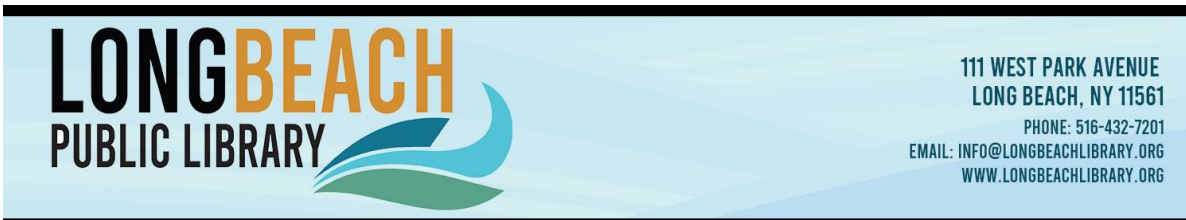


Monday November 17<sup>th</sup> at 7pm

# MINUTES

|                               |                                  |
|-------------------------------|----------------------------------|
| Mary Ellen Guarini, President | Tara Lannen-Stanton, Director    |
| Anita LaSpina, Vice President | Jakea Williamson, Asst. Director |
| Anja Schmidt-Muskin, Trustee  |                                  |
| Gemma Tansey, Secretary       | <b>Absent with notice</b>        |
|                               | Sam Pinto, Trustee               |

- I. Call to Order by **President Guarini at 7:00p.m.**
- II. Roll Call **was taken by President Guarini.**
- III. Pledge of Allegiance **was recited by all.**
- IV. Executive Session **voted unanimously to enter Executive Session at 7:04 pm, motioned by Trustee Schmidt-Muskin and seconded by Trustee Tansey. No Votes were taken.**
- V. FY 2026 Assistant Director Agreement **Approved. Moved for approval by Trustee LaSpina, seconded by Trustee Schmidt-Muskin. Once executed, this document will be subject to FOIL.**
- VI. Public Comment on Agenda Items (limited to 2 minutes per person)
- VII. Approval of Minutes from 10/20/2025 **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Schmidt-Muskin.**
- VIII. Approval of Bills and Schedules
  1. Board Warrants 1389 **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Schmidt-Muskin.**
  2. Payroll Warrants 1385 and 1387 **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Schmidt-Muskin.**
- IX. Monthly Financial Reports
- X. Donor Recognition
- XI. Monthly Reports (October 2025)
  1. Director's Report
  2. Monthly Stats
  3. FY 2026 Projects
  4. Assistant Director/Adult Services
  5. Programming & Marketing
  6. Patron Services
  7. Youth Services
- XII. Old Business
  1. Program fees
- XIII. New Business
  1. Resolution: Business Office Staff Wages & Benefits **Approved. Moved for approval by Trustee Schmidt-Muskin, Second by Trustee Tansey.**
  2. Rescind administrative policies **Approved. Moved for approval by Trustee LaSpina, Second by Trustee Tansey.**
    - Continuing Education



Monday November 17<sup>th</sup> at 7pm

# MINUTES

|                               |                                  |
|-------------------------------|----------------------------------|
| Mary Ellen Guarini, President | Tara Lannen-Stanton, Director    |
| Anita LaSpina, Vice President | Jakea Williamson, Asst. Director |
| Anja Schmidt-Muskin, Trustee  |                                  |
| Gemma Tansey, Secretary       | <b>Absent with notice</b>        |
|                               | Sam Pinto, Trustee               |

- Health Benefits in Retirement
- Sick Leave Accrual

3. Approval to pay bills in advance of January 2026 meeting **Unanimously approved. Moved for approval by President Guarini, seconded by Trustee Tansey.**

XIV. Public Comment (limited to 3 minutes per person)

XV. CSEA

XVI. Personnel

1. Hires
2. Resignations
3. Date and Time of Next Meeting **Unanimously approved. Moved for approval by Trustee Tansey, seconded by Trustee LaSpina.**
4. Monday January 26<sup>th</sup> at 2pm

XVII. Adjournment **at 8:00 pm- Motioned by President Guarini, seconded by Trustee LaSpina, and unanimously approved.**