669
March	1,178	216	1,183	2,577
April	1,007	235	978	2,220
May	972	132	1,052	2,156
June	852	188	743	1,783
FY TOTAL	12,912	2,478	13,336	28,726

Distribution of Grab & Go Craft Kits			
	Types	Kits	Total
July	13	307	320
August	9	324	333
September	12	390	402
October	21	500	521
November	18	452	470
December	19	492	511
January	16	239	255
February	5	139	144
March	15	456	471
April	11	416	427
May	13	487	500
June	8	234	242
FY TOTAL	160	4,436	4,596

Acting Department Head Report:

As the school year wound down, Natasha and I had the opportunity to visit Long Beach Middle School for their Career Fair. It was an opportunity to talk about librarianship with the students, as well as promote our upcoming programs and library offerings. Most importantly, THE CLAW has arrived in the Youth Services Department. The focal point of our Summer Reading Club engagement for children, the arcade style claw machine is the talk of the town this summer. Summer reading registration kicked off on Saturday, June 21st, and to date we have over 250 registrants. Each child that visits the YS Department with a book review in hand earns a turn at the claw machine, and this spells INCENTIVE with a capital I! The response has been overwhelmingly positive. Teen volunteers have been staffing the summer reading table, stamping book reviews, passing out raffle tickets and monitoring turn taking for the machine. Club Bebe continues to gain tiny dancers each month, with East Meadow librarian Kristina Polacco reaching out to find out how to replicate the program for her community as well. Our first summer reading program – Pop Culture Trivia for Kids (using the Kahoot gaming platform) was a fun start to the wide scope of interactive offerings for kids of all ages this summer.

Individual Staff Reports on subsequent pages

Jake Cohen – Youth Services Librarian Trainee (June 2025)

- **Programs:** In June, I led Lego Club, Teen Gamers, Jr. Gamers, Retro Gamers, Pokémon Club, and Playdough Playtime. For Adult Services, I met offsite at Coffee & Tee to lead June's meeting of the Science Fiction & Fantasy Book Club, as well as picked and order July's book club selection. Additionally, I screened the films, Every Which Way But Loose, for Film 101, and Can't Stop The Music for LGBTQ Cinema.
- **Displays:** I dedicated two shelves in the Teen Space for tabletop gaming. In addition, I added a role-playing game capsule collection to this area. In honor of Pride Month, I curated a Pride book display for the YA/Teen Space in Youth Services. Also, I curated a New Arrivals book display and a display for Summer Reading.
- **Weeding:** This June, I weeded the YA non-fic collection and the YA DVD/Blu-ray collection.
- **Continuing Education/Professional Development:** This past month, I attended a two-part CEU program for Canvas hosted by NLS via Zoom. I also attended via Zoom, a CEU program hosted by NoveList about new features on their platform.

Tanya Suarez Matos - Librarian III (June 2025)

- Attended continuing education webinars.
 - Niche Academy - More Money, More Programs: Getting More Funding for Your Library Through Grants, Fundraisers, and City Officials
 - Homeless Training - Legislative Advocacy: An Interview with a Representative of Congress on What Actually Works
- Interviewed and trained our new floating Page, Eddie Sceppa.
- Made multiple homebound visits to several of our regular patrons.
- Interviewed five (5) teen volunteers to help with the summer reading club.
- Held Adult Services' programs and crafts.
 - True Crime Book Club
 - "Raised by a Serial Killer: Discovering the Truth About My Father" by April Balascio
- Held Youth Services' programs and crafts.
 - Messy Art
 - Crepe Paper Art
 - Messy Art for Tots
 - Raised Salt Painting
 - Crepe Paper Art
 - Club Bébé
 - Tween Air-Dry Clay Wavy Trinket Dish

June Board Report- Eileen Kelly Youth Services Librarian II

June soldiered on with regular programs like Rise & Shine and Messy Art for Babies, Mommy Mixer, and Club Bebe. I also hosted several Father's Day crafts which were very well received.

Outreach efforts at both MLK and Headstart EOC of Long Beach continue, though June was our last visit for the season to Head Start. Myself and Outreach Librarian Natasha Drax visited the Pre-K outreach event at MLK and got a lot of library love.

Summer Reading kickoff went well despite it being the first warm weather we had all of June- the claw is the draw! We have seen ton of excited engagement and a lot of sign-ups so far! The program continues to chug on successfully.

Meetings/Continuing Ed:

NCLA CSD Executive Board Meeting 6/16

MLK Outreach event 6/16

Patricia Matthews – Librarian Assistant (June 2025)

Collection Development

June Parenting Collection

Our Parenting Collection for June highlighted books that help children recognize and manage a wide range of emotions—whether they’re feeling sad, happy, angry, or frustrated. These books offer valuable tools not only for kids, but also for parents and caregivers.

June was filled with meaningful observances, including Father's Day, Juneteenth, and the beginning of Pride Month. In recognition of this vibrant and reflective time, we chose to spotlight books that support families in helping children navigate their emotional world with confidence and compassion.

We named it **MIXED FEELINGS – Books to help your kids sort through BIG Feelings**

Teamwork/Collaboration

- Assisted and supported our Teen Volunteers in completing projects for the YA collection.
- Conducted Teen volunteer interviews for LBPL SRP with Tanya Suarez Matos.
- Assisted in reproducing SRP books with Ines Robles for Eileen Kelly

FY 2026 THRU FY 2030 STRATEGIC PLAN DRAFT

FY 2026 (7/1/2025-6/30/2026) Priorities

Mission & Vision

Mission Statement

Long Beach Public Library is a gateway to endless possibilities. We foster a love of reading and lifelong learning, cultivate community connections and growth, and provide access to creative and cultural opportunities.

Vision

Our vision is for Long Beach Public Library to be the first place that members of our community turn to fulfill their needs.

Core Values

As a fiscally responsible community resource, Long Beach Public Library has five core values.

- **Community**
 - We are an active presence in the **community** establishing, maintaining and building upon connections to provide all with chances to thrive and grow.
- **Accessibility**
 - As a physical space, the Library is **accessible** to all including those with invisible needs and disabilities. As a physical space, the Library provides patrons with the technology and assistance to utilize virtual services. As a virtual space, the Library provides 24/7 **access** to resources and information.
- **Service**
 - We are **people-driven**, actively encouraging input from the community and receptive to making changes based on suggestions for improvement. All aspects of service will be data-driven and run through the lens of what the community needs and wants.
- **Diversity**
 - We create a welcoming and comfortable environment where the **diverse** values, backgrounds, experiences, and cultures in our community are appreciated, represented, supported, and celebrated.
- **Trust**
 - The Library is **trusted** to provide consistent and factual information. The Library maintains its community trust by promoting transparency and accountability in all facets of operations and conduct

GOAL 1: ENHANCE PUBLIC AWARENESS OF THE LIBRARY AS A TRUSTED AND WELCOMING SPACE

Beach. Read. Repeat

WWW.LONGBEACHLIBRARY.ORG

FY 2026 Priority

- Schedule Library visits from two additional community-based organizations
- Add at least one "big" partnership program similar to the Eastline Theatre Production of Emma in June 2025

GOAL 2: ELEVATE THE LIBRARY'S PRESENCE IN THE COMMUNITY

- **FY 2026 Priority**
 - Plan for and hold two Library pop-ups at local businesses and community-based organizations
 - Plan two donation drives where the Library is the drop-off location.

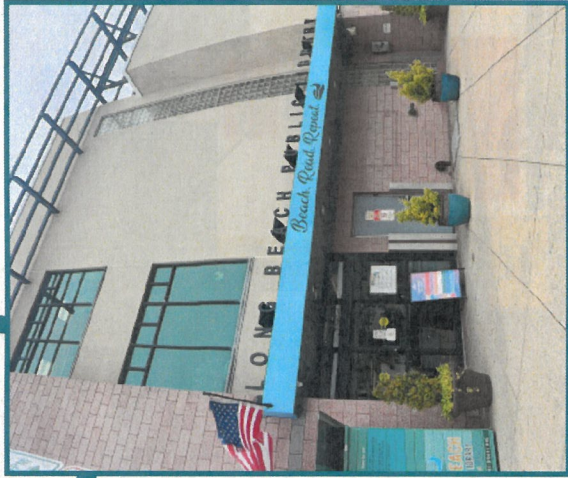
GOAL 3: RESPOND TO EVOLVING COMMUNITY NEEDS

- **FY 2026 Priority**

- Enhance and improve electronic communication (email, social media, text messaging etc.) with community
- Create a simple community survey (no more than 5 questions) to better understand interests and ideas for Library programs and services.



MAIN BRANCH
111 West Park Ave.,
Long Beach, NY 11561
(516) 432-7201

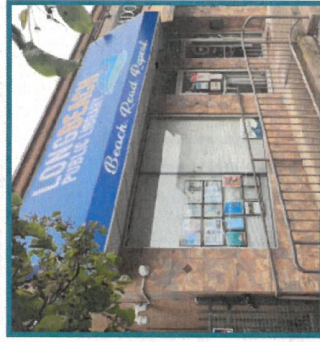


HOURS OF OPERATION

Monday	Closed
Tuesday	Closed
Wednesday	4:00PM-8:00PM
Thursday	2:00PM-6:00PM
Friday	10:00AM-2:00PM
Saturday	10:00AM-2:00PM
Sunday	Closed

WEST END BRANCH

903 West Beach Street,
Long Beach, NY 11561
(516) 432-3409



HOURS OF OPERATION

Monday	Closed
Tuesday	Closed
Wednesday	4:00PM-8:00PM
Thursday	2:00PM-6:00PM
Friday	10:00AM-2:00PM
Saturday	10:00AM-2:00PM
Sunday	Closed

POINT LOOKOUT

79 Lido Blvd.
Point Lookout, NY 11569
(516) 432-3409



FOLLOW US



Website
www.longbeachlibrary.org
Online Calendar
longbeachpl.librarycalendar.com
Email
info@longbeachlibrary.org

WAYS TO CONNECT



Nassau's Public Libraries
-Search Catalogs
-Place Holds
-Discover Programs
ALL FROM YOUR PHONE

GET THE APP

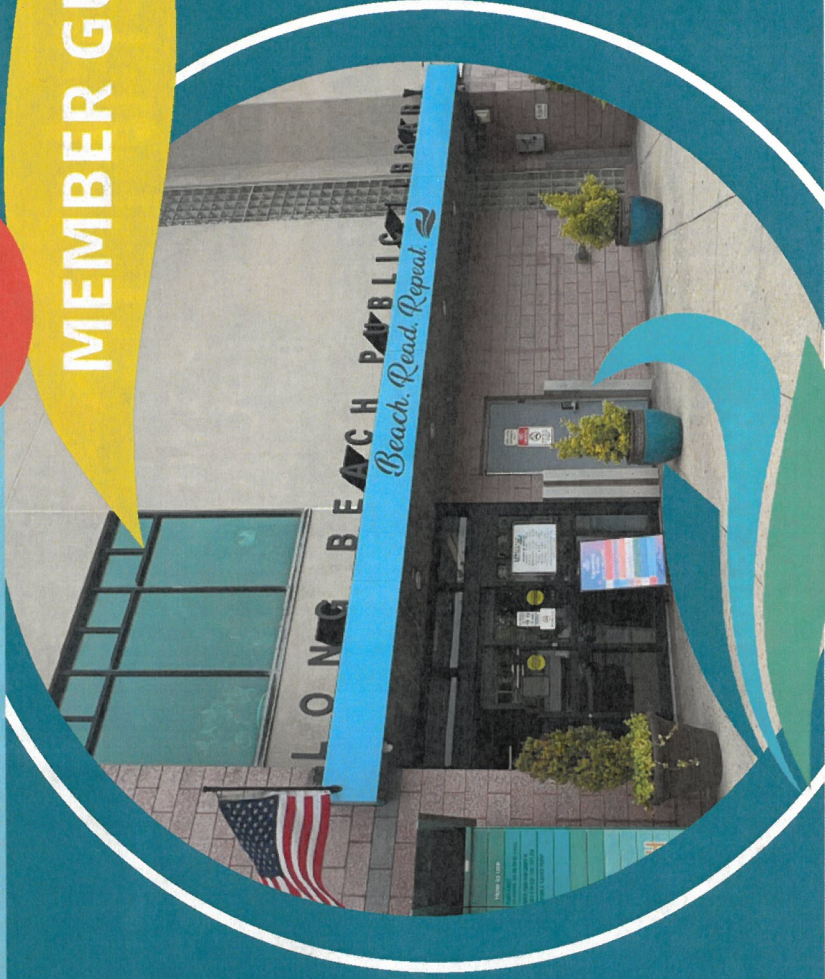
**A Gateway to
Endless Possibilities**
We foster a love of reading
and lifelong learning,
cultivate community
connections & growth,
and access to
creative & cultural
opportunities.



**SERVING
LONG BEACH
SINCE 1928**

**WELCOME TO
YOUR LIBRARY**

MEMBER GUIDE



www.longbeachlibrary.org 111 W. Park Avenue, Long Beach, NY 11561 (516) 432-7201

WELCOME FROM OUR DIRECTOR

Tempor orci eu lobortis elementum nibh tellus molestie. Tincidunt vitae semper quis lectus. Sollicitudin tempor id eu nisl nunc mi ipsum faucibus. Egestas purus viverra accumsan in nisl nisi. Viverra aliquet eget sit amet tellus. Ullamcorper dignissim cras tincidunt lobortis. Eros in cursus turpis massa tincidunt dui ut. Dictum sit amet justo donec enim diam. Congue eu consequat

Director
Tara Lannen-Stanton



Asst. Director
Jakea Williamson

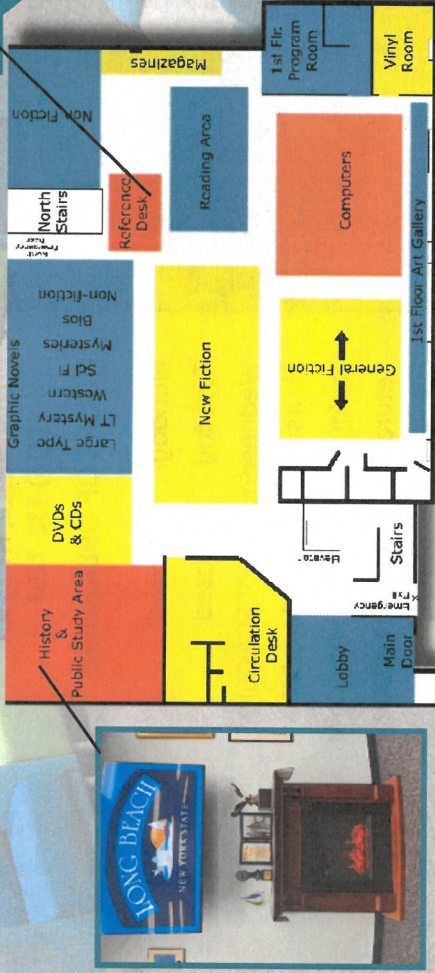


VISIT OUR
**POINT
LOOKOUT
BRANCH**

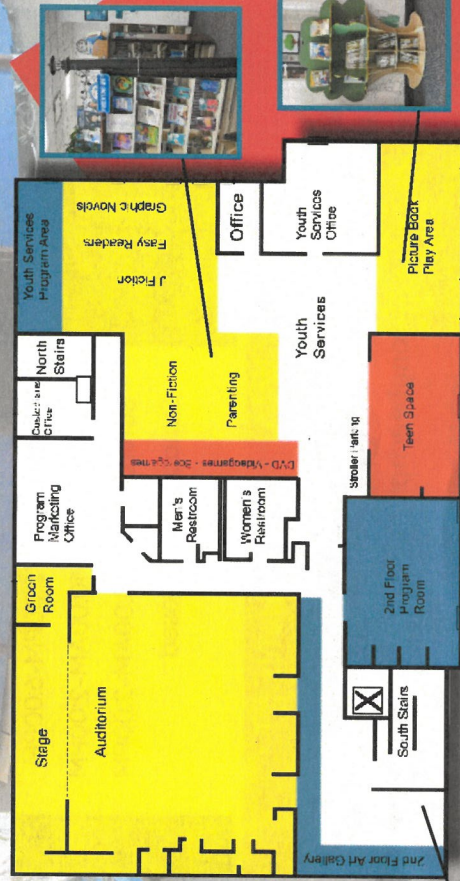


VISIT OUR
**WEST END
BRANCH**

FIRST FLOOR



SECOND FLOOR



PROGRAMS

And Special Events For All Ages

At the Long Beach Public Library, there's always something happening! We proudly offer a vibrant calendar of programs & special events for all ages. Whether you're looking for early literacy storytimes, teen hangouts, craft nights, fitness classes, tech help, or engaging author talks, you'll find it here. Our programming is designed to inspire curiosity. Throughout the year, we host seasonal celebrations, cultural programs, live performances, educational

workshops, and interactive events—which are FREE and open to the public. Whether you're attending yoga on the beach, joining our Summer Reading Challenge, learning a new skill, or simply looking to connect with others in the community, there's always something to enjoy. We believe the library is more than just books—it's a space to grow, explore, & have fun. Check out our website and Channels Newsletter for more info.



OUR COLLECTION

Books & EBooks

Choose from tens of thousands of books! Including children's books, graphic novels, audiobooks, large print, and more.

Magazines and Newspapers

Including Rolling Stone, National Geographic, New York Times, Newsday.

Movies and TV Shows

New blockbuster movies, classic films, TV shows, documentaries, and others.

Library of Things

Check out a telescope, bird watching kit, coffee urn, cricket craft machine, record player and MUCH MORE.

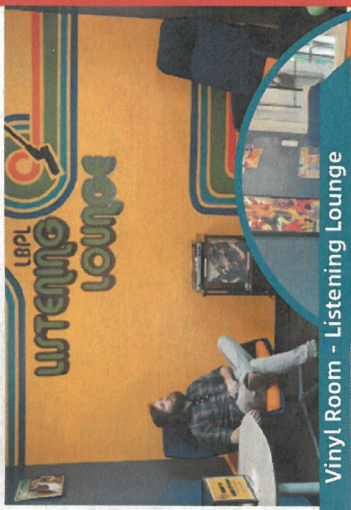


MOSTLY FINE FREE

GOOD NEWS! Most items at Long Beach Public Library are now overdue fine-free – including all children's and teen materials.

Fines Still Apply For:

- New releases
- Special collections (museum passes, iPads, laptops, library of things, etc.)
- If an item is lost, damaged, or over a month overdue, a replacement fee will be charged.
- Return it in good condition? The fee will be cleared.
- Can't return it? You can pay the replacement cost or contact us to discuss other options.



Vinyl Room - Listening Lounge

Children's Play Area



Video Game Station



Teen Space
A unique, separate area
for our teens to explore.

TEEN SPACE
Ages 12+



Homebound
Delivery
Service



Notary Services



Resume Help

IN-PERSON SERVICES



Art Galleries



Seed Library



Volunteer Opportunities



Interlibrary loan
Request materials from any library



Individual Study Room
& Community Rooms

DIGITAL SERVICES

24/7

Download, Browse, Borrow, and Read
over 430,000 e-books, audiobooks, movies, TV
shows, music, magazines, graphic novels, & comics.

pronunciator:
Learn a new language!



Research Data Bases, Consumer Reports, & more

TECHNOLOGY



Free WIFI

Bring your laptop for a quiet work space.

Computer Center

17 computers, 2 printers, 2 copiers,
fax machines, and scanner. Check our
website for print/copy/fax fees.

Printing/Faxing/Scanning

Printing is available from our desktop
computers or via upload at our website.
Faxing, copying, and scanning are done
from our public computers.

Laptop & iPad Lending

Are available to borrow for patrons who
have completed the mobile device
agreement. See reference desk for details.

Tech Help

From our Resident Tech librarian.
Dedicated hours every week. Wednesday.

Long Beach Public Library

Annual Report For Public And Association Libraries - 2024

1. GENERAL LIBRARY INFORMATION

Library / Director Information

[Outline of Major Changes](#)

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	4400283740
1.2	Library Name	LONG BEACH PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Long Beach
1.6	Beginning Fiscal Reporting Year	07/01/2023
1.7	Ending Fiscal Reporting Year	06/30/2024
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2023
1.12	Ending <u>Local</u> Fiscal Year	06/30/2024

1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	111 WEST PARK AVENUE
1.15	City	LONG BEACH
1.16	Zip Code	11561
1.17	Mailing Address	111 WEST PARK AVENUE
1.18	City	LONG BEACH
1.19	Zip Code	11561
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(516) 432-7201
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(516) 432-1477
1.22	E-Mail Address (enter M (Missing) if no E-Mail)	info@longbeachlibrary.org
1.23	Library Home Page URL (Enter M (Missing) if no home page URL)	www.longbeachlibrary.org
1.24	Population Chartered to Serve (per 2020 Census)	40,647
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	05/17/1928
1.30	Date the library was last registered	05/09/1929

1.31	Federal Employer Identification Number	116001028
1.32	County	NASSAU
1.33	School District	Long Beach City School District
1.34	Town/City	HEMPSTEAD
1.35	Library System	Nassau Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name

1.36b President/CEO Phone Number

1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Tara
1.38	Last Name of Library Director/Manager	Lannen-Stanton
1.39	NYS Public Librarian Certification Number	24245
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	director@longbeachlibrary.org
1.44	Fax Number of the Director/Manager	(516) 432-1477
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	Y

Public Votes / Contracts

1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. Y

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of municipality or district holding the public vote Long Beach School District

2. Indicate the type of municipality or district holding the public vote School District

3. Date the vote was held (mm/dd/2024) 05/21/2024

4. Was the vote successful? Y/N Y

5. What type of public vote was it? budget vote (school district public library only)

6a. Most recent prior year approved appropriation from a public vote: \$3,680,649

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: \$130,925

6c. Total proposed appropriation (manually sum of 6a and 6b): \$3,811,574

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2024) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of municipality or district N/A
holding the public vote
2. Indicate the type of municipality N/A
or district holding the public vote
3. Date the last successful vote was N/A
held (mm/dd/yyyy)
4. What type of public vote was it? N/A
5. What was the total dollar N/A
amount of the appropriation from tax
dollars resulting from the last successful
vote?

Unusual Circumstances

1.48 Does the reporting library have N
a contractual agreement with a
municipality or district to provide
library services to residents of an area
not served by a chartered library? Enter
Y for Yes, N for No. If yes, please
complete one record for *each* contract.
If no, go to question 1.49.

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of contracting N/A
municipality or district
2. Is this a written contractual N/A
agreement?
3. Population of the geographic N/A
area served by this contract
4. Dollar amount of contract N/A
5. Enter the appropriate code for N/A
range of services provided (select one):

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	26525
2.2	Adult Non-fiction Books	12,504
2.3	Total Adult Books (Total questions 2.1 & 2.2)	39,029
2.4	Children's Fiction Books	22,468
2.5	Children's Non-fiction Books	9,448
2.6	Total Children's Books (Total questions 2.4 & 2.5)	31,916
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	70,945

Other Print Materials

2.8	Total Uncataloged Books	355
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2.9	Total Print Serials	946
2.10	All Other Print Materials	598
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,899
2.12	Total Print Materials (Total questions 2.7 and 2.11)	72,844

ALL OTHER MATERIALS

2.13	Audio - Physical Units	9,131
2.14	Video - Physical Units	12,256
2.15	Other Circulating Physical Items	45
2.16	Total Other Physical Materials (Total questions 2.13 through 2.15)	21,432

Grand Total / Additions to Holdings

2.17	GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)	94,276
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18	Cataloged Books	6,868
2.19	All Other Print Materials	984
2.20	All Other Materials	1,242
2.21	Total Additions (Total questions 2.18 through 2.20)	9,094

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	140,610
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	16,830
3.3	Registered non-resident borrowers	228

Please report information on WRITTEN POLICIES as of 12/31/24.

WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/24.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y

3.13 Does the library have large print books? Y

3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS,
Windoweyes or NVDA

refreshable Braille commonly
referred to as a refreshable Braille
display

screen magnification software, Yes
such as Zoomtext

electronic scanning and reading
software, such as OpenBook

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Live Program Sessions

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17a Number of Sessions Targeted at 450
Children Ages 0-5

3.17b [Attendance at Sessions Targeted](#) 12435
[at Children Ages 0-5](#)

3.18a Number of Sessions Targeted at 239
Children Ages 6-11

3.18b [Attendance at Sessions Targeted](#) 3442
[at Children Ages 6-11](#)

3.19a Number of Sessions Targeted at 109
Young Adults Ages 12-18

3.19b [Attendance at Sessions Targeted](#) 985
[at Young Adults Ages 12-18](#)

3.20a Number of Sessions Targeted at 1274
Adults Age 19 or Older

3.20b [Attendance at Sessions Targeted](#) 23081
[at Adults Age 19 or Older](#)

3.21a Number of General Interest 29
Program Sessions

3.21b [Attendance at General Interest](#) 1,336
[Program Sessions](#)

3.22 Total Sessions of Live Programs 2,101
Categorized by Age (sum of 3.17a,
3.18a, 3.19a, 3.20a, 3.21a)

3.23 Total Attendance at Live 41,279
Programs Categorized by Age (sum of
3.17b, 3.18b, 3.19b, 3.20b, 3.21b)

Live Programs Categorized by Venue

3.24a Total Live Onsite Program 1957
Sessions

3.24b Total Live Onsite Program 38751
Attendance

3.25a Total Live Offsite Program 24
Sessions

3.25b Total Live Offsite Program 746
Attendance

3.26a Total Live Virtual Program 120
Sessions

3.26b Total Live Virtual Program 1782
Attendance

3.27 Total Sessions of Live Programs 2,101
Categorized by Venue (sum of 3.24a,
3.25a, 3.26a)

3.28 Total Attendance at Live 41,279
Programs Categorized by Venue (sum of
3.24b, 3.25b, 3.26b)

Prerecorded and One-on-One Programs

3.29 Total Number of Prerecorded 76
Program Presentations

3.30 Total Views of Prerecorded 14955
Program Presentations within 30 Days

3.31 One-on-One Program Sessions 7344

3.32 Attendance at One-on-One 7,344
Program Sessions

- 3.33 Did your library offer teen-led activities during the 2024 calendar year? Y
- 3.34a Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes
- 3.34b Does your library use Facebook for promotion? Yes
- 3.34c Does your library use Instagram for promotion? Yes
- 3.34d Does your library use Twitter/X for promotion? No
- 3.34e Does your library use TikTok for promotion? Yes

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

SUMMER READING PROGRAM

- 3.35 Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y
- 3.36 Library outlets offering the summer reading program 3
- 3.37 Children registered for the library's summer reading program 271
- 3.38 Young adults registered for the library's summer reading program 28
- 3.39 Adults registered for the library's summer reading program 103
- 3.40 **Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)** 402
- 3.41a Children's program sessions - Summer 2024 144

3.41b Children's program attendance - 4,469
Summer 2024

3.42a Young adult program sessions - 34
Summer 2024

3.42b Young adult program attendance 275
- Summer 2024

3.43a Adult program sessions - 27
Summer 2024

3.43b Adult program attendance - 1,983
Summer 2024

3.44 Total program sessions - 205
Summer 2024 (total 3.41a + 3.42a +
3.43a)

3.45 Total program attendance - 6,727
Summer 2024 (total 3.41b + 3.42b +
3.43b)

3.46 Did the library use the Summer Y
Reading at New York Libraries name
and/or logo?

3.47 Did the library use the Y
Collaborative Summer Library Program
(CSLP) Manual, provided through the
New York State Library?

COLLABORATORS

3.48 Public school district(s) and/or 1
BOCES

3.49 Non-public school(s) 0

3.50 Childcare center(s) 1

3.51 Summer camp(s) 1

3.52 Municipality/Municipalities 0

3.53 Literacy provider(s) 0

3.54 Other (describe using the State 0
note)

3.55 Total Collaborators (total 3.48 3
through 3.54)

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

EARLY LITERACY PROGRAMS

3.56 Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.57a Focus on birth - school entry (kindergarten) sessions 365

3.57b Focus on birth - school entry (kindergarten) attendance 11,075

3.58a Focus on parents & caregivers sessions 19

3.58b Focus on parents & caregivers attendance 185

3.59a Combined audience sessions 83

3.59b Combined audience attendance 2,591

3.60 Total Sessions 467

3.61 Total Attendance 13,851

3.62 - Collaborators (check all that apply):

a. Childcare center(s) Yes

b. Public School District(s) and/or BOCES Yes

c. Non-Public School(s)

d. Health care providers/agencies

e. Other (describe using the State note)

Adult Literacy

Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

ADULT LITERACY

3.63 Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.64a Total group program sessions 0

3.64b Total group program attendance 0

3.65a Total one-on-one program sessions 75

3.65b Total one-on-one program attendance 91

3.66 - Collaborators (check all that apply)

a. Literacy NY (Literacy Volunteers of America)

b. Public School District(s) and/or BOCES

c. Non-Public Schools

d. Other (see instructions and describe using Note)

ESOL / Digital Literacy

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.68a	Children's program sessions	0
3.68b	Children's program attendance	0
3.69a	Young adult program sessions	0
3.69b	Young adult program attendance	0
3.70a	Adult program sessions	78
3.70b	Adult program attendance	921
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	78
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	921
3.73a	One-on-one program sessions	0
3.73b	One-on-one program attendance	0

3.74 - Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America)
- b. Public School District(s) and/or BOCES Yes
- c. Non-Public School(s)
- d. Other (describe using the Note)

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

DIGITAL LITERACY

3.75 Did the library offer digital literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.76a	Total group program sessions	23
3.76b	Total group program attendance	61
3.77a	Total one-on-one program sessions	176
3.77b	Total one-on-one program attendance	176

4. LIBRARY TRANSACTIONS

Circulation / Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	49,437
4.2	Adult Non-fiction Books	18,781
4.3	Total Adult Books (Total questions 4.1 & 4.2)	68,218
4.4	Children's Fiction Books	44,633
4.5	Children's Non-fiction Books	10,828
4.6	Total Children's Books (Total questions 4.4 & 4.5)	55,461
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	123,679

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	17,307
4.9	Circulation of Children's Other Materials	3,088
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	20,395
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	144,074

4.12 As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? Yes

4.13 Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Yes

REFERENCE TRANSACTIONS

- | | | |
|-------|---|-------------------|
| 4.14 | Total Reference Transactions | 20,285 |
| 4.14a | Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? | CT - Annual Count |
| 4.15 | Does the library offer virtual reference? | Y |

Interlibrary Loan / E-Rate

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

- | | | |
|------|--------------------------|--------|
| 4.16 | TOTAL MATERIALS RECEIVED | 26,908 |
|------|--------------------------|--------|

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

- | | | |
|------|--------------------------|--------|
| 4.17 | TOTAL MATERIALS PROVIDED | 19,174 |
|------|--------------------------|--------|

E-RATE

- | | | |
|------|--|-----------------------|
| 4.18 | Does the library file for E-rate benefits? | Y |
| 4.19 | Is the library part of a consortium for E-rate benefits? | Y |
| 4.20 | If yes, in which consortium are you participating? | Nassau Library System |

5. ELECTRONIC USE

Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to Yes
e-books purchased solely by the library?

5.2 Did the library provide access to Yes
e-books purchased via a consortium,
cooperative, or other similar group at
the local, regional, or state level?

5.3 Did the library provide access to No
e-books provided by the New York State
Library at no or minimal cost to the
library?

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to No
e-serials purchased solely by the
library?

5.5 Did the library provide access to Yes
e-serials purchased via a consortium,
cooperative, or other similar group at
the local, regional, or state level?

5.6 Did the library provide access to No
e-serials provided by the New York
State Library at no or minimal cost to
the library?

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to Yes
e-audio purchased solely by the library?

5.8 Did the library provide access to Yes
e-audio purchased via a consortium,
cooperative, or other similar group at
the local, regional, or state level?

5.9 Did the library provide access to No
e-audio provided by the New York State
Library at no or minimal cost to the
library?

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to Yes
e-videos purchased solely by the
library?

5.11 Did the library provide access to No
e-videos purchased via a consortium,
cooperative, or other similar group at
the local, regional, or state level? (Do
not include New York State Library-
provided content here; that should be
entered in 5.12.)

5.12 Did the library provide access to No
e-videos provided by the New York
State Library at no or minimal cost to
the library?

Databases / Online Learning / E-Material Circulation

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to Yes
research databases purchased solely by
the library?

5.14 Did the library provide access to Yes
research databases purchased via a
consortium, cooperative, or other
similar group at the local, regional, or
state level?

5.15 Did the library provide access to Yes
research databases provided by the New
York State Library at no or minimal cost
to the library (e.g., NOVELny)?

Online Learning

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to Yes
online learning platforms purchased
solely by the library?

5.17 Did the library provide access to Yes
online learning platforms purchased via
a consortium, cooperative, or other
similar group at the local, regional, or
state level?

5.18 Did the library provide access to No
online learning platforms provided by
the New York State Library at no or
minimal cost to the library?

E-Material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books 56,856
during the reporting period

5.20 The total circulation of e-serials 8,701
during the reporting period.

5.21 The total circulation of e-audio 29,819
during the reporting period

5.22 The total circulation of e-videos 4,436
during the reporting period.

6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per 35
workweek used to compute FTE for all
paid library personnel in this section.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	13.37
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	3.48
6.9	Vacant Library Specialist/Paraprofessional	0
6.10	Other Staff	18.28
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	36.13
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	\$141,871

6.16	FTE - Library Manager (not certified)	0
6.17	Salary - Library Manager (not certified)	\$0
6.18	FTE - Librarian	1
6.19	Salary - Librarian	\$52,704

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y
3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y
4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y
5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y
6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y

7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space Y

8b. lighting Y

8c. shelving Y

8d. seating Y

8e. power infrastructure Y

8f. data infrastructure Y

8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	2
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	3

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - 62.00
Main Library

8.7 Minimum Weekly Total Hours - 32.00
Branch Libraries

8.8 Minimum Weekly Total Hours - 0.00
Bookmobiles

8.9 **Minimum Weekly Total Hours - 94.00**
Total Hours Open (Total questions 8.6 - 8.8)

8.10 Annual Total Hours - Main Library 3,268.00

8.11 Annual Total Hours - Branch Libraries 1,664.00

8.12 Annual Total Hours - Bookmobiles 0.00

8.13 Annual Hours Open - Total 4,932.00
Hours Open (Total questions 8.10
through 8.12)

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

NEW OUTLETS: If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

CLOSED OUTLETS: Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed*, *will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

1.	Outlet Name	LONG BEACH PUBLIC LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	111 WEST PARK AVENUE
4.	Outlet Street Address Status	00 (for no change)
5.	City	LONG BEACH
6.	Zip Code	11561
7.	Phone (enter 10 digits only)	(516) 432-7201
8.	Fax Number (enter 10 digits only)	(516) 432-1477
9.	E-mail Address	info@longbeachlibrary.org
10.	Outlet URL	www.longbeachlibrary.org
11.	County	NASSAU

- | | | |
|-----|--|-----------------------|
| 12. | School District | Long Beach |
| 13. | Library System | Nassau Library System |
| 14. | Outlet Type Code (select one): | CE |
| 15. | Public Service Hours Per Year for This Outlet | 3,268 |
| 16. | Number of Weeks This Outlet is Open | 52 |
| 17. | Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | Y |
| 18. | Is the meeting space available for public use even when the outlet is closed? | N |
| 19. | Total number of non-library sponsored programs, meetings and/or events at this outlet | 729 |
| 20. | Enter the appropriate outlet code (select one): | LRF |
| 21. | Who owns this outlet building? | School District |
| 22. | Who owns the land on which this outlet is built? | School District |
| 23. | Indicate the year this outlet was initially constructed | 1953 |
| 24. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more | 1997 |
| 25. | Square footage of the outlet | 26,000 |
| 26. | Number of Internet Computers Used by General Public | 12 |
| 27. | Number of uses (sessions) of public Internet computers per year | 12,436 |
| 27a | Reporting Method for Number of Uses of Public Internet Computers Per Year | CT - Annual Count |
| 28. | Type of connection on the outlet's public Internet computers | Leased Line |

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	N/A
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4400283740
38.	<i>FSCSID</i>	NY0359
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	POINT LOOKOUT BRANCH LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	79 LIDO BOULEVARD
4.	Outlet Street Address Status	00 (for no change)
5.	City	POINT LOOKOUT
6.	Zip Code	11569
7.	Phone (enter 10 digits only)	(516) 432-3409
8.	Fax Number (enter 10 digits only)	N/A
9.	E-mail Address	info@longbeachlibrary.org
10.	Outlet URL	www.longbeachlibrary.org

11.	County	NASSAU
12.	School District	Long Beach
13.	Library System	Nassau Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	832
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	18
20.	Enter the appropriate outlet code (select one):	LR
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2012
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	950
26.	Number of Internet Computers Used by General Public	1
27.	Number of uses (sessions) of public Internet computers per year	296
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Cable

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Cablevision/Optimum
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	N/A
33a	Reporting Method for Wireless Sessions	
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	4400283740
38.	<i>FSCSID</i>	NY0359
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)
1.	Outlet Name	WEST END BRANCH
2.	Outlet Name Status	00 (for no change)
3.	Street Address	903 W. BEECH ST
4.	Outlet Street Address Status	00 (for no change)
5.	City	LONG BEACH
6.	Zip Code	11561
7.	Phone (enter 10 digits only)	(516) 432-2704
8.	Fax Number (enter 10 digits only)	(516) 432-0777
9.	E-mail Address	info@longbeachlibrary.org
10.	Outlet URL	www.longbeachlibrary.org

11.	County	NASSAU
12.	School District	Long Beach
13.	Library System	Nassau Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	832
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	Y
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
20.	Enter the appropriate outlet code (select one):	LR
21.	Who owns this outlet building?	Other (specify using the State note)
22.	Who owns the land on which this outlet is built?	Other (specify using the State note)
23.	Indicate the year this outlet was initially constructed	2012
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
25.	Square footage of the outlet	980
26.	Number of Internet Computers Used by General Public	6
27.	Number of uses (sessions) of public Internet computers per year	375
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Cable

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11	Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10	Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider		Cablevision/Optimum
32.	WiFi Access		No restrictions to access
33.	Wireless Sessions		N/A
33a	Reporting Method for Wireless Sessions		
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	
36.	Does your outlet have a Makerspace?	N	
37.	<i>LIBID</i>		4400283740
38.	<i>FSCSID</i>		NY0359
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	
40.	<i>Outlet Structure Status</i>		00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024) 11

NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A. N/A

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A. N/A

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here. 5

10.5 What is the **trustee term length, as stated in your library's charter documents (incorporation)**? If a term length is not stated, please explain in a Note. 5 YEARS

10.6 I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note. Y

BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Gemma
3.	Last Name of Board Member	Tansey
4.	Mailing Address	39 MINNESOTA AVE
5.	City	Long Beach
6.	Zip Code (5 digits only)	11561
7.	E-mail address	gtansey@longbeachlibrary.org

- | | | |
|-----|---|------------|
| 8. | Office Held or Trustee | President |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2023 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2028 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/11/2022 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/11/2022 |
| 16. | Is this a brand new trustee? | N |
-
- | | | |
|-----|----------------------------|-------------------------------|
| 1. | Status | Filled |
| 2. | First Name of Board Member | Mary Ellen |
| 3. | Last Name of Board Member | Guarini |
| 4. | Mailing Address | 780 W. BROADWAY, 4B |
| 5. | City | Long Beach |
| 6. | Zip Code (5 digits only) | 11561 |
| 7. | E-mail address | mguarini@longbeachlibrary.org |
| 8. | Office Held or Trustee | Vice President |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2024 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2029 |

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 07/11/2024
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/11/2024
16. Is this a brand new trustee? N
1. Status Filled
2. First Name of Board Member Robin
3. Last Name of Board Member Donovan
4. Mailing Address 8 CLARK STREET
5. City Long Beach
6. Zip Code (5 digits only) 11561
7. E-mail address rdonovan@LONGBEACHLIBRARY.ORG
8. Office Held or Trustee Secretary
9. Term Begins - Month July
10. Term Begins - Year (year) 2020
11. Term Expires June
12. Term Expires - Year (yyyy) 2025
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/08/2020
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/08/2020
16. Is this a brand new trustee? N
1. Status Filled
2. First Name of Board Member Sam
3. Last Name of Board Member Pinto
4. Mailing Address 116 E. BEECH STREET
5. City Long Beach
6. Zip Code (5 digits only) 11561
7. E-mail address spinto@longbeachlibrary.org
8. Office Held or Trustee Trustee
9. Term Begins - Month July
10. Term Begins - Year (year) 2022
11. Term Expires June
12. Term Expires - Year (yyyy) 2027
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 07/11/2022
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/11/2022
16. Is this a brand new trustee? N
1. Status Filled
2. First Name of Board Member Anita

- | | | |
|-----|---|-------------------------------|
| 3. | Last Name of Board Member | LaSpina |
| 4. | Mailing Address | 605 EAST BEECH ST |
| 5. | City | Long Beach |
| 6. | Zip Code (5 digits only) | 11561 |
| 7. | E-mail address | alaspina@LONGBEACHLIBRARY.ORG |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2026 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/06/2022 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/06/2022 |
| 16. | Is this a brand new trustee? | N |

11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

Please Note: last year's answers for repeating groups cannot be displayed.

- | | | |
|----|---|------------------------------------|
| 1. | Source of Funds | School District |
| 2. | Name of funding County, Municipality or School District | City of Long Beach School District |
| 3. | Amount | \$3,811,574 |
| 4. | Subject to public vote held in reporting year or in a previous reporting year(s). | Y |
| 5. | Written Contractual Agreement | N |

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$3,811,574

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$12,070

11.4 Record all Central Library Services Aid monies received from system headquarters \$0

11.5 Additional State Aid received from the System \$9,200

11.6 Federal Aid received from the System \$0

11.7 Other Cash Grants \$0

11.8 **TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) \$21,270

OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants \$1,000

Federal Aid / Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
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OTHER RECEIPTS

11.14	Gifts and Endowments	\$1,726
11.15	Fund Raising	\$0
11.16	Income from Investments	\$14,104
11.17	Library Charges	\$7,755
11.18	Other	\$27,491
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$51,076

11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$3,884,920
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11.21	BUDGET LOANS	\$0
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Transfers / Grand Total

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$92,662
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$92,662

11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 12.39 of previous year if fiscal year has not changed) \$2,284,024

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) \$6,261,606

12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital
Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$991,449
12.2	Other Staff	\$1,083,365
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$2,074,814
12.4	Employee Benefits Expenditures	\$904,100
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$2,978,914

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$131,013
12.7	Electronic Materials Expenditures	\$103,457
12.8	Other Materials Expenditures	\$13,649
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$248,119

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF)	\$0
12.11 From Other Funds (71OF)	\$0
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF)	\$117,814
12.14 From Other Funds (72OF)	\$0
12.15 Total Repairs (Add Questions 12.13 and 12.14)	\$117,814
12.16 Other Disbursements for Operation & Maintenance of Buildings	\$210,550
12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$328,364

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies	\$30,970
12.19 Telecommunications	\$17,396
12.21 Professional & Consultant Fees	\$180,731
12.22 Equipment	\$73,797
12.23 Other Miscellaneous	\$108,678
12.24 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$411,572

Contracts / Debt Service / Transfers / Grand Total

12.25 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$79,732
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) \$0

12.27 From Other Funds (73OF) \$0

12.28 **Total** (Add Questions 12.26 and 12.27) \$0

Other Loans

12.29 Budget Loans (Principal and Interest) \$0

12.30 Short-Term Loans \$0

12.31 **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30) \$0

12.32 **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) \$4,046,701

TRANSFERS

Transfers to Capital Fund

12.33 From Local Public Funds (76PF) \$0

12.34 From Other Funds (76OF) \$144,278

12.35 **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8) \$144,278

12.36 **Transfer to Other Funds** \$0

12.37 **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36) \$144,278

12.38 **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37) \$4,190,979

12.39 **BALANCE IN OPERATING FUND** - Ending Balance for the Fiscal Year Ending 2024 \$2,070,627

12.40 **GRAND TOTAL** \$6,261,606
**DISBURSEMENTS, TRANSFERS &
BALANCE** (Add Questions 12.38 and
12.39; same as Question 11.26)

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 04/21/2025

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) 12/24/2024

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2020-06/30/2021

12.44 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources \$0

13.2 All Other Revenues from Local Sources \$0

13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$0

STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction \$0

13.5 Other State Aid \$0

13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.35) \$144,278

13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) \$144,278

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) \$144,278

13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 14.11 of previous year, if fiscal year has not changed) \$133,473

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) \$277,751

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction \$0

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 **Total Other Disbursements** (Add Questions 14.3, 14.4 and 14.5) \$0

14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2024	\$277,751
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$277,751

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	12.57
16.2	Total Librarians	15.62
16.3	All Other Paid Staff	16.00
16.4	Total Paid Employees	31.62
16.5	State Government Revenue	\$22,270
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$51,076
16.8	Total Operating Revenue	\$3,884,920
16.9	Other Operating Expenditures	\$819,668
16.10	Total Operating Expenditures	\$4,046,701

16.11	Total Capital Expenditures	\$0
16.12	Print Materials	72,246
16.12a	Total Physical Items in Collection	93,678
16.13	Circulation of Children's Physical Material	58,549
16.14	Total Registered Borrowers	17,058
16.15	Other Capital Revenue and Receipts	\$144,278
16.16	Number of Internet Computers Used by General Public	19
16.17	Total Uses (sessions) of Public Internet Computers Per Year	13,107
16.18	Wireless Sessions	0
16.19	Total Capital Revenue	\$144,278

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	4400283740
17.2	Interlibrary Relationship Code	ME
17.3	Legal Basis Code	LD
17.4	Administrative Structure Code	MO
17.5	FSCS Public Library Definition	Y
17.6	Geographic Code	SU1
17.7	FSCS ID	NY0359
17.8	SED CODE	280300700004
17.9	INSTITUTION ID	800000049213

SUGGESTED IMPROVEMENTS

Library Name:	LONG BEACH PUBLIC LIBRARY
Library System:	Nassau Library System
Name of Person Completing Form:	Tara Lannen-Stanton, Russell Stein
Phone Number:	(516) 432-7258

I am satisfied that this resource (Collect) is meeting library needs: Neither Agree nor Disagree

Applying this resource (Collect) will help improve library services to the public: Agree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!