



Monday March 16, 2026 at 7pm
BOARD OF TRUSTEES OPEN MEETING AGENDA

- | | | |
|-------|--|---------------------------------|
| I. | Call to Order by President | |
| II. | Roll Call | |
| III. | Pledge of Allegiance | |
| IV. | Executive Session | |
| | 1. Individual patron request | |
| | 2. Contract negotiations | |
| V. | Public Comment on Agenda Items (limited to 2 minutes per person) | |
| VI. | Approval of Minutes from 2/23/2026 | (Vote Needed) P. 2-3 |
| VII. | Approval of Bills and Schedules | (Vote Needed) |
| | 1. Board Warrant 1402 | P. 4-5 |
| | 2. Payroll Warrants 1401 | P. 6-10 |
| VIII. | Monthly Financial Report | P. N/A |
| | 1. February 2026 report will be included in April packet | |
| IX. | Donor Recognition | N/A |
| X. | Monthly Reports (February 2026) | |
| | 1. Director's Report | P. 11-12 |
| | 2. Monthly Stats | P. 13-17 |
| | 3. FY 2026 Projects | P. 18-22 |
| | 4. Assistant Director/Adult Services | P. 23-26 |
| | 5. Programming & Marketing | P. 27-30 |
| | 6. Patron Services | P. 31-34 |
| | 7. Youth Services | P. 35-45 |
| XI. | Old Business | |
| | 1. FY 2027 Budget | |
| | • FY 2027 budget memo | (Informational) P. 46-48 |
| | • Updated FY 2027-FY 2032 budget projections | (Informational) P. 49-54 |
| | • Resolution | (Vote Needed) P. 55 |
| | • Updated FY 2027 draft budget | (Vote Needed) P. 56-57 |
| XII. | New Business | |
| | 1. Addressing AI in our Collection Development policies | (Discussion) P. 58 |
| | 2. Room reservation purposes | (Discussion) P. 59-68 |
| XIII. | Public Comment (limited to 3 minutes per person) | |
| XIV. | CSEA | |
| XV. | Personnel | (Vote Needed) |
| | 1. Don Smalls, FT Maintenance Worker to PT Maintenance Worker (change in status) | |
| | 2. Skyla Simshauser, PT Circulation Clerk (new hire) | |
| XVI. | Date and Time of Next Meeting | (Vote Needed) |
| | 1. Monday April 20 th at 7pm | |
| XVII. | Adjournment | (Vote Needed) |



Monday February 23, 2026 at 2pm (ZOOM)

MINUTES

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst. Director
Gemma Tansey, Secretary	Absent with notice
	Sam Pinto, Trustee
	Anja Schmidt-Muskin, Trustee

- I. Call to Order by **President Guarini at 2:00p.m.**
- II. Roll Call **was taken by President Guarini.**
- III. Pledge of Allegiance **was recited by all.**
- IV. Executive Session **voted unanimously to enter Executive Session at 2:02 pm, motioned by Trustee LaSpina and seconded by Trustee Tansey. Exited Executive session at 2:22 pm. No Votes were taken.**
- V. Public Comment on Agenda Items (limited to 2 minutes per person)
- VI. Approval of Minutes from 1/26/2026 **Approved. Moved for approval by Trustee LaSpina, seconded by Trustee Tansey.**
- VII. Approval of Bills and Schedules
 1. Board Warrant 1400 **Approved. Moved for approval by President Guarini, seconded by Trustee Tansey.**
 2. Payroll Warrants 1398, 1399 **Approved. Moved for approval by President Guarini, seconded by Trustee Tansey.**
- VIII. Monthly Financial Report
- IX. Donor Recognition
- X. Monthly Reports (January 2026)
 1. Director's Report
 2. Monthly Stats
 3. FY 2026 Projects
 4. Assistant Director/Adult Services
 5. Programming & Marketing
 6. Patron Services
 7. Youth Services
- XI. Old Business
- XII. New Business
 1. ALA Attendance **Approved. Moved for approval by Trustee Tansey, seconded by Trustee LaSpina.**
 2. Bicycle lending program
 3. FY 2027 Draft Budget
- XIII. Public Comment (limited to 3 minutes per person)
- XIV. CSEA
- XV. Personnel
- XVI. Date and Time of Next Meeting **Approved. Moved for approval by Trustee Tansey, seconded by Trustee LaSpina.**
 1. Monday March 16th at 7pm



Monday February 23, 2026 at 2pm (ZOOM)

MINUTES

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst. Director
Gemma Tansey, Secretary	Absent with notice
	Sam Pinto, Trustee
	Anja Schmidt-Muskin, Trustee

XVII. Adjournment at 3:06 pm- Motioned by Trustee Tansey, seconded by Trustee LaSpina, and unanimously approved.

The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
03/16/2026	achAMZm3/26	Amazon	Jan-Feb 2026 circulating materials invoices - Pay by ACH after 3/16/26 Board meeting	\$4,294.74
03/16/2026	achAMZs3/26	Amazon	PO 2442 - library and program supplies - pay by ACH after 3/16/26 Board approval	\$913.27
03/16/2026	ACHcc3/26	FNBLI Credit Card 2184	2/27/2026 credit card statement - pay by ACH on 3/16/2026 after Board approval	\$1,037.48
03/16/2026	30126	ACE HARDWARE	ACCT# 29884 - Custodial Supplies	\$40.40
03/16/2026	30127	ATTORNEY-QUATELA CHIMERI PLLC	ATTY FEES - February 2026 - 148466	\$104.00
03/16/2026	30128	CENGAGE LEARNING / GALE	Acct #100232734 - Invoices for continuous collections	\$681.51
03/16/2026	30129	DEMCO	PO 2432 - fully received - INV40321910	\$144.78
03/16/2026	30130	Encore Fire Protection	SPRINKLERS - Annual Wet Sprinkler Inspection 6/10/25 & Replaced Gauges	\$490.00
03/16/2026	30131	GTS GLOBAL TELECOM	89672TTELEPHONE SERVICES 2/15-3/14/2026 - INV 90281	\$161.32
03/16/2026	30132	KANOPI	Pay Per Use Program - deposit on account (\$2k deposit in Nov 2026 for total of \$4k in FY 2026)	\$2,000.00
03/16/2026	30133	KNOCKOUT PEST CONTROL EXTERMINATOR	EXTERMINATOR : monthly billing (3/1/26)	\$92.00
03/16/2026	30134	LIBRARY MASSAPEQUA (BAR HARBOR) PUBLIC	Patron paid for lost book - 31616012355000	\$15.39
03/16/2026	30135	LIBRARY MINEOLA PUBLIC	31889004065594	\$16.99
03/16/2026	30136	Long Island Window Cleaning (LIWC)	West End Branch: Window Cleaning May-July 2025	\$80.00
03/16/2026	30137	MIDWEST TAPE-DVDs	2000020405-DVDs -03/16/2026	\$1,893.94
03/16/2026	30138	Nassau Library System (NLS) ILS Services	NLS - CROWN CASTLE (broadband internet primary fiber line) March 2026	\$364.00
03/16/2026	30139	NEWSPAPER-RICHNER (HERALD) for ads	Half Page Ad in 8/14/2025 LB Herald for Fun Fair	\$399.50
03/16/2026	30140	PGM-A / ABRAHAMS, MIRIAM	Adult program-"Accessible yoga for every body"- 6x @ \$60	\$360.00
03/16/2026	30141	PGM-A / ARTISTS IN PARTNERSHIP, INC.	APGM:M - 1 x 300.00 "LUNAR NEW YEAR CELEBRATION"	\$300.00
03/16/2026	30142	PGM-A / COLLINS, DENISE	Adult Program--Art programs @ \$150 Per Session	\$1,050.00
03/16/2026	30143	PGM-A / GERMANO, THOMAS	Adult program-"Art Lecture w TG: Gustave Caillebotte -- Painting His World"- \$ 300.00 per session	\$300.00
03/16/2026	30144	PGM-A / MITCHELL, TANISHA	APGM-M: 1X 1HR @\$375. "Opera in Ebony"	\$375.00
03/16/2026	30145	PGM-A / Neylon, Janine Morales	PGM-A - Zumba substitute 3x (60 min) @ \$75 - payment for July 2025 classes reissued	\$225.00
03/16/2026	30146	PGM-A / PRINCE, BARBARA	Adult program-"Zumba"- 2x @ \$75 per 60 min. session	\$150.00
03/16/2026	30147	PGM-A / ROZELL, LORI	Adult Program- Low-Impact Cardio (Hybrid)- 1x @ \$60 per 60 min. session	\$60.00

Trustee 1, LBPL Board

Trustee 3, LBPL Board

Trustee 4, LBPL Board

Trustee 2, LBPL Board

Trustee 5, LBPL Board

Trustee 1, LBPL Board

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**PAYROLL WARRANT
OPERATING EXPENSES**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Feb 26, 26					
	02/26/2026			Funds Transfer 2/26/26 FED TAX	14,830.32
	02/26/2026			Funds Transfer 2/26/26 STATE TAX	2,657.03
	02/26/2026			Funds Transfer 2/26/26 NYC TAX	442.33
	02/26/2026			Funds Transfer 2/26/26 PR	49,259.31
	02/26/2026			Funds Transfer 2/26/26 3rd PARTY	247.00
	02/26/2026			Funds Transfer 2/26/26 FEE	420.57
	02/26/2026			Funds Transfer 2/26/26 OMNI	330.00
	02/26/2026	aPSEGw2/26	PSEGLIWE	ELEC: WE : #00131201585, Acct# 1915129905	239.94
	02/26/2026	aLF83/2026	Leaf Copier Lease (serviced by PMA)	LEAF LEASE : C# 1009089631001 due 3/14/20	1,264.76
	02/26/2026	30113	RENT POINT LOOKOUT BRANCH	RENT : POINT LOOKOUT : 2026 MAR	3,818.57
	02/26/2026	30114	RENT WEST END BRANCH	RENT F/WEST END BRANCH: 2026 MAR	3,327.50
	02/26/2026	30115	FRANK CAMPOREALE (BOOKMAN)	BOOK DROP 2026FEB	600.00
	02/26/2026	30116	CSEA	UNION DUES &FEES: PAYROLL 2026 0226	979.57
	02/26/2026	30117	CSEA EMPLOYEE BENEFIT FUND (EBF)	CSEA EMP FUNDED DENTAL2026 MAR	1,327.92
	02/26/2026	30118	PREFERRED GROUP PLANS, INCFSA	EMPLOYEE CONTRIBUTIONS P/R 202602/26	923.06
	02/26/2026	30119	NYS DEFERRED COMPENSATION 457 PLAN	ACCT# 211603 PR 2026 02/26	203.66
	02/26/2026	30120	NYS RETIREMENT SYSTEM	MONTHLY PAYMENT 2026FEB	3,334.62
	02/26/2026	30121	NATIONAL GRID MAIN	GAS: MAIN: #7932939008 2026 FEB	2,209.00
	02/26/2026	30122	NATIONAL GRID POINT LOOKOUT	GAS: POINT: ACCT# 37696006028 2026 FEB	305.40
	02/26/2026	30123	OPTIMUMMAIN	TEL MAIN : #07858996527031 02/2303/22/2	376.87
	02/26/2026	30124	OPTIMUM WEST END	WE : # 07858259451034:TEL+DATA 02/16 (	217.25
	02/26/2026	30125	SECURITY USA INC		2,736.92
Feb 26, 26					<u>90,051.60</u>

Long Beach Public Library
111 W. Park Avenue
Long Beach, NY 11561

PAYROLL WARRANT
SALARY SUMMARY

PAYROLL WARRANT # **1401**
DATE: **2/26/2026**

	Amount
LIBRARIAN	18,767.02
PROFESSIONAL	18,309.31
PATRON SERVICES	6,112.48
CLEANER	3,402.95
PAGE	2,348.60
PER DIEM	47.55
NET PAYROLL	48,987.91
FEDERAL TAX	14,830.32
STATE TAX	2,657.03
MTA TAX	0.00
NYC TAX	442.33
ACCUDATA INVOICE	420.57
3RD PARTY PAYMENT	247.00
TOTAL CASH REQUIRED FOR THIS PAYROLL	\$67,585.16

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FY 2026 Director's Report – February 2026

Tara Lannen-Stanton, Library Director

General Updates

- Continued to work on PatronPoint configuration for improved email communication
- Drafted FY 2027 budget and 5-year projections for personnel and operating budget
- Continued to work w/ConnectOne Bank and Treasurer on steps to close old operating account
- Finalized Resource Sharing Code revisions with RSC Committee to present to MLD Executive Board
- Items the Library Attorney worked on
 - General
 - Sick leave questions
 - Contract negotiations
 - Policy review
 - Special projects
 - N/A
 - Spending for FY 2026 through 2/28/2026
 - \$2,886 (general)
 - \$0 (special/non-retainer projects)

Compliments and Staff Recognition

- Yet another big thank you to Don and Adesh for snow removal with February's blizzard. Hopefully that's the biggest (and final) thank you for this winter.
- Kudos to all the staff working the Circulation Desk. I received several compliments this month from patrons about consistent friendly greetings. Patrons reported feeling very welcome.
- A patron said they were "very, very grateful" for the health insurance marketplace program
- A patron told Helena (West End Librarian) that the Library saved their soul. They love visiting and coming to events and are so happy they found out the West End Branch was there.

Meetings and Trainings

- Internal meetings
 - Assistant Director
 - Youth Services
 - Programs & Marketing
 - Patron Services
- External meetings/events
 - NLS Directors' Roundtable
 - MLD meeting
 - NLS Resource Sharing Code Committee meetings
- Trainings/Continuing Education
 - LibraryWorks – Best Ways to Gather Community Input for Your Library

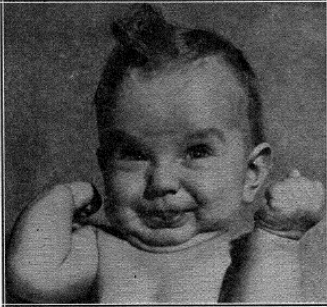
O Lucas Library Cards – The Smart Way to Analyze Your Community and Sign Up New Cardholders

A fellow Library Director shared this Nassau County Library Association newsletter from 1948 with me. It turns out LBPL has always been at the forefront in providing audio materials to our patrons!

NCLA Odds and Book Ends

AUTUMN 1948 NUMBER ONE

Just bursting to tell you . . .



**NCLA proudly presents
its first bouncing baby bulletin!**

NASSAU COUNTY LIBRARY ASSOCIATION, LONG ISLAND, NEW YORK

FIRST VICE-PRESIDENT Frances Hale Librarian Floral Park Public Library SECOND VICE-PRESIDENT Evelyn MacFarland Librarian Merrick Public Library	EXECUTIVE BOARD <table border="0"> <tr><td>Ruth Curtis</td><td>Librarian</td></tr> <tr><td>Valley Stream Free Library</td><td></td></tr> <tr><td>Ruth Correll</td><td>Librarian</td></tr> <tr><td>Manhasset Public Library</td><td></td></tr> <tr><td>D. Nova Gallagher</td><td>Librarian</td></tr> <tr><td>Adelphi Cottage</td><td></td></tr> <tr><td>Lucy Kinloch</td><td>Librarian</td></tr> <tr><td>Great Neck Library</td><td></td></tr> <tr><td>Helen M. MacDonough</td><td>Librarian</td></tr> <tr><td>Baldwin Public Library</td><td></td></tr> </table>	Ruth Curtis	Librarian	Valley Stream Free Library		Ruth Correll	Librarian	Manhasset Public Library		D. Nova Gallagher	Librarian	Adelphi Cottage		Lucy Kinloch	Librarian	Great Neck Library		Helen M. MacDonough	Librarian	Baldwin Public Library		SECRETARY Hilda Koehler Children's Librarian Freeport Memorial Library TREASURER Vera Archer Trustee Malverne Public Library
Ruth Curtis	Librarian																					
Valley Stream Free Library																						
Ruth Correll	Librarian																					
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D. Nova Gallagher	Librarian																					
Adelphi Cottage																						
Lucy Kinloch	Librarian																					
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Helen M. MacDonough	Librarian																					
Baldwin Public Library																						

AD LIBRARIANS

By Sandpiper



In this corner, ladies and gentlemen, you have the Sandpiper, who actually is no other than a gossip magpie in Long Island disguise. Who is the Sandpiper? The Sandpiper is you, the reader of O&B! You are the one who sees what is going on, and since you are a good librarian, who would ever think that YOU would become a part of the gossip-mag? Well, here is your chance to let the world know what you have heard, seen or done, without being called a magpie. Send your items to O&B, and become a Sandpiper with the same results.

Miss Betty Clark, former librarian of the East Rockaway Free Library, is no longer Miss, or Clark, or employed at East Rockaway. Her new job is Circulation and Reference Librarian at the U. S. Merchant Marine Academy in Kings Point. Her new name is Mrs. Robert D. Crowley. Her new address is 61 Lloyd Avenue, Lynbrook. Our wishes to her, however, are not new but this is a good time to repeat them with congrats: "the best, Betty."

A more recent bride is Florence Bransfield, Senior Assistant at the Baldwin Public Library, who, on August 21st, was married to John Burr Mills. Mr. and Mrs. Mills are residing in North Baldwin. Looks as if everybody is doing it!

The Long Beach Public Library has recently inaugurated a circulating photograph record collection in answer to the many requests for such a service from residents of the city.

Lillian Van Mater, Hempstead librarian and NCLA press, spent her vacation "tripping" through the Lebanon Valley in Pennsylvania, then via New York State into Canada visiting Ottawa, Montreal and Quebec. This was an "antiquing" expedition, according to Lillian, and has she plenty to tell us about her adventures! We are all out, Lill!

In July, Lena Ruppert began her duties as librarian of the Lynbrook Public Library. Mrs. Ruppert, once NCLA president, was formerly librarian of the Freeport Memorial Library. During the war she served on the staff of the O.W.I. Library in Melbourne, Australia. For the past two years she has been librarian at the Port Washington High School Library. Oh, it's good to have Lena on this side of the world again!

On Labor Day afternoon, O&B's distinguished associate editor, Kings Point's Lt. Comdr. Len Bejarano gave a fifteen minute program over the WHLI station during the loudness on the Merchant Marine Academy. Sounds almost as if all the Academy has is a library!

Congratulations to Lois De Roberts and Susan MacWatt, Great Neck, on their sons! Future librarians, no doubt.

Charlotte Keaton has been appointed Acquisitions Librarian and General Assistant in the Library of the U. S. Merchant Marine Academy. Miss Keaton was formerly on the staff of the Hunt's Point Branch of the New York Public Library. Bonsoire to Nasovian via LIRR!

Congratulations to Mr. and Mrs. Bernard Halpern (Regent Book Co.) on the birth of their son! Number how many, RH?

Catherine M. Webb retired as Children's Librarian at the Hempstead Library on July 1st. Hundreds have appreciated her many years of outstanding service to the children of Hempstead. The library's Rag Doll Marionette Theatre is a tribute to her artistic ability. She will long be remembered—even "way beyond Hempstead!" The newly appointed Hempstead Children's Librarian is Doris Capra, formerly with the Queens Borough Public Library.

Mrs. Muriel Eden has been elected to the Board of Directors of the Great Neck Library; we hear, And is Lucy Kinloch pleased!

Norma Holmgren returned to Taylor University, Upland, Indiana, this fall after working during the summer months at the Oceanside Free Library. It was nice to see you again, Norma!

NCLA members thoroughly enjoyed their picnic "meeting" at Lucy Kinloch's Woodhill Farm, Setauket, Aug. 14. Library business was not on the menu but it was a grand place to pick up material for this column. Have to shoot the censor in the next issue!

Oops, the bottom of the page! Better stop now. But the Sandpiper will be keeping his ears open, so you keep your tongue wagging (through your typewriter, that is!)

Director's Report – February-2026

Tara Lannen-Stanton, Library Director

FY 2026 Stats

In-Library Usage

Month	Main	Point	West	Total
July-2025	11,447	381	331	12,159
August-2025	11,404	476	338	12,218
September-2025	10,803	277	416	11,496
October-2025	10,933	289	464	11,686
November-2025	10,121	312	318	10,751
December-2025	8,956	240	437	9,633
January-2026	9,773	278	285	10,336
February-2026	8,666	264	314	9,244
March-2026				
April-2026				
May-2026				
June-2026				
TOTAL	82,103	2,517	2,903	87,523

Circulation – Physical Items

Month	Main	Point	West	Total
July-2025	11,777	488	217	12,482
August-2025	12,088	505	180	12,773
September-2025	10,649	310	199	11,158
October-2025	10,238	336	204	10,778
November-2025	9,674	404	204	10,282
December-2025	8,624	247	192	9,063
January-2026	9,568	296	182	10,046
February-2026	8,625	234	164	9,023
March-2026				
April-2026				
May-2026				
June-2026				
TOTAL	81,243	2,820	1,542	85,605

February 2026- Programs Summary

	MAIN-ADULT TOTALS	MAIN-YS TOTALS	MAIN-GEN INT TOTALS	ONLINE TOTALS	POINT LOOKOUT TOTALS	WEST END TOTALS	OFF SITE TOTALS	GRAND TOTAL
Total # of Programs	142	56	3	0	7	16	2	234
Attendance total	1,557	1,324	73	0	64	165	34	3,260
Attendance (In-Person_Adults)	1,385	368	48	0	50	147	34	2,054
Attendance (In-Person_Seniors)	0	0	0	0	3	0	0	3
Attendance (In-Person_Kids)	23	781	25	0	11	18	0	858
Attendance (In-Person_Teens)	6	27	0	0	0	0	0	33
Attendance (In-Person_Parents)	0	148	0	0	0	0	0	148
Attendance (Zoom_Kids)	0	0	0	0	0	0	0	0
Attendance (Zoom_Teens)	0	0	0	0	0	0	0	0
Attendance (Zoom_Adults)	143	0	0	0	0	0	0	164
Attendance (Zoom_Seniors)	0	0	0	0	0	0	0	0
Attendance (Zoom_Parents)	0	0	0	0	0	0	0	0

February 2026- Top Programs

Main- Adult		Attendance
Long Island Chinese Center: Lunar New Year Celebration	Partnership Program	140
Program Type: Music & Entertainment		
Cost for External Presenter: \$300	ROI/CPA	\$2.14
Art Lecture: Caravaggio's Boy with a Basket of Fruit	Partnership Program	75
Program Type: Arts & Crafts		
Cost for External Presenter: \$300	ROI/CPA	\$4.00
Scrappy Hour: Junk Journaling with Jordana Fox	Paid External Presenter	45
Program Type: Arts & Crafts		
Cost for External Presenter: \$250	ROI/CPA	\$5.56
Main- YS		Attendance
Story Jams!	Staff-Led Program	62
Program Type: Storytime		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Molly Mouse @ 10:15am	Paid External Presenter	44
Program Type: Music & Entertainment, Storytime		
Cost for External Presenter: \$115	ROI/CPA	\$2.61
Play Hooray	Paid External Presenter	44
Program Type: Music & Entertainment, Play Time		
Cost for External Presenter: \$165	ROI/CPA	\$3.75
Fun For All!		Attendance
LB in PJ Tu Bishvat	Meeting Room Reservation	30
Program Type: Storytime, Art & Crafts		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Abominable (Sensory Screening)	Staff-Led Program	23
Program Type: Movies		
Cost for External Presenter: \$0	ROI/CPA	\$0.00
Point		Attendance
Point Lookout Baby Sign Language	Paid External Presenter	21
Program Type: Education & Lifelong Learning		
Cost for External Presenter: \$150	ROI/CPA	\$7.14
West		Attendance
Open Mic Night at West (West End)	Staff-Led Program	20
Program Type: Music & Entertainment		
Cost for External Presenter: \$0	ROI/CPA	\$0.00

Monthly Summary Adult Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	198	<u>1,678</u>	1,429	10	112	39	88
August-2025	184	<u>1,977</u>	1,708	22	81	55	111
September-2025	179	<u>2,315</u>	2,054	9	128	25	99
October-2025	192	<u>2,065</u>	1,791	29	166	41	38
November-2025	181	<u>1,985</u>	1,756	15	119	48	47
December-2025	160	<u>1,667</u>	1,496	17	94	34	26
January-2026	188	<u>1,749</u>	1,498	42	138	0	71
February-2026	163	<u>1,764</u>	1,557	43	130	0	34
March-2026							
April-2026							
May-2026							
June-2026							
TOTAL	1,445	15,200	13,289	187	968	242	514

Monthly Summary Kid Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	62	<u>1,798</u>	1,701	14	15	0	68
August-2025	61	<u>1,754</u>	1,624	10	0	0	120
September-2025	49	<u>1,412</u>	1,278	14	0	0	120
October-2025	55	<u>1,522</u>	1,498	24	0	0	0
November-2025	70	<u>1,851</u>	1,838	13	0	0	0
December-2025	56	<u>1,576</u>	1,333	168	75	0	0
January-2026	68	<u>1,689</u>	1,663	26	0	0	0
February-2026	52	<u>1,330</u>	1,293	21	16	0	0
March-2026							
April-2026							
May-2026							
June-2026							
TOTAL	473	12,932	12,228	290	106	0	308

Monthly Summary Teen Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	11	<u>146</u>	122	24	0	0	0
August-2025	5	<u>25</u>	25	0	0	0	0
September-2025	8	<u>83</u>	78	0	5	0	0
October-2025	6	<u>37</u>	37	0	0	0	0
November-2025	6	<u>29</u>	29	0	0	0	0
December-2025	5	<u>23</u>	23	0	0	0	0
January-2026	5	<u>29</u>	29	0	0	0	0
February-2026	6	<u>31</u>	31	0	0	0	0
March-2026							
April-2026							
May-2026							
June-2026							
TOTAL	52	403	374	24	5	0	0

Monthly Summary Fun For All! Programs (in-person)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	4	<u>152</u>	75	0	7		70
August-2025	6	<u>565</u>	29	0	18		518
September-2025	3	<u>55</u>	41	0	14		0
October-2025	5	<u>173</u>	135	0	38		0
November-2025	5	<u>87</u>	80	0	7		0
December-2025	9	<u>304</u>	49	15	240		0
January-2026	4	<u>41</u>	35	0	6		0
February-2026	5	<u>92</u>	73	0	19		0
March-2026							
April-2026							
May-2026							
June-2026							
TOTAL	41	1,469	517	15	349	0	588

Individual Study Room

Months	Reservations	Attendance Total
July-2025	80	123
August-2025	71	83
September-2025	54	65
October-2025	63	84
November-2025	52	77
December-2025	44	71
January-2026	73	98
February-2026	62	61
March-2026		
April-2026		
May-2026		
June-2026		
TOTAL	499	662

Vinyl Listening Lounge *

Reservations	Attendance Total	VINYL Circulation
40	55	104
40	40	129
41	47	275
30	30	121
21	24	62
26	37	65
30	51	114
20	31	124
248	315	994

Meeting Room Reservation

Months	Reservations	Attendance Total
July-2025	8	132
August-2025	7	190
September-2025	10	198
October-2025	11	190
November-2025	9	153
December-2025	10	164
January-2026	7	129
February-2026	8	113
March-2026		
April-2026		
May-2026		
June-2026		
TOTAL	70	1,269

* Opened Oct 6, 2023

Online Resources

Nassau Digital Doorway (eBooks and eAudiobooks-NDD/Libby/Overdrive)

	February-2026	FY 2025 Cumulative	Change from last FY
ebooks	4,715	40,351	8%
eAudiobooks	2,818	24,588	14%
eMagazine	1,192	9,115	32%
eMedia	2	18	0%
Total	8,727	74,072	10%

Usage of Online Entertainment Services[2]

February-2026	FY 2025 Cumulative	Change from last FY
2,141	20,291	57%

Learning Resources and Research Database Use[3]

	February-2026	FY 2025 Cumulative	Change from last FY
Sessions/Checkouts	210	2,324	18%

YouTube

	February-2026	Cumulative Total[4]	Change from last FY
Number of views	1,134	9,284	18%
Number of videos uploaded	1	7	

[2] Online entertainment services include Kanopy, Hoopla, Author Talk, Lote4kids, TumbleBooks; providing movies, video recordings, TV shows, eMagazines, eBooks, and eAudiobooks (it was not possible to do a usage breakdown by type)

[3] Learning and resource databases include Learning Express, Consumer Reports, EBSCO databases and Gale databases.

[4] Total number of videos available to view that month



FY 2026 Special Projects Tracking

For 3/16/2026 Board Meeting

Description of Project	Date Started	Initiated/ Requested by	Funding Source	Notes and updates	Status
PatronPoint implementation	11/2025	Director	Operating funds	2/2026 – we continue to work with SpringShare on configuring PatronPoint to our specifications to improve email communication. SpringShare is in the process of moving us to the new PatronPoint platform which has expanded functionality. 1/2026 – Our first emails in PatronPoint went out in January. While there's still a lot of configuration and tweaking we need to do, the amount of time our Graphic Designer spends on weekly newsletters has been cut in half. Once fully configured, we expect this time to be further reduced allowing him to work on other graphic design and marketing projects. 12/2025 – In Nov 2025, the Library began transitioning from our current email provider (LibraryAware) to a new email provider (PatronPoint) which will allow us to do more targeted and comprehensive marketing. It will also be set up to automatically pull events from our calendar into marketing emails which will reduce staff time spent on manually entering program info in.	In progress
Librarian Trainee orientation, onboarding & training	7/2025	Director	Operating funds	2/2026 – no update at this time. 1/2026 – Librarian Trainee meeting scheduled for March 2026. 12/2025 – With staffing changes and rotations, Librarian Trainee meetings will start in the first quarter of 2026. 10/2025 – Onboarding documents finalized. Monthly meetings with trainees will start in November/December to discuss classes and on-the-job learning. 9/2025 – Department Heads are still working on the items below. 8/2025 – Department Heads are updating onboarding documents. Jenn is speaking to librarians and compiling the list of “things they don’t teach you in library school”. 7/2025 - Jakea and I will be working with the Department Heads and other key staff to develop training guidelines for Librarian Trainees. With Trainees rotating, it’s very important that they all receive the same general information and guidance about the Library’s philosophies. We will also be keeping a running list of “things they don’t teach you in library school” to discuss with Trainees	In progress

FY 2026 Special Projects Tracking

For 3/16/2026 Board Meeting

Installing a water bottle filler	3/2025	Trustee Tansey	Operating funds	2/2026 – we’ve been able to obtain a few recommended vendors to redo the water bottle filling station and will be reaching out to those vendors in the next month or so. 1/2026 – still no response from vendor, payment still being withheld. The architect didn’t have a recommended vendor but is looking into it. 12/2025 – still no further response from vendor. Payment still being withheld. I’ve also contacted our architect to see if he can recommend a different company to fix the issues. 10/2025 – waiting for vendor to do another on-site visit to address issues with fountain. 9/2025 – reached back out to vendor regarding issues with fountain. 8/2025 – work completed 7/2025 – contractor ran into issue on 6/19 and the installation couldn’t be completed. We rescheduled for 7/8 but a new part hadn’t come in so the contractor had to cancel. They will reach out once they have the new part to schedule. 6/2025 - installation is confirmed for 6/19 5/2025 – installation scheduled for 6/19 when the Library is closed for Juneteenth 4/2025- Contacted and met with Seaford Avenue Corp.- Plumbing services. They advised that due to the nature of the project, the building water supply would have to be turned off for up to a day which means we would need to close. They are preparing two quotes, one to do during regular business hours and one to do it on a weekend	Reopened
Website updates	3/2025	Board of Trustees	N/A	2/2026 – no update at this time 1/2026 – PMD Librarian Trainee still reviewing for new content 12/2025 – Librarian Trainee rotating to PMD will review new pages and assess again for gaps. 10/2025 – most new pages are live on the website 9/2025 – Reviewing new pages has been pushed back to late October/early November 8/2025 – Graphic Designer completed redesign. Director and Assistant Director will review new pages in September 7/2025 – Librarian Trainees meeting with staff this month 6/2025 - as part of the Librarian Trainees’ training, they will speak to staff and write copy for updated webpages.	In progress

FY 2026 Special Projects Tracking

For 3/16/2026 Board Meeting

				5/2025 – PMD is gathering content from different departments for website updates. Some of the changes re 4/2025-The website is being updated by the Programs and Marketing departments to enhance content and usability.	
Congressionally Directed Spending/Community Project Funding for Main Library renovation	3/6/2024	Director	Federal Funds	2/2026 – architect is liaising with the vendor for environmental review 1/2026 – completed action plan with the assistance of the construction management company that provided our budget estimate. We needed the estimated number of construction labor hours to complete the action plan. 12/2025 – working with HUD on action plan that will allow us to submit for reimbursements. Architect is working on environmental review. 10/2025 – working on environmental review. No other updates due to federal government shutdown. 9/2025 – contract approved by HUD. 8/2025 – after corrections from ConnectOne Bank (due to merger), the application package has been submitted. Currently waiting for HUD to process 7/2025 – HUD is reviewing all the corrections and additions made to the application package. If everything is approved, all that will be left is having ConnectOne fill out our banking paperwork. But don't get too excited, we're not getting a check for \$2,500,000 anytime soon! This is a reimbursement-based grant that we will draw down as activities are completed.	In progress
Solar panels	8/2023		SAM grant	2/2026 – DASNY requested additional documents which were submitted. We are awaiting approval paperwork. 1/2026 – Grantee questionnaire signed and submitted. Awaiting approval paperwork from DASNY. 12/2025 – working through issues with online signatures for grantee questionnaire 10/2025 – waiting for info from NYS on signatures and processing 9/2025 – NYS still reviewing project documents 8/2025 – NYS requested additional budget information. This was submitted and it's now in review. 7/2025 – NYS approved the scope change for both SAM grants. After signatures from the Board President, the paperwork was completed and submitted.	In progress

FY 2026 Special Projects Tracking

For 3/16/2026 Board Meeting

<u>Projects completed or on hold</u>					
LBSD Capital Projects list for Main Library			N/A	1/2026 – no update at this time. This project will be put on hold until LBSD is ready to begin formal planning. 12/2025 – We continue to wait. School district capital projects take even longer than Library capital projects. 10/2025 – LBSD Capital Bond (which included the Library's capital projects) was approved by LB residents in October 2025. Now we wait... 9/2025 – No update at this time. 8/2025 – No update at this time. 7/2025 – No update at this time. 6/2025 - No update at this time. 5/2025-No update at this time. 4/2025-No update at this time. 3/2025-No update at this time. 2/2025- No update at this time. 01/2025 – Director & Assistant Director met with LBSD Facilities to review capital projects for the proposed LBSD bond. 11/2024 – no update from LBSD at this time. Facilities review information available in the Board packet for discussion with the Library's architect 10/2024 – no update at this time. 9/2024 – no update at this time. 8/2024 – no update at this time.	<u>ON HOLD</u>
Purchasing and installing electronic sign at Main Library	Restarted 10/2024	Board of Trustees	TBD	10/2025 – project on hold. I recommend that this project be put on hold until Library Administration can assess the impact of increased materials costs as the purchase, installation, and ongoing costs of an electronic sign would impact the budget as well. 9/2025 – on hold for September/October 8/2025 – Will resume contacting NYS vendors in fall. 7/2025 – will be looking at NYS approved vendors for electronic signs. 6/2025 - requested updated quotes from the other two vendors the Business Manager had been in contact with. 5/2025 – one updated quote of \$43,718 received for a 5' x 8' electric sign. As per procurement policy, the Library must attempt to obtain two more quotes. 4/2025 – reviewed quotes Jill had gotten and reached out to the companies to see if the quotes were still valid or if it needed to be requoted. I hope to have quotes at the May 2025 meeting. The lowest of the previous quotes was around \$35,000. 3/2025 – see above	<u>ON HOLD</u>



FY 2026 Special Projects Tracking
For 3/16/2026 Board Meeting

				2/2025 - The Assistant Director is getting quotes for masonry work so that an electronic sign could potentially be installed before the Main Library renovation. 1/2025 - The purchase and installation of an exterior electronic sign is not recommended until the masonry/façade work has been completed. Cost to install and then remove is not justified.	
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Adult Services February 2026 Report

Jakea Williamson – Assistant Director

- Attended meetings for the implementation of the new calendar system.
- Supported daily library operations, coordinated programming efforts, and managed patron services.
- Oversaw notary service appointments to ensure timely and accurate service.
- Provided administrative support to the Business Office, including data entry and invoice processing.
- Supervised the collection development activities, including acquisitions and weeding initiatives.

Lenora Ashford – Adult Services Librarian II

- Resume assistance has been going well. I have been referring more people to get more in-depth help writing resumes and preparing for interviews.
- Using Excel is working out alright for ordering despite some patrons unhappy with wait times.
- The Little Free Pantry is still working out well, and since it's still so cold, I've left the Cold Weather Clothing rack up.
- Attended "Booked for Wellness Webinar: Wellness Inspiration for Every Reader" and ordered several recommended materials from that webinar.



Philip Boccia – Systems Librarian

- The tech guy has slowed down this past month probably due to the weather.
- I've weeded more of the cookbooks and built up and bought more sci-fi titles for the collection.
- When the weather becomes warmer, I will reach out to collaborate for the proposed AI and the Law program.

Ron Carroll – Patron Services Librarian

- I fulfilled my responsibilities as Interlibrary Loan Librarian, including preparing items to be placed on the hold shelf, calling patrons, and packaging materials for return.
- I approved adult DVDs, CDs, and audiobook orders.
- I led an online presentation about Gale Academic OneFile.
- I hosted an open mic at West.
- At West, I removed books and DVDs older than six months from "New" status and placed them with the regular collection.
- I printed out flyers and posted them around the branch to promote upcoming events at West.
- At both Main and West, over the phone and in person, I registered patrons for events.
- At both Main and West, I assisted patrons with printing, copying, faxing, and scanning.
- I set up chairs and tables for events at West.
- At West, I vacuumed, watered plants, emptied the dehumidifier, and threw out garbage.
- At Main and West, I made sure that the printers were filled with paper.
- I notarized documents for library patrons.
- I set up the iPad in the auditorium and then moderated chair yoga.
- I booked the 3/26 Super Mega Trivia Slam event at West.



Natasha Drax – Outreach Coordinator / Librarian III

- **Programs**

2/10: Books & Brews met at Bright Eye Beer Co, with 18 people in attendance to talk about *Blood & Ink* by Joe Pompeo.

- The Bestseller's Book club will return in March for a discussion of *Katabasis* by R.F. Kuang.
- I selected titles for our *Blind Date with a Book* program which is always endearingly received.

Outreach

- Staff continue to visit our local EOC Headstart for our monthly story time session. Staff also participated in our first story time at Long Beach Catholic School for World Read Aloud Day!
- This month's Chamber of Commerce meeting was cancelled due to the storm.
- We are a collection site for Assemblyman Ari Brown's pet food & supply drive which runs through March.

Collection Development

- I continue to weed and shift our Fiction collection.
- I am replacing/updating our collection with donations and with titles removed from the branches for added longevity and to meet anticipated demand in the summer.
- I have been conservatively ordering for our Overdrive Advantage account to, again, stretch our budget for anticipated end of FY demand.
- Usage for our Kanopy and hoopla digital services continues to gain use. Patrons are grateful that they are offered.



Nicole Menzzasalma – Librarian II

- Programs: West End Chair Yoga, Tea & Tangles + Coloring & Coffee, Books & Bagels, LB Garden Club Winter Sowing. Teen Night: Friendship Bracelets, Movie: Wicked for Good, Scrapbooks & Junk Journals.
- Displays: Black History Month, Patron Picks, Romance, & Poetry
- Continuing Education: Received my 300-hour Yoga Teacher Training focusing on Somatic Yoga.

Ryan Ristuccia – Library Trainee

- Continued my adult reference desk duties.
- Planned out the film schedule for April.
- Created marketing materials for film programming in February.
- Secured Local Artist for both showcase and wall in Artist Gallery.
- Ordered new media for the library.
- Did LibraryCalendar duties for February.
- Set up equipment for select programs.
- Did Headstart EOC Storytime.
- Continued to monitor Library of Things.
- Participated in PatronPoint meetings and learned how to set up eblast using html code given.
- Monitored Super Smash Brothers video game tournament program for children.
- Helped monitor sign-in for adult exercise programs.
- Helped coordinate times for adult programs.
- Met with Midwest tapes representative to get more insight into media ordering.
- Attended a meeting regarding starting a bike borrowing program for our Library of Things.

Board Report February 2026
Programming and Marketing Department
Sarah Siegel, Head of Programming and Marketing



February brought continued cold, blustery winter weather! A perfect time for a hot beverage and a good book, proven by the robust participation in our **Read a Latte Winter Reading Challenge**. In spite of the wintry weather, and some resulting cancellations and postponements, programs were well attended and met with enthusiasm. We are looking forward to Spring sunshine!

MARKETING

- *Channels* newsletter and our Library flyers remain our most popular and successful methods of communicating our program offerings to patrons.
- Tim DuPont has been working to transition our Weekly eblast from Library Aware to Patron Point. You may well have noted some differences in design and appearance in recent weeks. We are hoping that this new platform makes interfacing the eblasts and the calendar a more seamless process.
- Library materials such as banners, small posters and counter cards promoting events and services have been shared for display at local businesses and at the branches. These types of materials are distributed frequently by the Outreach Team on their forays into the community. The poster printer allows us great flexibility in creating a variety of promotional materials for display both inside and outside of our building, and is in constant use!
- As we attempt to attain our goal of increasing the number of postings across all of our active social media accounts and improve engagement across our social media sites, we are learning the importance of an organized, thematic, and strategic approach to social media content. Effective social media posts should build community, increase brand awareness (who are we and what do we do), push patrons to our website, improve patron satisfaction and generate enthusiasm for the Library.

Our social media footprint is expanding. Digital outreach including the strategic creation and scheduling of content across Facebook, Instagram, TikTok and YouTube to highlight upcoming programs, author talks, and cultural events is receiving attention. The visually engaging graphics and copy help to promote attendance, with a focus on boosting community awareness and participation. Video content showcases the vibrancy of library life—highlighting our evolving role as a cultural, educational, and artistic hub in Long Beach. From live music and art installations to emergency preparedness and public services, the department has aimed to enhance public engagement and reinforce the Library's identity as an integral and dynamic presence in the community. These initiatives not only support increased event attendance, but also strengthen our online visibility and community connection which will continue to grow under pinpointed marketing guidance.

We continue to experiment with various ways to improve staff participation in posted content. We also hope to see greater staff involvement in content creation. As we grow our social media presence by posting quality content regularly to both Instagram, Facebook, and Tik Tok, please make sure to follow us on our social media accounts, and please comment, tag, and repost! In this way, we build followers and increase engagement.

- As our programs continue to grow in number and popularity, nearly all of our programs function at capacity. Patrons who register and then do not attend are always a dilemma for the department. We have added a **“Don’t be a no-show!” statement** to some of our most popular programs’ registration page. *Don't be a no-show! If you find you are unable to attend a class for which you are registered, please remember to cancel your registration! Many of our exercise classes are filled to capacity. Cancelling allows a patron on the waitlist to attend.* **We have noted an increased number of cancellations, allowing waitlisted patrons the opportunity to participate.**

Additionally, we have initiated **new attendance policies** for exercise/health and wellness programs designed to eliminate unregistered patrons from participating in classes which are at capacity. All exercise/health and wellness offerings will now prioritize Long Beach residents, and sign in will be required for both registered and walk-in participants.

- In keeping with our goal to broaden our reach by pushing some of our programs outside of the Main Library building, we continue to scout community venues/establishments. Expanded programming at Point Lookout and West End branches has proved successful. Program flyers are readily available at both branches. Bright Eye recently opened a private room on the second floor which will be an ideal spot for off-site programs. The newly established **Barrier Brewing Company** expressed an interest in collaborating and played host to the most recent Vinyl Club meeting. Another very successful meeting of our **Silent Book Club** (more than 20 attendees again this month!) was held at **Barrier Beets**. They will continue to host this program on a monthly basis increasing the Library’s visibility in the community!
- The digital banner display device is wonderful! It enables us to display our banners and other PR materials digitally, eliminating the cost of printing, and is a largely sustainable publicity option. In addition, we are able to use the device much more frequently for promotional purposes.
- Our sandwich boards display attractive schedules of upcoming weekly programming all designed and printed in-house on the poster printer!
- Program information was shared with *The Long Beach Herald*, *Newsday*, *News 12* and the Town of Hempstead.

FEBRUARY PROGRAM HIGHLIGHTS

Our **Winter Reading Challenge: We Love to Read a Latte!** concluded on February 28th. We are happy to report that we had 56 patrons participate. **Blind Date with a Book** ran **February 12th-28th**!

The **Fear Free Drawing with Denise Gilgannon Collins** reached its conclusion to rave reviews from patron participants and maxed out enrollment! Denise will return later this spring for an encore!

Our **2026 Long Beach Public Library Poetry Contest** is now live. The contest is open to poets ages 5 and up. Prizes will be awarded in three categories: Kids under 12 yrs, Tweens and Teens 12-18yrs, and Adults 18+ yrs. Winning poets will be asked to share their work at the **Making Waves Poetry Festival Open Mic** on **Saturday, April 12th @ 7pm**. The **Poetry Festival** will take place on **Saturday, April 12th** and **Sunday, April 13th** and feature poetry and writing workshops, as well as featured poetry readings and open mics for poets and songwriters.

Watercolor for Beginners with Julia Yudes- Kuznetsov has met on **Tuesdays** with full enrollment. Julia is a watercolor artist teaching various level watercolor classes and workshops throughout Long Island. She is a member of Long Beach Art League and the Village Art Club. View her work on social media @juliaYK.art.

We celebrated **Lunar New Year: Year of the Horse** with a collaborative effort with **Artists in Partnership** and the **Chinese Culture Society** on **Sunday, February 15th**. We had an audience of well over 100 patrons, mostly young families.

The relentless winter weather again played havoc with our program schedule forcing the cancellation of **Emo Day** featuring a concert with **Cover City Soundtrack** on **Sunday, February 22nd at 2 pm**. Plans are in play to reschedule providing we can arrive at a mutually available date.

NEW, NOTABLE, AND COMING SOON

Gershwin Jazz with the **Paul Joseph Trio** is scheduled for **Sunday, March 1st, 2pm**

Look for our 4-part series on Artificial Intelligence on **Wednesday, March 3rd, 10th, 17th, and 24th at 7pm**.

On **March 8th at 2 pm** we will once again play host to **Diana Frohman** and her **Incredible Dancing Golden Dogs**. Ever-popular, this program is already filled to capacity.

Join in our **Mini-Health and Wellness Retreat** throughout the day on **Saturday, March 14th**. Events will include meditation, yoga, and journaling classes.

Enhancing our **Health and Wellness** programming will be a presentation by author and practitioner of the **Alexander Technique, Richard Brennan**. Brennan will present his most recent book on **March 26th** and follow up on **April 1st** with an interactive demonstration of the method.

Sunday, March 15th we will celebrate **Women's History Month** with a concert by **Lilith Faire** celebrating women in music. Works by artists Sarah McLachlan, Alanis Morissette, Sinead O'Connor, Sheryl Crowe, and Jewel will be performed by this compelling tribute band.

Comedy After Dark is back on **Thursday evening March 19th!**

Trivia buffs can get their game on at **West End's Super Mega Trivia with Steve Strangio, March 26th at 7pm.**

ON THE HORIZON

Making Waves Poetry Festival, Saturday, April 12th & Sunday, April 13th.

Look for Earth Day Programs hosted by **Long Beach Arts Council April 22/23 Modern Pop Art Experience** and **Upcycled Terrariums**, in addition to a lecture by Long Beach resident **Joel Greenberg** entitled ***The Blue Mind: The Positive Effects of Living on or Near the Water.***



PATRON SERVICES FEBRUARY 2026

Submitted by Jennifer Firth, Department Head

Patron Services (Technical Services) Office				
FY 26	# Items ordered	# Items Received (B&T Only)	# Items Entered	# ILL Items Received
July	1,064	229	568	9
August	826	264	492	4
September	736	222	441	16
October	751	36	419	17
November	300		434	12
December	451		492	10
January	624		814	6
February	475		517	6
March				
April				
May				
June				
FY TOTAL	5,227	751	4,177	80

Circulation Desk (All Long Beach Library locations)					
FY 26	# Patron Check-Outs	# Items Checked-Out	# New Library Card Accounts Opened	# Holds Filled	# Print Jobs
July	1,434	12,530	171	1,777	643
August	1,526	12,810	166	1,897	883
September	1,257	11,192	127	1,590	662
October	1,299	10,800	124	1,591	807
November	1,189	10,310	115	1,593	774
December	1,017	9,071	129	1,310	521
January	1,279	10,030	137	1,246	631
February	1,104	9,023	103	1,010	649
March					
April					
May					
June					
FY TOTAL	10,105	85,766	1,072	12,014	5,570

Statistics compiled by Russell Stein

Meetings and Webinars Attended by Patron Services Staff

Jennifer Firth, Head of Patron Services/Librarian

02/04/26 Niche Academy: Thriving Amidst Bureaucratic Stress: Tools to Help

02/18/26 Niche Academy: What Makes Online Training Actually Work: 7 Vital Components

02/25/26 Niche Academy: How to Manage Without Melting Down

Ron Carroll, Librarian

None

Russell Stein

None

Diane Dudderr

None

Raphael Hernandez

02/12/2026 NCLA/SCLA: Tech Mtg

Kyra Hernandez

None

PROGRAMING DONE BY PATRON SERVICES STAFF

Jennifer Firth, Head of Patron Services/Librarian

02/07/26 YS Yeti Reading Club Training

02/19/26 Tummy Time Program (Presenter)

Ron Carroll, Librarian: See Adult Services Report

Raphael Hernandz

February 2026 assisted with "Tech Guy" program on Wednesdays

OTHER DUTIES AS ASSIGNED

Jennifer Firth: Librarian

-Coordinated with Patron Services Staff regarding 3 consecutive snow days in February.

-Interviewed for Parttime Clerical Position; Job offer was made to Skyla Simshauser. She Accepted the job and will start on March 12th.

-Management of work schedules for the Patron Services Staff

-I have been using my newly learned data entry skills for the Sierra circulation data base and discovering its intricacies.

-I have reconciled the Ingram book order with packing slips and invoices and turned them over to Jakea Williamson for the next step toward payment.

-There are currently two outstanding Ingram invoices due to a "missing carton of books". A request for credit to our account has been made.

-I have taken on unboxing and checking packing slips for the Amazon book shipments.

-I am continue to be heavily involved in covering both Ingram and Amazon New Books as needed.

-Continue doing assigned Saturdays in the Youth Dept. and Tuesday nights as needed.

-Continue doing my assigned Tuesday night shift on the Adult Refence Desk as needed.

Ms. Blau and I continue coordinating coverage for this shift based on programing needs.

-Continued Oversight of the Online Library Card Applications-I have taken on Patron/Other Library billing issues. I have asked that the library lawyer draw up a form letter

-Quick Books: Daily updates as needed for Purchase Orders

-The major overhaul of the storage closet in the clerk's office as requested

by the Library Director, it has been mostly completed. I am in the process of labeling bins

- and creating a master order replacement list to streamline ordering of supplies.
- I continue to clean out my Youth Services Office as per Tara's request. -I continued working on cleaning out the shelves and cupboards at the circulation desk.
- I ran the High Holds List for February and needed books have been ordered.
- Covered Circ Desk breaks and various short-staffed shifts due to last minute call outs.

Ron Carroll: Librarian

- Fulfilled responsibilities as ILL Librarian
- Handled and reviewed orders for Midwest media for both adult services and youth services before sending to Russell for ordering
- Covered Circ Desk breaks when short staffed
- Performed regular duties at the Adult Ref Desk as assigned
- Performed regular duties at the West End Branch as assigned
- Created events in the online calendar, and I requested that flyers be created for them.
- Printed out flyers, and posted them around both West and Main, in order to promote upcoming events in the West End Branch.

Russell Stein: Full Time Clerk

Baker & Taylor Alternative Project- [Ongoing]

- Amazon Book Ordering & other vendors has been greatly expanded due to B&T closure
- Looking into new Vendors & exploring options with current vendors

Desk coverage

- Worked 1 Saturday
- Worked 1 Thursday @ Point Lookout
- Various desk times as needed

Projects/Collection Management

- Full Catalogue Collection Review- [In-process]

Midwest

- Added Processing to CD's & Audiobooks to start ordering
- Current Users/Accounts:

- Russell- Ordering Admin
- Ron- Approver
- Ryan- Adult Media Selector
- Jake- YS Media Selector

Zebra Label Printer

- In continuing effort to phase out copier/printer labels, sourced colored label compatible to Zebra Label Printer for media labeling and other Coll processing Labels

Office Work/Regular Workflow

- Amazon Book Ordering [Current Primary Book Supplier]
 - Assist with Retuning Supply orders
 - Review Delayed Shipping & Amazon flagged issues
- Ingram Book Ordering (Paused ordering due to delays in shipping)
 - Help tracking Outstanding Orders & Resolving Missing Shipments
- Midwest Tapes Media Ordering [Current Primary Media Supplier]
- Receiving & Distributing Library supply orders & mail
- Generated Monthly Reports

Diane Dudderar: Full Time Clerk

- Handling the increased paperwork involved with the Amazon Book shipments for tracking and billing purposes
- Created New Templates for Zebra label printer/Coordinated with Mr. Stien re: ordering new colored labels for the Zebra Printer.

- Daily processing of new Books and DVDs for Adult Services
- Fill in for Circulation Desk Coverage as needed
- Trouble shooting with Rafael and the IT Person with the Zebra Printer (It lost its setting after a power failure). This was a big deal and took a few hours to get back up and running.

Kyra Hernandez: Part Time Clerk

- Covering Amazon Books as needed to aid in expedited book processing
- Continuing Processing Youth Services Materials as needed
- Serving as a backup for Amazon Receiving & Distributing Library supply orders for Mr. Stein.

Rafael Hernandez: Librarian Trainee

- Covered Point Lookout Branch on Thursday 02/19/2026
- Assigned Reference Desk Duties
- Assigned Circulation Desk Duties
- Assigned to help with the "Tech Guy" Program
- Continuing Libraries Magazine intake recording and processing and is in the process of cleaning up the tracking database for all magazines
- Assisted in Spanish Language Translation with Outreach Librarian Natasha Drax and with random patrons needing translation help.
- Continued with book repairs
- Trouble shooting with Diane and the IT Person with the Zebra Printer (It lost its setting after a power failure). This was a big deal and took a few hours to get back up and running.

Youth Services Department Monthly Report February 2026

Alexandra Blau – Head of Youth Services

<i>YS Room Walk-In Attendance</i>				
	Kids	Teens	Adult	Total
July	921	197	847	1965
August	1023	209	942	2174
September	790	160	793	1743
October	951	121	977	2049
November	1,049	171	1,059	2279
December	857	199	942	1998
January	1035	301	999	2335
February	938	144	943	2025
March				
April				
May				
June				
FY TOTAL	7564	1502	7502	16568

<i>Grab & Go Craft Kits</i>		
	Types	Kits
July	12	431
August	17	601
September	6	256
October	8	347
November	17	490
December	7	422
January	14	267
February	6	209
March		
April		
May		
June		
FY TOTAL	87	3023

Department Head Report:

Yeti, Set, Read was a smashing success for a wild weather February. As Tanya noted in her individual report, we had 170 registrations and over 400 book review submissions. Tanya did a phenomenal job designing the bulletin board and all the details for the Winter Reading Club, including reviews forms and activity packets. Along with the Winter Reading Club, Michela's Pokemon Scavenger Hunt had the children engaged and active all over the department. One mom told us her daughter was Facetiming her friends to encourage them to come down to the library for both the scavenger hunt and Winter Reading Club. A VIP

patron, for sure! There is no greater compliment than a parent letting us know their child begged for a trip to the library to submit their book reviews! The Youth Services staff did a wonderful job managing the controlled chaos.

I held a storytime/craft at West on February 6th, and received such positive feedback, I will continue to offer it on the first Friday of the month. There were 10 children in attendance, and they enjoyed playing with one another afterwards. Michela and I ran two Story Jams programs, the first highlighting self-love and Black Excellence for Black History Month, featuring “I Like Me” by Karen Beaumont and the second kissing all things snowy and wintery GOODBYE with Penguin Problems by Jory John. The children LOVE watching Michela play guitar. The Saturday craft, held on Valentine’s Day, was made possible by our teen volunteers, Jack, Charlie and Ian, who helpfully painted upcycled puzzle pieces in pink, red and white for the “I Love You To Pieces” wreaths the kids made.

With an updated Cricut subscription, I was able to spring into action when Michela found out one of our regulars, Isabel D. was about to celebrate her 2nd birthday. I made her a birthday girl crown, which she proudly wore for approximately 30 seconds.

At the invitation of Michelle Rowe, from Long Beach Catholic School, I visited four classes for World Read Aloud Day. The nursery and Pre-K classes were attentive for my reading of “Buffalo Fluffalo” by Bess Kalb (who I later learned was recently *uninvited* to read her *own* book during a school visit in Montana because of her social commentary/comedy writing for adults)

I virtually attended the coordinated Children’s Summer Reading Workshop on February 9th. There were several helpful ideas presented.

On the adult side, despite punishing cold temperatures, an icy boardwalk, and inconvenient parking situations, we had a full session of Silent Book Club at Barrier Beets on February 11th and Vinyl collectors Club at the West End Branch on February 12th. While visiting Albany I was able to visit Last Vestige Records, which had an incredible collection not often seen in our area. I was able to pick up a few records that have been on my wish list for the Vinyl Listening Lounge.



Birthday Girl Izzy!



Story Jams



Saturday Wreath Craft



Long Beach Catholic Visit





Adult Craft



West Craft

Tanya Suarez-Matos, Librarian III, Youth Services

- Attended continuing education webinars.
 - o Nassau Library System (NLS) - SciStarter & Collaborative Summer Library Program (CSLP): Unearth A Story this Summer with SciStarter and the Collaborative Summer Library Program
 - o Niche Academy - Thriving Amidst Bureaucratic Distress: Tools to Help Everyone Involved
 - o Training Magazine Network – 3 Small Actions for Big Virtual Engagement
 - o Long Island Library Resources Council (LILRC) - Managing Expectations: Space Planning and Programming for Archives, Libraries and Museums
- Interviewed one (1) new teen volunteer.
- Made homebound visits.
- Was filmed for two (2) TikTok videos.
- Attended Patron Portal training.
- Created and scheduled the weekly Kids & Teens Programs eBlasts.
- Created and published Channels Jr. monthly newsletter.
- Created book displays.
- Created the monthly Youth Services slideshow display.
- Held Adult Services' programs and crafts.
 - o Adult Craft (Maker Monday):
 - "I Love You To The Beach & Back" Hanging Heart
 - o True Crime Book Club
 - "The Barn: The Secret History of a Murder in Mississippi" by Wright Thompson
- Held Youth Services' programs and crafts.
 - o Messy Art for Your Baby
 - "Nothing Butt Love" (Hiney Prints)
 - o Messy Art for Tots
 - Love Bugs
 - Heart Scrape Painting
 - o Messy Art
 - Contact Paper Collage
 - o Drawing Club (Two Sessions)
 - o Yeti Pillow Craft
 - o Teen Tech Tutors (Three Sessions)
 - o Tween Craft
 - Beaded Cherry Garland
- Winter Reading Club 2026: "Yeti, Set, Read!"
 - o Created activity/book review packets, promotional materials, mascots, sign-up forms.
 - o Put together the club table for the staff and volunteers, to sign patrons up and take book reviews.
 - o Pulled the claw machine out of hiding.

Winter Reading Club 2026: “Yeti, Set, Read!”

Dates: February 1st – 28th

- 170 children, tweens and teens signed up.
- 425 books were read.
- Over 400 chances at the claw machine to win a little yeti prize.
- Three raffle prizes were given out.





P. Matthews – Librarian Assistant – February

Professional Development

- STAR Autism Support Webinars:
- Work in Progress Building Job Skills w/teens on the ‘spectrum’
- Do With, Not For: Building Independence With Functional Routines

Teamwork & Collaboration

- We were thrilled to have 19 teens volunteer at the library in February! Despite winter break and even a “blizzard” that closed both Long Beach Public Schools and the Long Beach Public Library for several days, our dedicated teen volunteers still showed up for Homework Helpers; Teen Techs and our February Winter Reading Club. We’re so grateful for their commitment and community spirit.
- Shoutout to our youngest teen volunteer for helping to create an eye-catching flyer for our Youth Services Pokémon Scavenger Hunt! 🌞 His creativity and enthusiasm for Pokémon helped make the event a success!

Collection Development

- Our Parenting Collection book display for February was inspired by the virtues of LOVE, KINDNESS, CARING and RESPECT. These books circulated due to patron interest.
- Additional weeding of Juvenile non-fiction books.

Kudos to Co-Workers

- 1. A patron called to ask for help with her teen son’s school project, which required printing one page of photos while working in the library. Maria, who was on duty at the Circulation Desk, went the extra mile to assist. Thanks to her help, the teen was able to successfully print his project page.**

Jake Cohen – Youth Services Librarian Trainee – February Report

- **Programs:** In February, I led Lego Club, Teen Gamers, Jr. Gamers, Retro Gamers, and Playdough Playtime. For Adult Services, I screened two films for two different monthly film programs. I screened *Lean on Me* for Film 101 and *Polyester* for LGBTQ Cinema. In addition, I planned and executed the 2026 Smash Bash at the Beach. The event was a video game tournament. The tournament had two divisions. One division was for ages 12 & up, and the other was for ages 7 – 11. There were prizes, raffles, and many smiling faces.
- **Outreach:** I went with Ryan to read to the children at the Long Beach Headstart. I read two picture books to two classes of children.
- **Displays:** In honor of Black History Month, I curated a Black History book display for the YA/Teen Space in Youth Services. Also, I curated a YA book display for the Winter Olympics and a New Arrivals book display, as well.
- **Weeding:** This February, I weeded the YA non-fiction collection.
- **Continuing Education/Professional Development:** This past month, I attended an online seminar about hosting Pokémon clubs for children and teens. It was presented by the ALA in cooperation with Pokémon corporate.

Michela Christianson
Youth Services Librarian Trainee
February 2026 Monthly Report

Collection:

- Consulted with Russell about creating a separate iCode for Early Chapter Books (“Green Dot” books), as this is one of the most popular sections in J FIC
- Continued to pull books from collection for replacement and repair
- Consulted with Collaborative Summer Library Program’s 2026 Summer Reading manual for collection recommendations and ordered various titles

Professional Development:

- Ongoing: Youth Services Basics NYLA course

Programming:

YS:

- Held sign-in for weekly programs
- Facilitated Winter Reading Club activities, such as sign-ups, book review checks, and claw machine supervision
- Month-long: Held the Pokémon Scavenger Hunt in conjunction with the Winter Reading Club

Nearly 100 kids participated in a scavenger hunt in which they had to locate 10 hidden Pokémon figures throughout the YS space. The prize for successful completion of the hunt was a “Golden Ticket” which earned the participant an additional try at the WRP claw machine if their first attempt was unsuccessful. The hunt stumped kids and parents alike! Afternoons were filled with kids begging librarians for hints, especially for Charmander. My colleagues all insisted to the hunters that Miss Michela was the only one who knew where they were all hidden – there were afternoons where I had curious kids following me around the room like a line of ducklings hoping for a good hint. The scavenger hunt was also a marketing tool for our upcoming Pokémon Club, which will begin in April. I'm looking forward to stumping the kids again during Summer Reading – I am planning a dinosaur hunt to go along with the “Unearth A Story” theme.

YS programming (cont'd):

- 2/3, 2/10, 2/17, 2/28: String Instrument Tuning Hours
 - o No attendees this month 💔
 - o 2/8 was cancelled due to Sunday scheduling error
 - o 2/24 was cancelled due to snowstorm
- 2/12: Led 1 session of Ali's Valentine's Day "I Love You to Pieces" Wreath Craft
- 2/12, 2/26: Story Jams with Ali
 - o 2/12's session was Valentine's Day/(Self) Love-themed – we sang "All You Need Is Love" by The Beatles, as well as a lovely tune written by an early childhood songwriter in collaboration with Raffi called "I Am Love"
 - o 2/26's session's theme was Penguin themed – we sang a song about swimming penguins in the style of Five Little Monkeys
- 2/21: Helped out with Jake's successful program "Smash Bash at the Beach" with fellow trainees Ryan and Rafael.
 - o Let's go librarian trainees!

Adult:

2/11: Aluminum Foil Stained Glass (West End Branch) – 7 participants (sold out crowd!)

2/19: Aluminum Foil Stained Glass (Point Lookout Branch) – 7 participants (sold out crowd!)

This month I had the pleasure of hosting two full crafting sessions at our branch locations. The craft, titled Aluminum Foil Stained Glass, involved tracing a stained glass pattern onto a picture frame's glass covering, coloring the pattern, and laying it atop a sheet of aluminum foil before returning the design to the frame. Patrons were very impressed by the results of such a simple method. Next month, we will be crafting beaded succulents!



FROM: Tara Lannen-Stanton, Library Director

TO: Board of Trustees

DATE: March 16, 2026

SUBJECT: FY 2027 Draft Budget

Based on my 2/23/2026 memo, FY budget projections, and subsequent Board discussion at last month's meeting, I reviewed and revised projections for FY 2027-FY 2032 under two scenarios. For an apples-to-apples comparison, I had to presume that revenues and expenses would rise the same between scenarios. We especially have to be realistic with expenditure increases and there are so many expense categories that are rising more than 2% each year.

In addition to charging for programs (which is not a sustainable solution), there are three primary ways we could reduce expenses through cuts.

1. Close on Sundays year-round saving the Library approximately \$68,000 in double time pay
2. Only open two Sundays per month April-September saving the Library approximately \$34,000 in double time pay.
3. Close on earned holidays saving the Library approximately \$38,000 in time and a half pay. This is a change that would have to be negotiated with the union.

I view closing on Sundays year-round as a non-starter. There are far too many residents who rely on the Library being open on Sundays. For example, the observant Jewish communities in Long Beach would be unable to use the Library on weekends. Another example is the many teens who rely on the Library as a place to study on Sundays.

The first scenario is to increase the budget in FY 2027 to only what the NYS tax cap allows each of the five fiscal years. Even with as low of increase in wage expenses as possible and reducing the number of Sundays we are open (#2 above), the Library would begin running a deficit in FY 2028.

The second scenario is to increase the budget in FY 2027 to \$5,039,618 in FY 2027 (adding \$1,000,000 to the FY 2026 budget). I updated the wage expenses based on the contract negotiation scenarios discussed in executive session at this meeting.

This would exceed the tax cap however the additional cost per year for an individual resident would be an average of \$25. While this is not an insignificant amount to some residents, this is a reasonable and responsible way to plan for the future and sustain our operational needs on an annual basis. The Library provides a vast array of services, programs, and events to the community. On page 48 is a brief review of usage in 2025.

Based on conversations with Nassau Library System and the Library's Legal Counsel, libraries exceeding the tax cap actually only requires a 50% + 1 voter approval which is the same as any year's budget vote.

To do this, it is requested that the Board pass a resolution which authorizes exceeding the tax cap and then vote to adopt the draft FY 2027 budget for the public to vote on in May 2026.

As per the Board's request at the February meeting, Nassau Library System put together a specific savings receipt for Long Beach Public Library. Given the breadth and popularity of our adult exercise programs, they singled that out as a savings of \$214,000 to the community last year. They are also able to break the savings down further to more specific categories, if requested.


LONG BEACH
PUBLIC LIBRARY
Beach. Read. Repeat.

SAVINGS RECEIPT

- BORROWING PHYSICAL BOOKS
 - **\$2.4M** SAVED
- BORROWING EBOOKS
 - **\$1.6M** SAVED
- NASSAU INTERLIBRARY LOAN
 - **\$439K** SAVED
- ADULT EXERCISE PROGRAMS
 - **\$214K** SAVED
- OTHER ADULT ENRICHMENT PROGRAMS
 - **\$485K** SAVED
- PRE-K ENRICHMENT PROGRAMS
 - **\$705K** SAVED

.....

CORE SERVICE SAVINGS LAST YEAR:
\$5.84M

.....

LIBRARIES PUT MONEY BACK IN YOUR
POCKET
THANK YOU FOR YOUR SUPPORT!

Sources: 2024 Annual Report for Public Libraries, OverDrive data, consumer pricing for books/ebooks, and comparative pricing for Nassau-based pre-k programs from private vendors and adult education services such as Nassau Community College

2025 IN REVIEW



137,689

Visitors to our 3 locations



16,084

Reference questions
answered

127,595

Streaming
media
borrowed



3,094

Programs
Offered



48,997

Program
Attendance



128,579

TIMES ITEMS
WERE CHECKED OUT



14,083

Public Computer
Sessions



19,729

Holds filled



94,517

Digital Books checked
out on Libby (4th
highest in Nassau)

19,962

Library
cardholders



1,908

New Cardholders



1,707

Museum passes, devices
and "Things" borrowed



LBPL - Main Library

111 West Park Ave, Long Beach, New York 11561 | 516-432-7201
longbeachlibrary.org

Revenue Categories		FY 2026 Revenue	Notes	FY 2027 Estimated Revenue	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Revenue Categories	Real Property Taxes (4050.00)		Maximum allowable without exceeding tax cap for FY 2027, to approximate tax cap for FY 2028 and beyond						
	PILOT (4022.00)	\$ 4,039,618		\$ 4,157,501	\$ 4,254,787	\$ 4,354,349	\$ 4,456,240	\$ 4,560,516	\$ 4,667,232
	Overdue fines and replacement fees (4014.00)	\$ 9,318		\$ 9,318	\$ 9,504	\$ 9,694	\$ 9,888	\$ 10,086	\$ 10,288
	Interest and Earnings	\$ 8,500		\$ 8,500	\$ 8,670	\$ 8,843	\$ 9,020	\$ 9,201	\$ 9,385
	Miscellaneous Revenues (4040.00)	\$ 10,000		\$ 10,000	\$ 10,200	\$ 10,404	\$ 10,612	\$ 10,824	\$ 11,041
	NYS Library Aid and other government funding (4020.00)	\$ 16,000		\$ 17,500	\$ 17,850	\$ 18,207	\$ 18,571	\$ 18,943	\$ 19,321
	Donations (4024.00)	\$ 16,000		\$ 16,000	\$ 16,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 17,665
		\$ 2,500		\$ 1,500	\$ 1,530	\$ 1,561	\$ 1,592	\$ 1,624	\$ 1,656
	Craft Materials Fees (4040.CF)	\$ 3,200	Conservative estimate, presumes a slight decrease in attendance	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200
	Program Fees (4040.PG)	\$ 22,650	Assumes \$3 per attendee for most paid presenter programs. Conservative estimate, presumes a slight decrease in attendance	\$ 22,650	\$ 22,650	\$ 22,650	\$ 22,650	\$ 22,650	\$ 22,650
		\$ 4,101,936		\$ 4,220,319	\$ 4,318,861	\$ 4,419,704	\$ 4,522,903	\$ 4,628,513	\$ 4,736,589
Expense Categories	Expense Categories								
	FY 2026 Expenses		Notes	FY 2027 Estimated Expenses	FY 2028 (assumes some critical/volatile categories will increase by 8-10% but most others will increase by 3% for this year and future years)	FY 2029	FY 2030	FY 2031	FY 2032
	Circulating Materials	\$ 194,800		\$ 232,135	\$ 250,031	\$ 269,485	\$ 290,641	\$ 313,655	\$ 338,699
	Books and Audiobooks, Print (6420.BP)	\$ 75,000		\$ 105,000	\$ 115,500	\$ 127,050	\$ 139,755	\$ 153,731	\$ 169,104
	eBooks and eAudiobooks, Digital (6420.BD)	\$ 70,000		\$ 71,635	\$ 77,366	\$ 83,555	\$ 90,239	\$ 97,459	\$ 105,255
	Films (Physical 6450.FD and Streaming 6450.FS)	\$ 10,000		\$ 11,500	\$ 11,845	\$ 12,200	\$ 12,566	\$ 12,943	\$ 13,332
			Due to the closing of Baker & Taylor, we need to increase our materials budget by 30%. If we are only open two Sundays a month Sept-April, this would allow us to very slightly increase rather than simply keeping up with previous FY buying.						
	Music (Physical and Streaming)	\$ 3,300		\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464	\$ 5,628	\$ 5,796
	Magazines and Newspapers (Physical 6457.PM and Digital 6457.DM)	\$ 7,000		\$ 10,000	\$ 10,300	\$ 10,609	\$ 10,927	\$ 11,255	\$ 11,593
	Research & Learning (Physical 6457.PR and Streaming 6457.DR)	\$ 28,500		\$ 28,500	\$ 29,355	\$ 30,236	\$ 31,143	\$ 32,077	\$ 33,039
		\$ 1,000		\$ 500	\$ 515	\$ 530	\$ 546	\$ 563	\$ 580

Programs & Events	\$	97,000	\$	105,000	\$	112,620	\$	120,811	\$	129,615	\$	139,082	\$	149,260
Adult Programs (6280.AP)	\$	35,000		42,000	\$	45,360	\$	48,989	\$	52,908	\$	57,141	\$	61,712
Adult Program Supplies (6280.AS)	\$	12,000		10,000	\$	10,500	\$	11,025	\$	11,576	\$	12,155	\$	12,763
Youth Programs (Kids 6280.KP and Teens 6280.TP)	\$	32,500		37,000	\$	39,960	\$	43,157	\$	46,609	\$	50,338	\$	54,365
Youth Program Supplies (Kids 6280.KS and Teens 6280.TS)	\$	12,000		10,000	\$	10,500	\$	11,025	\$	11,576	\$	12,155	\$	12,763
Museum Passes (6280.MU)	\$	5,500		6,000	\$	6,300	\$	6,615	\$	6,946	\$	7,293	\$	7,658
Technology	\$	63,000		97,000	\$	103,060	\$	109,617	\$	116,717	\$	124,411	\$	132,755
Computers and other tech equipment (6440.HT and 6440.PT)	\$	12,500		45,000	\$	49,500	\$	54,450	\$	59,895	\$	65,885	\$	72,473
Software and Online Services (6440.SW)	\$	25,000		27,000	\$	27,810	\$	28,644	\$	29,504	\$	30,389	\$	31,300
Leased Technology (6440.LT)	\$	18,000		25,000	\$	25,750	\$	26,523	\$	27,318	\$	28,138	\$	28,982
Library Operations	\$	83,500		105,000	\$	114,150	\$	124,153	\$	135,089	\$	147,049	\$	160,131
Library Supplies (6460.SU)	\$	15,000	Need to increase our supplies budget to account for in-house processing	22,000	\$	23,760	\$	25,661	\$	27,714	\$	29,931	\$	32,325
Postage (6460.PO)	\$	5,000		5,500	\$	5,665	\$	5,835	\$	6,010	\$	6,190	\$	6,376
Communications and Marketing (6460.CM)	\$	7,500		7,500	\$	7,725	\$	7,957	\$	8,195	\$	8,441	\$	8,695
Insurance (6460.IN and 6460.IF)	\$	56,000	20% increase over last 3 fiscal years	70,000	\$	77,000	\$	84,700	\$	93,170	\$	102,487	\$	112,736
Other Operational Expenses	\$	175,000		179,500	\$	186,745	\$	193,260	\$	200,358	\$	208,149	\$	216,046
NLS Services- ILS and NLS General Support (6610.NL and 6610.IL)	\$	85,000		87,500	\$	90,125	\$	92,829	\$	95,614	\$	98,482	\$	101,436
Security (6610.GU)	\$	60,000		68,000	\$	71,400	\$	74,970	\$	78,719	\$	82,654	\$	86,787
AccuData (6610.AC)	\$	11,000		12,000	\$	12,360	\$	12,731	\$	13,113	\$	13,506	\$	13,911
Book drops, intrasystem delivery, water coolers etc. (6610.MI)	\$	19,000		12,000	\$	12,360	\$	12,731	\$	13,113	\$	13,506	\$	13,911
Facilities & Maintenance	\$	245,500		283,940	\$	303,022	\$	323,468	\$	345,379	\$	368,865	\$	394,044
Branch Rentals (6640.BR)	\$	86,000		89,440	\$	93,912	\$	98,608	\$	103,538	\$	108,715	\$	114,151
Utilities (6640.UT)	\$	70,000	Significant increase in utilities in FY 2025 and FY 2026	92,000	\$	99,360	\$	107,309	\$	115,894	\$	125,165	\$	135,178
Data & Telephone (6640.TE)	\$	18,000		21,000	\$	22,680	\$	24,494	\$	26,454	\$	28,570	\$	30,856
Custodial & Cleaning supplies (6640.CM)	\$	10,000		11,000	\$	11,330	\$	11,670	\$	12,020	\$	12,381	\$	12,752
			Combines funds in 2 categories as per auditors. This is for annual maintenance contracts and "one-time" repairs											
Repairs & Maintenance to buildings (6640.BM and 6640.AM)	\$	45,000		62,500	\$	67,500	\$	72,900	\$	78,732	\$	85,031	\$	91,833
Furniture and other equipment (6640.FC and 6640.FN)	\$	4,000		8,000	\$	8,240	\$	8,487	\$	8,742	\$	9,004	\$	9,274

Municipal	\$ 18,000	\$	22,000	\$	23,100	\$	24,255	\$	25,468	\$	26,741	\$	28,078
Civil Service, Water, Sanitation (6615.00)	18,000	\$	22,000	\$	23,100	\$	24,255	\$	25,468	\$	26,741	\$	28,078
Contributions to Reserves	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
We would not be able to expand the Main Library renovation nor would we be able to save for future capital projects													
Capital Projects Reserves	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Professional Services	58,500	\$	63,500	\$	68,155	\$	73,170	\$	78,572	\$	84,394	\$	90,667
Professional Services including attorney, treasurer, auditor (6270.00)	50,000	\$	55,000	\$	59,400	\$	64,152	\$	69,284	\$	74,827	\$	80,813
Travel and Training (6270.1R)	6,000	\$	6,000	\$	6,180	\$	6,365	\$	6,556	\$	6,753	\$	6,956
Dues and Memberships (6270.DM)	2,500	\$	2,500	\$	2,575	\$	2,652	\$	2,732	\$	2,814	\$	2,898
Personnel (Wages & Benefits)	3,166,636	\$	3,432,244	\$	3,215,390	\$	3,301,069	\$	3,390,489	\$	3,483,872	\$	3,581,456
Keep staffing levels as they exist right now but cut Sundays down to 2 per month Sept-April.													
Salaries (6500.SA)	2,087,953	\$	2,066,554	\$	2,097,552	\$	2,129,016	\$	2,160,951	\$	2,193,365	\$	2,226,266
Presumes a 7% increase in NYSHIP premiums and Medicare reimbursement each year. 7% is the average increase per year since 2020. Personnel leaving in FY 2026 has decreased this number.													
Hospital and Medical Insurance (6500.HI)	601,360	\$	560,448	\$	599,679	\$	641,657	\$	686,573	\$	734,633	\$	786,057
FY 2027 based on NYSLRS estimate and presumes 3% increase each year after													
NYS Retirement (6500.02)	286,424	\$	318,151	\$	327,696	\$	337,526	\$	347,652	\$	358,082	\$	368,824
Social Security/ Medicare (6500.03)	159,728	\$	158,091	\$	160,463	\$	162,870	\$	165,313	\$	167,792	\$	170,309
Miscellaneous Employee Expenses (MB)	31,171	\$	29,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000
	4,101,936	\$	4,220,319	\$	4,375,773	\$	4,559,286	\$	4,712,528	\$	4,896,218	\$	5,091,137
	(0)	\$	(0)	\$	(56,912)	\$	(119,582)	\$	(189,625)	\$	(267,706)	\$	(354,549)

Revenue Categories	FY 2026 Revenue	Notes	FY 2027 Estimated Revenue	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Real Property Taxes (4050.00)	\$ 4,039,618	Increase by \$1,000,000 in FY 2027 and to approximate tax cap for FY 2028 and beyond	\$ 5,039,618	\$ 5,157,545	\$ 5,278,232	\$ 5,401,742	\$ 5,528,143	\$ 5,657,502
PILOT (4022.00)	\$ 9,318		\$ 9,318	\$ 9,536	\$ 9,727	\$ 9,921	\$ 10,120	\$ 10,322
Overdue fines and replacement fees (4014.00)	\$ 8,500		\$ 8,500	\$ 8,699	\$ 8,873	\$ 9,050	\$ 9,231	\$ 9,416
Interest and Earnings	\$ 10,000		\$ 10,000	\$ 10,234	\$ 10,459	\$ 10,647	\$ 10,860	\$ 11,078
Miscellaneous Revenues (4040.00)	\$ 16,000		\$ 17,500	\$ 17,910	\$ 18,268	\$ 18,633	\$ 19,006	\$ 19,386
NY's Library Aid and other government funding (4020.00)	\$ 16,000		\$ 16,000	\$ 16,374	\$ 16,702	\$ 17,036	\$ 17,377	\$ 17,724
Donations (4024.00)	\$ 2,500		\$ 1,500	\$ 1,535	\$ 1,566	\$ 1,597	\$ 1,629	\$ 1,662
		Conservative estimate, presumes a slight decrease in attendance. This could be eliminated or cut back w/a tax cap increase.						
Craft Materials Fees (4040.CF)	\$ 3,200		\$ 3,200	\$ 3,275	\$ 3,352	\$ 3,430	\$ 3,510	\$ 3,592
		Charging for programs would not be necessary w/tax cap increase						
Program Fees (4040.PG)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 4,101,936		\$ 5,102,436	\$ 5,221,833	\$ 5,343,805	\$ 5,468,627	\$ 5,596,366	\$ 5,727,089
Expense Categories								
		FY 2028 (assumes some critical/volatile categories will increase by 8-10% but most others will increase by 3-5% for this year and future years)						
			FY 2027 Estimated Expenses	FY 2029	FY 2030	FY 2031	FY 2032	
Circulating Materials	\$ 194,800		\$ 304,000	\$ 327,720	\$ 353,502	\$ 381,533	\$ 412,019	\$ 445,186
Books and Audiobooks, Print (6420.BP)	\$ 75,000	30% to keep up with previous fiscal years buying + additional funds to expand collection	\$ 130,000	\$ 143,000	\$ 157,300	\$ 173,030	\$ 190,333	\$ 209,366
eBooks and eAudiobooks, Digital (6420.BD)	\$ 70,000	Expand based on skyrocketing demand for digital books	\$ 110,000	\$ 118,800	\$ 128,304	\$ 138,568	\$ 149,654	\$ 161,626
Films (Physical 6450.FD and Streaming 6450.FS)	\$ 10,000	Demand for streaming movies and TV shows increasing	\$ 14,000	\$ 14,420	\$ 14,853	\$ 15,298	\$ 15,757	\$ 16,230
Music (Physical and Streaming)	\$ 3,300	Demand for vinyl increasing	\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464	\$ 5,628	\$ 5,796
Magazines and Newspapers (Physical 6457.PM and Digital 6457.DM)	\$ 7,000		\$ 12,000	\$ 12,360	\$ 12,731	\$ 13,113	\$ 13,506	\$ 13,911
Research & Learning (Physical 6457.PR and Streaming 6457.DR)	\$ 28,500		\$ 32,000	\$ 32,960	\$ 33,949	\$ 34,967	\$ 36,016	\$ 37,097
Library of Things (6400.LT)	\$ 1,000		\$ 1,000	\$ 1,030	\$ 1,061	\$ 1,093	\$ 1,126	\$ 1,159

Programs & Events	\$	97,000	\$	123,500	\$	132,525	\$	142,229	\$	152,665	\$	163,888	\$	175,960
Adult Programs (6280.AP)	\$	35,000		50,000	\$	54,000	\$	58,320	\$	62,986	\$	68,024	\$	73,466
Adult Program Supplies (6280.AS)	\$	12,000		11,000	\$	11,550	\$	12,128	\$	12,734	\$	13,371	\$	14,039
Youth Programs (Kids 6280.KP and Teens 6280.TP)	\$	32,500		45,000	\$	48,600	\$	52,488	\$	56,687	\$	61,222	\$	66,120
Youth Program Supplies (Kids 6280.KS and Teens 6280.TS)	\$	12,000		11,000	\$	11,550	\$	12,128	\$	12,734	\$	13,371	\$	14,039
Museum Passes (6280.MU)	\$	5,500		6,500	\$	6,825	\$	7,166	\$	7,525	\$	7,901	\$	8,296
Technology	\$	63,000		102,000	\$	108,560	\$	115,667	\$	123,372	\$	131,731	\$	140,808
Computers and other tech equipment (6440.HT and 6440.IT)	\$	12,500		50,000	\$	55,000	\$	60,500	\$	66,550	\$	73,205	\$	80,526
Software and Online Services (6440.SW)	\$	25,000		27,000	\$	27,810	\$	28,644	\$	29,504	\$	30,389	\$	31,300
Leased Technology (6440.LT)	\$	18,000		25,000	\$	25,750	\$	26,523	\$	27,318	\$	28,138	\$	28,982
Library Operations	\$	83,500		114,000	\$	124,280	\$	135,554	\$	147,922	\$	161,490	\$	176,378
Library Supplies (6460.SU)	\$	15,000		28,000	\$	30,800	\$	33,880	\$	37,268	\$	40,995	\$	45,094
Postage (6460.PO)	\$	5,000		6,000	\$	6,180	\$	6,365	\$	6,556	\$	6,753	\$	6,956
Communications and Marketing (6460.CM)	\$	7,500		10,000	\$	10,300	\$	10,609	\$	10,927	\$	11,255	\$	11,593
Insurance (6460.IN and 6460.IF)	\$	56,000		70,000	\$	77,000	\$	84,700	\$	93,170	\$	102,487	\$	112,736
Other Operational Expenses	\$	175,000		176,500	\$	183,095	\$	188,588	\$	194,245	\$	200,073	\$	206,075
NLS Services- ILS and NLS General Support (6610.NL and 6610.LL)	\$	85,000		87,500	\$	90,125	\$	92,829	\$	95,614	\$	98,482	\$	101,436
Security (6610.GU)	\$	60,000		65,000	\$	68,250	\$	70,298	\$	72,406	\$	74,579	\$	76,816
Accubdata (6610.AC)	\$	11,000		12,000	\$	12,360	\$	12,731	\$	13,113	\$	13,506	\$	13,911
Book drops, intrasystem delivery, water coolers etc. (6610.MI)	\$	19,000		12,000	\$	12,360	\$	12,731	\$	13,113	\$	13,506	\$	13,911
Facilities & Maintenance	\$	245,500		284,000	\$	303,020	\$	323,397	\$	345,231	\$	368,631	\$	393,714
Branch Rentals (6640.BR)	\$	86,000		90,000	\$	94,500	\$	99,225	\$	104,186	\$	109,396	\$	114,865
Utilities (6640.UT)	\$	70,000		87,000	\$	93,960	\$	101,477	\$	109,595	\$	118,363	\$	127,832
Data & Telephone (6640.TE)	\$	18,000		22,000	\$	23,760	\$	25,661	\$	27,714	\$	29,931	\$	32,325
Custodial & Cleaning supplies (6640.CM)	\$	10,000		12,000	\$	12,360	\$	12,731	\$	13,113	\$	13,506	\$	13,911
Repairs & Maintenance to buildings (6640.BM and 6640.AM)	\$	45,000		65,000	\$	70,200	\$	75,816	\$	81,881	\$	88,432	\$	95,506
Furniture and other equipment (6640.FE and 6640.FN)	\$	4,000		8,000	\$	8,240	\$	8,487	\$	8,742	\$	9,004	\$	9,274

2,603,239

REGULAR MEETING

MARCH 16, 2026

RESOLUTION:

RESOLUTION APPROVING 2026-2027 BUDGET IN EXCESS OF STATE TAX CAP

WHEREAS, the adoption of this 2026 – 2027 budget for the Long Beach Public Library (the “Library”) requires a tax levy increase that exceeds the tax cap imposed by State law as outlined in General Municipal Law (“GML”) §3-c, adopted in 2011; and

WHEREAS, GML §3-c expressly permits the Library Board of Trustees to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified Board Trustees;

RESOLVED, that the Board of Trustees of the Long Beach Public Library does hereby vote to, and approve to, exceed the tax levy limit for the 2026 – 2027 fiscal year by at least sixty percent of the Board of Trustees, as required by State law.

DISPOSITION OF THE BOARD

MOVED: _____

SECONDED: _____

THOSE IN FAVOR ____ **THOSE OPPOSED** ____ **THOSE ABSTAINING** ____

COMMENTS: _____

Revenue Categories	FY 2026 Revenue	Notes	FY 2027 Estimated Revenue
Real Property Taxes (4050.00)	\$ 4,039,618	Increase by \$1,000,000 in FY 2027	\$ 5,039,618
PILOT (4022.00)	\$ 9,318		\$ 9,318
Overdue fines and replacement fees (4014.00)	\$ 8,500		\$ 8,500
Interest and Earnings	\$ 10,000		\$ 10,000
Miscellaneous Revenues (4040.00)	\$ 16,000		\$ 17,500
NYS Library Aid and other government funding (4020.00)	\$ 16,000		\$ 16,000
Donations (4024.00)	\$ 2,500		\$ 1,500
Craft Materials Fees (4040.CF)	\$ 3,200	Conservative estimate, presumes a slight decrease in attendance. This could be eliminated or cut back w/a tax cap increase.	\$ 3,200
Program Fees (4040.PG)	\$ -	Charging for programs would not be necessary w/tax cap increase	\$ -
	\$ 4,101,936		\$ 5,102,436

Expense Categories	FY 2026 Expenses	Notes	FY 2027 Estimated Expenses
Circulating Materials	\$ 194,800		\$ 304,000
Books and Audiobooks, Print (6420.BP)	\$ 75,000	30% to keep up with previous fiscal years buying + additional funds to expand collection	\$ 130,000
eBooks and eAudiobooks, Digital (6420.BD)	\$ 70,000	Expand based on skyrocketing demand for digital books	\$ 110,000
Films (Physical 6450.FD and Streaming 6450.FS)	\$ 10,000	Demand for streaming movies and TV shows increasing	\$ 14,000
Music (Physical and Streaming)	\$ 3,300	Demand for vinyl increasing	\$ 5,000
Magazines and Newspapers (Physical 6457.PM and Digital 6457.DM)	\$ 7,000		\$ 12,000
Research & Learning (Physical 6457.PR and Streaming 6457.DR)	\$ 28,500		\$ 32,000
Library of Things (6400.LT)	\$ 1,000		\$ 1,000
Programs & Events	\$ 97,000		\$ 123,500
Adult Programs (6280.AP)	\$ 35,000		\$ 50,000
Adult Program Supplies (6280.AS)	\$ 12,000		\$ 11,000
Youth Programs (Kids 6280.KP and Teens 6280.TP)	\$ 32,500		\$ 45,000
Youth Program Supplies (Kids 6280.KS and Teens 6280.TS)	\$ 12,000		\$ 11,000
Museum Passes (6280.MU)	\$ 5,500		\$ 6,500
Technology	\$ 63,000		\$ 102,000
Computers and other tech equipment (6440.HT and 6440.PT)	\$ 12,500	Combines funds in 2 categories as per auditors.	\$ 50,000
Software and Online Services (6440.SW)	\$ 25,000		\$ 27,000
Leased Technology (6440.LT)	\$ 18,000		\$ 25,000
Library Operations	\$ 83,500		\$ 114,000
Library Supplies (6460.SU)	\$ 15,000	Need to increase our supplies budget to account for in-house processing	\$ 28,000
Postage (6460.PO)	\$ 5,000		\$ 6,000
Communications and Marketing (6460.CM)	\$ 7,500		\$ 10,000
Insurance (6460.IN and 6460.IF)	\$ 56,000	20% increase over last 3 fiscal years	\$ 70,000
Other Operational Expenses	\$ 175,000		\$ 176,500
NLS Services- ILS and NLS General Support (6610.NL and 6610.IL)	\$ 85,000		\$ 87,500
Security (6610.GU)	\$ 60,000		\$ 65,000

AccuData (6610.AC)	\$	11,000		\$	12,000
Book drops, intrasystem delivery, water coolers etc. (6610.MI)	\$	19,000		\$	12,000
Facilities & Maintenance	\$	245,500		\$	284,000
Branch Rentals (6640.BR)	\$	86,000		\$	90,000
Utilities (6640.UT)	\$	70,000	Significant increase in utilities in FY 2025 and FY 2026	\$	87,000
Data & Telephone (6640.TE)	\$	18,000		\$	22,000
Custodial & Cleaning supplies (6640.CM)	\$	10,000		\$	12,000
Repairs & Maintenance to buildings (6640.BM and 6640.AM)	\$	45,000	Combines funds in 2 categories as per auditors. This is for annual maintenance contracts and "one-time" repairs	\$	65,000
Furniture and other equipment (6640.FC and 6640.FN)	\$	4,000		\$	8,000
Municipal	\$	18,000		\$	22,000
Civil Service, Water, Sanitation (6615.00)	\$	18,000		\$	22,000
Contributions to Reserves	\$	-		\$	680,610
Capital Projects Reserves	\$	-	Put more funding towards the Main Library renovation (beyond the \$2.5million federal grant) and save for future capital projects. As operational expenses increase, the amount put into reserves would decrease.	\$	680,610
Professional Services	\$	58,500		\$	65,000
Professional Services including attorney, treasurer, auditor (6270.00)	\$	50,000		\$	55,000
Travel and Training (6270.TR)	\$	6,000		\$	7,500
Dues and Memberships (6270.DM)	\$	2,500		\$	2,500
Personnel (Wages & Benefits)	\$	3,166,636		\$	3,230,826
Salaries (6500.SA)	\$	2,087,953	Replace 2 PT Clerks that we've held off on hiring for several months and one FT position.	\$	2,129,332
Hospital and Medical Insurance (6500.HI)	\$	601,360	Presumes a 7% increase in NYSHIP premiums and Medicare reimbursement each year. 7% is the average increase per year since 2020.	\$	590,448
NYS Retirement (6500.02)	\$	286,424	FY 2027 based on NYSLRS estimate and presumes 3% increase each year after	\$	318,151
Social Security/ Medicare (6500.03)	\$	159,728		\$	162,894
Miscellaneous Employee Expenses (MB)	\$	31,171		\$	30,000
	\$	4,101,936		\$	5,102,436
	\$	(0)		\$	(0)

FROM: Tara Lannen-Stanton, Library Director

TO: Board of Trustees

DATE: March 16, 2026

SUBJECT: AI-Generated Materials and Collection Development

Following the training held by Nassau Library System at LBPL on AI-generated materials and collection development, I'd like to revisit how Board members feel about whether or not to allow AI-generated materials into our collections. There is not consensus among libraries nor is there consensus among LBPL staff but we must begin to address this in our collection development policies as it's a growing area of concern.

Examples of language/decisions in libraries' policies

- Library materials will not be rejected based solely on the work being generated by AI. However, the Library will endeavor to provide transparency about whether collection items are produced by AI through our cataloguing practice.
- The library is committed to maintaining a collection that reflects human creativity, knowledge, and expertise. As such, the library does not purchase, acquire, or accept donations of books that are primarily generated, authored, or written by artificial intelligence. This policy ensures that our collection upholds quality, authenticity, and intellectual integrity for our community.
- The library will make reasonable efforts not to purchase AI-generated content... AI-generated content inadvertently added to the collection will be labeled as such in the catalog record but will not be weeded unless it meets one or more criteria for weeding. AI-assisted content is permitted in the Library's collection, subject to the same requirements and criteria as wholly human-authored works. AI-assisted content is work that is written by a human but for which the author used AI tools to edit, refine, or error-check the work.

FROM: Tara Lannen-Stanton, Library Director

TO: Board of Trustees

DATE: March 16, 2026

SUBJECT: Room Reservation Purposes

While the vast majority of our room reservation requests are for various types of community meetings (Girl Scouts, Kiwanis, Lions Club, coop boards etc.), we have recently seen an increase in room reservation requests for individuals to hold their own programs in the Library (two examples on subsequent pages of this memo). Our current meeting room reservation policy (attached) is neutral on whether individuals and organizations are able to request to reserve space at the Library to hold programs which are not vetted and put on by the Library and/or our partner organizations.

The Library does have a process for proposing programs to be held at the Library. Without infringing on NY State Law nor on freedom of expression, I'd like the Board to discuss and gain consensus on whether individuals and organizations should be asked to submit program proposals, in lieu of room reservations being made for the purposes of holding a program or event. If there is consensus, I will work with the Library Attorney to revise our meeting room policy.



The Consequences of Normalizing Abnormalities

MAR 2nd Floor Program Room

22 Sunday, March 22, 2026
2026
SUN 2:30pm–4:00pm

Reservation State: PENDING

PRIVATE RESERVATION

Standard setup time is 30 minutes. No set-up allowed before Library opens, adjust start time accordingly, eg 9:30 or 11:30: 30 minutes

Standard setup time is 30 minutes. Teardown not allowed after Library closes so adjust end time accordingly, e.g 6:30 or 7:30: 30 minutes

Food or Drink: Yes

Room Setup: Discussion Group



What equipment will you need?: Chairs, Rectangle Tables (large)

This is a meeting or program held by an outside organization and in no way constitutes Library endorsement

Purpose of Meeting

To discuss social topics and connect with our community through conversation. Educational and informative meet up - welcoming different opinions and perspectives.

Location Information

Main Library

111 West Park Ave
Long Beach, NY 11561

(516) 432-7201

See map: [Google Maps](#)

Contact Info

Contact Name: Peggy Butts

Contact Email: bodynsoulmt@aol.com

Contact Phone Number: [\(646\) 465-2366](tel:(646)465-2366)

Organization Info

Name of Organization: A Community United

Organization Type: Community Organization



College Football recruiting advice.

APR Auditorium

2 Thursday, April 2, 2026
2026 THU 6:00pm–7:00pm

Reservation State: PENDING

PRIVATE RESERVATION

Standard setup time is 30 minutes. No set-up allowed before Library opens, adjust start time accordingly, eg 9:30 or 11:30: 30 minutes

Standard setup time is 30 minutes. Teardown not allowed after Library closes so adjust end time accordingly, e.g 6:30 or 7:30: 30 minutes

Room Setup: Classroom



What equipment will you need?: Chairs, Rectangle Tables (small), Rectangle Tables (large), Microphone, Podium, HDMI Cord, Whiteboard, Ceiling Projector & Screen (Full Auditorium Only)

This is a meeting or program held by an outside organization and in no way constitutes Library endorsement

Purpose of Meeting

I am a local resident in Long Beach. I am a retired HS football coach and history teacher. There have been many changes in recruiting in the past few years. My goal is to educate and steer parents and kids in the right direction if they want to play sports at the collegiate level.

Location Information

Main Library

111 West Park Ave

Long Beach, NY 11561

(516) 432-7201

See map: [Google Maps](#)

Contact Info

Contact Name: Brian J Murphy

Contact Email: coachbrianmurphy7878@gmail.com

Contact Phone Number: **(516) 477-3624**

Organization Info

Name of Organization: Brian Murphy

Organization Type: Individual

Updated and approved: 11/2021

Updated and approved: 4/2024

Revised and approved: 7/2024

Meeting Room Reservation Policy

When space is not being used for Long Beach Public Library sponsored programming and services, the Library's meeting rooms are available for use by individuals, groups, organizations, and other entities. Programs are to be educational, cultural or recreational, and in strict compliance with New York State Education Law, § 414. Meetings of political organizations as defined by Election Law Section 1-104, Subdivision 3 and Education Law, Section 414 (1) (e) and electioneering within the Library are prohibited. The primary purpose of Library facilities is to implement regular Library programming and services.

Library-sponsored and administered activities shall have priority in determining use of Library facilities.

Individuals and groups approved to use Library meeting rooms may not:

- charge the public admission, registration or any other fee for participating unless approved, in advance, by the Board of Trustees
- use the Library rooms for fundraising purposes
- use the Library rooms for religious services
- engage in commercial activity (including selling items, products, or services) inconsistent with the mission and purpose of the Library.

Permission for use of Library meeting rooms in no way implies Library endorsement of the goals or activities of any individual or organization receiving such permission. Individuals and groups approved to use Library meeting rooms shall not discriminate against any individual on the basis of age, race, sex, ethnicity, color, national origin, ancestry, sexual orientation, height, weight, marital status, veteran status, physical or mental disability, gender identity or expression, or religion with respect to access to Library space. Further, the Library reserves the right to reject any application, in its sole discretion, by an organization whose proposed meeting poses an imminent danger to the public.

Individuals and organizations may not use the Library's address or phone number as their formal place of business. Promotions of meetings in the Library must neither state nor imply that the Library is sponsoring the meeting. Use of a meeting room does not mean endorsement by the Library of the group using it, or of the program presented.

Use of Library meeting rooms may not interfere with normal Library functions and operations. The Library reserves the authority to maintain order and discipline on its premises and to take such action as may be necessary or appropriate to protect the well-being of staff and patrons.

The following general conditions must be met for an individual or group to request a room reservation.

1. Rooms will only be available for use during the hours the Library is open to the public.

Updated and approved: 11/2021

Updated and approved: 4/2024

Revised and approved: 7/2024

Meeting Room Reservation Policy

2. Rooms are prioritized for groups with headquarters in, or that provide substantial services to the citizens of, the Long Beach School District. If not a community group, priority is given to others in the order below.
 - a. Local, county, state, and federal government agencies
 - b. Local, county, state, and federal educational, cultural, civic, and recreational organizations
 - c. Individual residents of the Long Beach School District
 - d. All others
3. An individual representative must reserve and assume responsibility for the room. They must be at least 18 years of age and be present at the meeting/event for which the room has been reserved.
 - a. The sponsor must report attendance within 24 hours after each scheduled meeting by emailing attendance@longbeachlibrary.org or reporting it to the librarian at the Adult or Youth Services Reference Desks.
4. Room reservation requests, including the Library's indemnity agreement, must be submitted online at least thirty (30) days before the requested date. If you need assistance with the online room reservation request system, please visit the Adult Services Reference Desk at the Main Library.
5. To encourage the use of its meeting rooms for diverse events and to give all qualified groups access to this service, no group may book a meeting room more than once per quarter or 4 times in a 12-month period.
 - a. If an individual or organization would like to request the use of a Library space more than once per quarter, they must submit a written request to the Library Administration by June 1st for the following fiscal year detailing the dates requested and what the space will be used for.
 - i. Requests occurring outside of that time frame will be considered, only if space is available.
6. Food and drinks, within reason as determined by Library Administration, are allowed. Alcohol is prohibited by the Library's Rules of Conduct.
7. In consideration of the use of the meeting room facilities, each entity or individual agrees that it will pay for all damage to any property of the Long Beach Public Library resulting directly or indirectly from the conduct of any member, officer, employee or agent of the organization, group, or any person in attendance, and individuals and entities assume all responsibility and liability for property damage or personal injury or loss sustained by any attendee and indemnifies and hold harmless the Long Beach Public Library, its employees, and the Board of Trustees from any and all liability arising from the use of any meeting room, including the

Updated and approved: 11/2021

Updated and approved: 4/2024

Revised and approved: 7/2024

Meeting Room Reservation Policy

reasonable cost of attorney fees and expenses incurred in the defense of any litigation against the library arising out of any use of a meeting room.

Additional Guidelines

- All events must be free and open to the public.
 - For the safety of our youngest patrons, only parents or caregivers of the children attending a meeting or event shall be allowed to accompany them.
- All meetings must be completed 15 minutes before the Library closes, unless arrangements are made at the time of reservation, with Library Administration, at least sixty (60) days in advance.
 - For meetings that extend past the Library's regular closing time, there shall be a charge of \$60 per hour, prorated by the quarter hour.
- The capacity of each room is established by Fire Codes and as such shall be strictly enforced. In further compliance with Fire Codes, seating arrangements must permit clear aisles and unobstructed access to exits.
- It is the responsibility of the individual or group requesting a room to alert the Library of cancellation as soon as possible.
- Since the facilities are principally for library programming, any external event may be preempted because of such programs. Library staff will make a reasonable effort to reschedule the date and/or space but rescheduling is not guaranteed.
- Permission to use the Library's meeting rooms shall be subject to cancellation by Library Administration at any time at their discretion. Should the individual or group requesting a room fail to adhere to all applicable Library policies, including failing to provide notification of cancellation two times ("no-show") within one year, or otherwise use the space in any prohibited manner, no further scheduling or rebooking will be allowed unless reviewed by the Library Board of Trustees.
 - The individual or group representative must submit a written review request within thirty (30) days of cancellation, indicating their desire for a review, and the basis therefore. If the next Board meeting is more than 15 days from receipt of the appeal request, such hearing will be held at the next regular meeting of the Board of Trustees. If less than 15 days, the hearing will be held at the following regular meeting of the Board of Trustees. The Board shall render a written decision within fourteen (14) days of the appeal hearing.

Cost & Capacity of Available Rooms

Capacity varies significantly depending on equipment and room setup but must never exceed the ranges below. **The costs listed below are for up to three (3) hours of time including setup and teardown time.**

Updated and approved: 11/2021

Updated and approved: 4/2024

Revised and approved: 7/2024

Meeting Room Reservation Policy

- Main Library Auditorium (full/undivided) - **\$30 standard set-up w/no additional staff assistance**
 - Capacity with chairs set up theater style: up to 200 people
- Auditorium (front half) - **\$30 standard set-up w/no additional staff assistance**
 - Capacity depending on set-up: 40 to 60 people
- Auditorium (back half) - **\$30 standard set-up w/no additional staff assistance**
 - Comfortable capacity depending on set-up: 40 to 60 people
- 2nd Floor Program Room - **\$20 standard set-up w/no additional staff assistance**
 - Capacity set up classroom or horseshoe style: up to 20 people
 - Capacity set up theater style: up to 30 people
- 1st Floor Program Room - **\$10 standard set-up w/no additional staff assistance**
 - Capacity depending on setup: 15 to 20 people
- 2nd Floor YS Space - **\$10 standard set-up w/no additional staff assistance**
 - Capacity depending on setup: 14 to 18 people
- West End Branch - **\$20 standard set-up w/no additional staff assistance**
 - Capacity depending on setup: 25 to 35 people
- Point Lookout Branch - **\$20 standard set-up w/no additional staff assistance**
 - Capacity depending on setup: 20 to 30 people

Room Setup and Cleanup

As part of the room reservation request, the anticipated setup and disassembling time for a meeting must be given. Typical room setup configurations can be selected at the time of booking.

Special room setups and additional staff assistance must be requested and approved, in advance, by Library Administration. The fee per event for special room setups **\$60 per hour, prorated by the quarter hour**. Based on the complexity of the request, Library Administration will inform the requestor of the additional costs in advance of the room reservation being finalized.

Individuals and organizations shall be responsible for cleanup after the event and return the room to its original level of cleanliness. Failure to do so may result in cleaning fees assessed by the Library and/or suspension of a group's meeting room privileges. Cleaning fees are **\$60 per hour, prorated by the quarter hour**.

Audiovisual Equipment Use

Requests for audio-visual equipment must be made at the time the room is reserved. The suite of equipment available for each room or location varies. Trained library staff, when in the building, will provide basic assistance with library-owned equipment. If staff are not available, the library will provide

Updated and approved: 11/2021

Updated and approved: 4/2024

Revised and approved: 7/2024

Meeting Room Reservation Policy

simple written instructions for equipment use. The Library makes no guarantees that personal equipment will be compatible with the Library's system.

Auditorium

The Auditorium has the capability of being divided into two or three smaller meeting spaces. When applicable, given the intended use of the space and expected audience size, the Library requests that those interested in reserving the Auditorium use only part of the space to allow for the possibility of other programs and keep program noise to a minimum to ensure other programs and meetings happening simultaneously are not disturbed.