



Monday May 18th at 7pm
BOARD OF TRUSTEES OPEN MEETING AGENDA

- I. Call to Order by President
- II. Roll Call
- III. Pledge of Allegiance
- IV. Executive Session
 - 1. Update on contract negotiations
- V. Public Comment on Agenda Items (limited to 2 minutes per person)
- VI. Approval of April 20, 2026 Minutes (Vote Needed) P. 2-3
- VII. Approval of Bills and Schedules
 - 1. Board Warrant 1409 (Vote Needed) P. 4-5
 - 2. Payroll Warrants 1407, 1408 (Vote Needed) P. 6-15
- VIII. Monthly Financial Reports
 - 1. March 2026 P. 16-25
- IX. Donor Recognition N/A
- X. Monthly Reports (April 2026)
 - 1. Director's Report..... P. 26-27
 - 2. Monthly Stats..... P. 28-32
 - 3. FY 2026 Projects..... P. 33-38
 - 4. Assistant Director/Adult Services..... P. 39-41
 - 5. Programs & Marketing..... P. 42-46
 - 6. Patron Services..... P. 48-49
 - 7. Youth Services..... P. 50-60
- XI. Old Business
 - 1. SAM Grant 24924 Resolution P. 61-24
- XII. New Business
 - 1. New water fountain/bottle filling station P. 63-65
- XIII. Public Comment (limited to 3 minutes per person)
- XIV. CSEA
- XV. Personnel (Vote Needed)
 - 1. Debra Scarlata, West End Page (PT) to West End Circulation Clerk (PT)
 - 2. Adesh Ramsaran, Cleaner (FT) to Maintenance Worker (FT)
 - 3. Diane Dudderar, Library Clerk (FT) to Senior Library Clerk (FT)
- XVI. Date and Time of Next Meeting (Vote Needed)
 - 1. Monday June 15, 2026 at 7pm
- XVII. Adjournment (Vote Needed)



Meeting Minutes - Monday April 20th at 7pm

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with corrections.

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst. Director
Gemma Tansey, Secretary	
Anja Schmidt-Muskin, Trustee	
Sam Pinto, Trustee	

- I. Call to Order by **President Guarini at 7:00p.m.**
- II. Roll Call **was taken by President Guarini.**
- III. Pledge of Allegiance**was recited by all.**
- IV. Executive Session **voted unanimously to enter Executive Session at 7:05 pm, motioned by Trustee Tansey and seconded by Trustee Pinto. Exited Executive session at 7:55 pm. No Votes were taken.**
 1. Individual staff member
 2. Update on contract negotiations
- V. Public Comment on Agenda Items (limited to 2 minutes per person)
- VI. Approval of March 16, 2026 Minutes **Approved. Moved for approval by Trustee Tansey , seconded by Trustee LaSpina.**
- VII. Approval of Bills and Schedules
 1. Board Warrant 1406 **Approved. Moved for approval by Trustee Schmidt-Muskin, seconded by Trustee LaSpina.**
 2. Payroll Warrants 1403, 1404, and 1405**Approved. Moved for approval by Trustee Schmidt-Muskin, seconded by Trustee LaSpina.**
- VIII. Monthly Financial Reports
 1. February 2026
- IX. Donor Recognition
- X. Monthly Reports (March 2026)
 1. Director's Report
 2. Monthly Stats
 3. FY 2026 Projects
 4. Assistant Director/Adult Services
 5. Programming & Marketing
 6. Patron Services
 7. Youth Services
- XI. Old Business
 1. Policy revisions
 - Meeting Room Reservations **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Pinto.**
 - Collection Development**Approved. Moved for approval by Trustee Tansey, seconded by Trustee Pinto.**
 - Local Authors **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Pinto.**



Meeting Minutes - Monday April 20th at 7pm

NOTE: The Minutes are approved at the following month's Board meeting. Should there be any changes upon approval, the Minutes will be reprinted and reposted to the website with corrections.

Mary Ellen Guarini, President	Tara Lannen-Stanton, Director
Anita LaSpina, Vice President	Jakea Williamson, Asst. Director
Gemma Tansey, Secretary	
Anja Schmidt-Muskin, Trustee	
Sam Pinto, Trustee	

XII. New Business

1. FY 2027 Holiday Schedule

XIII. Public Comment (limited to 3 minutes per person)

XIV. CSEA

XV. Personnel **Approved. Moved for approval by Trustee Tansey, seconded by Trustee Anja Schmidt-Muskin.**

1. Natasha Drax, FT Librarian III to Per Diem Librarian (change in status)

XVI. Date and Time of Next Meeting **Approved. Moved for approval by Trustee LaSpina, seconded by Trustee Tansey.**

1. Monday May 18, 2026 at 7pm

XVII. Adjournment **at 8:27 pm- Motioned by Trustee Pinto, seconded by President Guarini. and unanimously approved.**

The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
05/18/2026	ACHamzM5/26	AMAZON	March-April 2026 circulating materials invoices - 5/18/26 Board meeting	\$6,078.01
05/18/2026	ACHamzS5/26	AMAZON	Library supplies - Mar/April 2026 - PO 2451, 2459	\$2,699.74
05/18/2026	ACHcc5/26	FNBLI Credit Card 2184	4/30/2026 credit card statement - pay by ACH on 5/18/2026 after Board approval	\$683.33
05/18/2026	30290	CHO KAREN	Conference attendance - 2026 LILC	\$110.00
05/18/2026	30291	COHEN JACOB	Pizza for May 4th Star Wars Program	\$41.48
05/18/2026	30292	MENZZASALMA NICOLE	Reimbursement for Bookcon 2026 registration fee	\$118.87
05/18/2026	30293	Ryan Ristuccia	Registration (student rate) for 2026 Long Island Library Conference	\$50.00
05/18/2026	30294	MENZZASALMA NICOLE	12-hour shift meals reimbursement	\$74.96
05/18/2026	30295	RAMSARAN ADESH	Mileage Reimbursement (cleaning branches, LFLs, bank deposits) Feb-Apr 2026	\$348.73
05/18/2026	30296	LANNEN-STANTON TARA	Reimbursement for April-June craft supplies	\$101.30
05/18/2026	30297	ASCAP	ACCT# 500811738-MUSIC LICENSE ANNUAL FEE 2026	\$310.00
05/18/2026	30298	ATTORNEY-QUATELA CHIMERI PLLC	ATTY FEES - April 2026 - 149367	\$156.00
05/18/2026	30299	BRADY INDUSTRIES	INV 10698015, 10701479, credit memo 10726035	\$353.90
05/18/2026	30300	CENGAGE LEARNING / GALE	Acct #100232734 - Invoices for continuous collections-05/18/2026	\$308.25
05/18/2026	30301	CORNELL COOPERATIVE EXTENSION	Inv 1426 - 2026 egg hatching program	\$35.00
05/18/2026	30302	Encore Fire Protection	5-year sprinkler inspection (13453227) and annual extinguisher inspection (13458793)	\$2,268.00
05/18/2026	30303	GTS GLOBAL TELECOM	TELEPHONE SERVICES 4/15-5/14/2026 - INV 90645	\$161.32
05/18/2026	30304	HIGH FIDELITY RECORDS & CDS	3/26/2026 albums for vinyl listening lounge	\$317.00
05/18/2026	30305	Hoopla	Hoopla digital/streaming services April 2026- INV 508800832	\$787.40
05/18/2026	30306	INGRAM LIBRARY SERVICES	96228686	\$30.24
05/18/2026	30307	KNOCKOUT PEST CONTROL EXTERMINAT	EXTERMINATOR : monthly billing (5/1/26)	\$92.00
05/18/2026	30308	LIBRARY PENINSULA PUBLIC	31398005363495, The Doctor's Daughter, paid by patron	\$10.99
05/18/2026	30309	Long Island Window Cleaning (LIWC)	West End Branch: Window Cleaning March-April 2026	\$40.00
05/18/2026	30310	MCAVOY PLUMBING	INV# 46364 - repaired sprinkler piping at Main Library	\$1,200.00
05/18/2026	30311	MIDWEST TAPE-DVDs	2000020405-DVDs -05/18/2026	\$1,523.79
05/18/2026	30312	MUSEUM-INTREPID MUSEUM	Museum Pass: Tier 1 membership 7/1/2026-6/30/2027	\$500.00

Trustee 1, LBPL Board

Trustee 3, LBPL Board

Trustee 4, LBPL Board

Trustee 2, LBPL Board

Trustee 5, LBPL Board

The below items were duly audited including dollar amounts verified and accounts payable documentation examined. As such, the Board of Trustees orders these items paid.

Date	Num	Name	Memo	Amount
05/18/2026	30313	Nassau Library System (NLS) General Fund	USI Consulting Group GASB 75 for 7/1/2025	\$1,000.00
05/18/2026	30314	Nassau Library System (NLS) ILS Services	Inv 12114 (2026 Q2 ILS), 12215 (5/2025 broadband)	\$13,896.51
05/18/2026	30315	Nawrocki Smith (Treasurer)	Treasurer Services/Internal auditing - March 2026	\$877.50
05/18/2026	30316	OTIS ELEVATOR CO.	Customer # 347136 NAA fuel charge	\$175.00
05/18/2026	30317	OVERDRIVE, INC./DIGITAL LIBRARY RESER	Digital books Feb-Apr 2026	\$8,078.73
05/18/2026	30318	PGM-A / CAPPETO, PATRICIA	Adult program-"Pilates"-\$75.00 per session-1457547977	\$300.00
05/18/2026	30319	PGM-A / DESANTIS, MARC	Adult program-"Writing program"-120min, 1x @ \$175.00 per session	\$175.00
05/18/2026	30320	PGM-A / DURSO, STEPHANIE	Adult program-"Yoga for Health & Peace"-12x @ \$75.00 per 60 min. session	\$900.00
05/18/2026	30321	PGM-A / GERMANO, THOMAS	Adult program-"Raphael: Sublime Poetry"-\$300.00 per session	\$300.00
05/18/2026	30322	PGM-A / KAY, RHONDA	Adult program-"Tribute to The Best of Broadway"-\$800per session	\$800.00
05/18/2026	30323	PGM-A / MANGOT, MINDY	ADULT PROGRAMS-"THE POET'S CRAFT"-1 @ \$200	\$200.00
05/18/2026	30324	PGM-A / PRINCE, BARBARA	Adult program-"Zumba"- 5x @ \$75 per 60 min. session	\$375.00
05/18/2026	30325	PGM-A / ROZELL, LORI	Adult Program- Low-Impact Cardio (Hybrid)-\$60 per 60 min. session	\$120.00
05/18/2026	30326	PGM-A / WISEL, LISA M.	Adult program-"Meditation with Lisa Wisel"-1x @ \$90 per 45 min. session	\$90.00
05/18/2026	30327	PGM-K / A TIME FOR KIDS, INC	Kids Program - "Preschool Readiness"- \$160 per Session (FEB MARCH ENTRY)	\$1,120.00
05/18/2026	30328	PGM-K / HIGH HOPES PRODUCTIONS	KPGM: "Play Hooray"- 3x (45 min) @ \$165, "Molly Mouse"- 9X (30 min) @ \$115	\$1,530.00
05/18/2026	30329	PGM-K / SALMAN, JOEL	Kids program-"Chess Club"-\$110.00 per session	\$550.00
05/18/2026	30330	PIANO-JEFFREY LOTOCKE	Piano tuning - 4/15/2026	\$195.00
05/18/2026	30331	PMA Copier Servicing (Leaf Lease)	Copier ink, servicing, b/w copies, color copies - 260410	\$381.54
05/18/2026	30332	THE LIBRARY STORE	PO 2464 recv'd - book covers in-house processing INV 784965	\$645.69
			WARRANT 1409 TOTAL	\$50,110.28

Trustee 1, LBPL Board

Trustee 3, LBPL Board

Trustee 4, LBPL Board

Trustee 2, LBPL Board

Trustee 5, LBPL Board



CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

100 Motor Parkway
Suite 580
Hauppauge, New York 11788
631-756-9500 – Phone
631-756-9818 – Facsimile

email transmittal

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To:	Tara Lannen-Stanton	Email:	director@longbeachlibrary.org	
From:	Kyle Zaharatos	Date:	May 14, 2026	
Phone:	(631) 756-9500 x 207	Email:	kzaharatos@ns.cpa	
Re:	Payroll approval	Pages:	1 (including cover)	
CC:				
☐ Urgent	☒ For Review	☐ Please Comment	☐ Please Reply	☐ Please Recycle

Tara,

The payroll register dated 4/23/26 has been reviewed and approved. This includes the payroll period from March 27th to April 9th. NS has reviewed the hourly wages paid to the salary schedule provided by the Library. NS also compared hours paid to approved time cards in AccuData.

Thank you,

Kyle Zaharatos

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**PAYROLL WARRANT
OPERATING EXPENSES**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Apr 23, 26					
	04/23/2026			Funds Transfer 04/23/26 FED TAX	14,579.01
	04/23/2026			Funds Transfer 04/23/26 STATE TAX	2,658.99
	04/23/2026			Funds Transfer 4/23/26 NYC TAX	435.62
	04/23/2026			Funds Transfer 4/23/26 PR	50,377.61
	04/23/2026			Funds Transfer 4/23/26 3rd PARTY	247.00
	04/23/2026			Funds Transfer 4/23/26 FEE	439.22
	04/23/2026			Funds Transfer 4/23/26 OMNI	330.00
	04/23/2026	aPSEGm4/26	PSEGLIMAIN	MAIN: ELEC: CUST#0008200319, Acct# 19156	3,702.63
	04/23/2026	aPSEGw4/26	PSEGLIWE	ELEC: WE : #00131201585, Acct# 191512990!	224.23
	04/23/2026	aLF85/2026	Leaf Copier Lease (serviced by PMA)	LEAF LEASE : C# 1009089631001 due 5/14/2C	1,264.76
	04/23/2026	30266	FRANK CAMPOREALE (BOOKMAN)	BOOK DROP 2026APR	600.00
	04/23/2026	30267	RENT POINT LOOKOUT BRANCH	RENT : POINT LOOKOUT : 2026 MAY	3,818.57
	04/23/2026	30268	RENT WEST END BRANCH	RENT F/WEST END BRANCH: 2026 MAY	3,327.50
	04/23/2026	30269	CSEA	UNION DUES & FEES: PAYROLL 2026 0423	943.78
	04/23/2026	30270	PREFERRED GROUP PLANS, INC FSA	EMPLOYEE CONTRIBUTIONS P/R 202604/23	846.14
	04/23/2026	30271	NYS DEFERRED COMPENSATION 457 PLAN	ACCT# 211603 PR 2026 04/23	203.66
	04/23/2026	30272	AFLAC	ACCT# NER78 2026 MARCH	498.52
	04/23/2026	30273	NYS RETIREMENT SYSTEM	MONTHLY PAYMENT 2026APR	3,330.70
	04/23/2026	30274	NATIONAL GRID MAIN	GAS: MAIN: #7932939008 2026 APR	1,424.75
	04/23/2026	30275	NATIONAL GRID POINT LOOKOUT	GAS: POINT: ACCT# 37696006028 2026 APR	208.01
	04/23/2026	30276	Nawrocki Smith (Treasurer)	Nov 2025 treasurer services	942.50
	04/23/2026	30277	OPTIMUM WEST END	WE : # 07858259451034:TEL+DATA 04/16 (	217.20
	04/23/2026	30278	SECURITY USA INC	GUARDS 2WKS @ \$27.95 /HR 04/06 04/19/;	2,508.88
	04/23/2026	30279	LONG BEACH PUBLIC LIBRARY Petty Cash	REPLENISH PETTY CASH 25042509	121.02
Apr 23, 26					<u>93,250.30</u>

Long Beach Public Library
111 W. Park Avenue
Long Beach, NY 11561

PAYROLL WARRANT
SALARY SUMMARY

PAYROLL WARRANT # **1407**
DATE: **4/23/2026**

	Amount
LIBRARIAN	15,570.75
PROFESSIONAL	18,947.02
PATRON SERVICES	5,909.08
CLEANER	2,608.08
PAGE	2,554.24
PER DIEM	4,517.04
NET PAYROLL	50,106.21
FEDERAL TAX	14,579.01
STATE TAX	2,658.99
MTA TAX	0.00
NYC TAX	435.62
ACCUDATA INVOICE	439.22
3RD PARTY PAYMENT	247.00
TOTAL CASH REQUIRED FOR THIS PAYROLL	\$68,466.05

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CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

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631-756-9818 – Facsimile

email transmittal

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Tara,

The payroll register dated 5/7/26 has been reviewed and approved. This includes the payroll period from April 10th to April 23rd. NS has reviewed the hourly wages paid to the salary schedule provided by the Library. NS also compared hours paid to approved time cards in AccuData.

Thank you,

Kyle Zaharatos

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**PAYROLL WARRANT
OPERATING EXPENSES**

	Date	Num	Name	Memo	Amount
May 7, 26					
	05/07/2026			Funds Transfer 05/07/2026 FED TAX	14,597.50
	05/07/2026			Funds Transfer 05/07/2026 STATE TAX	2,673.50
	05/07/2026			Funds Transfer 05/07/2026 NYC TAX	460.51
	05/07/2026			Funds Transfer 05/07/2026 PR	50,798.64
	05/07/2026			Funds Transfer 05/07/2026 3rd PARTY	247.00
	05/07/2026			Funds Transfer 05/07/2026 FEE	456.35
	05/07/2026			Funds Transfer 05/07/2026 OMNI	330.00
	05/07/2026	aLF15/26	Leaf Copier Lease (serviced by PMA)	LEAF LEASE : C# 1004777944005 due 5/25/20	150.50
	05/07/2026	aPSEGp5/26	PSEGLIP	ELEC: PL : #04552011498, Acct# 1750482702	394.81
	05/07/2026	30280	NEWSPAPERSNEWSDAY INC	2 copies, 7 days a week for 8 weeks 4/15/26,	521.44
	05/07/2026	30281	CSEA	UNION DUES & FEES: PAYROLL 2026 0507	943.78
	05/07/2026	30282	CSEA EMPLOYEE BENEFIT FUND (EBF)	CSEA EMP FUNDED DENTAL2026 MAY	1,327.92
	05/07/2026	30283	PREFERRED GROUP PLANS, INC FSA	EMPLOYEE CONTRIBUTIONS P/R 202605/07	846.14
	05/07/2026	30284	NYS DEFERRED COMPENSATION 457 PLAN	ACCT# 211603 PR 2026 05/07	260.12
	05/07/2026	30285	NYSHIP HEALTH INSURANCE	HEALTH INS Acct #03069 2026 MAY	53,914.50
	05/07/2026	30286	NEWSPAPERSDAILY NEWS	ACCT#1432284: DAILY NEWS 1X7 *26 WEEKS	767.00
	05/07/2026	30287	OPTIMUMMAIN	TEL MAIN : #07858996527031 04/2305/22/2	376.87
	05/07/2026	30288	OPTIMUMPOINT LOOKOUT	PL: #07858563502028: TEL+DATA 2026MAY	184.53
	05/07/2026	30289	SECURITY USA INC	GUARDS 2WKS @ \$27.95 /HR 04/20 05/03/2	2,508.88
May 7, 26					131,759.99

PAYROLL WARRANT
SALARY SUMMARY

PAYROLL WARRANT # 1408
DATE: 5/7/2026

	Amount
LIBRARIAN	19,185.03
PROFESSIONAL	19,657.29
PATRON SERVICES	6,315.94
CLEANER	2,623.17
PAGE	2,696.63
PER DIEM	49.18
NET PAYROLL	50,527.24
FEDERAL TAX	14,597.50
STATE TAX	2,673.50
MTA TAX	0.00
NYC TAX	460.51
ACCUDATA INVOICE	456.35
3RD PARTY PAYMENT	247.00
TOTAL CASH REQUIRED FOR THIS PAYROLL	\$68,962.10

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Long Beach Public Library
Monthly Treasurer's Report
March 2026

Prepared by:

Nawrocki Smith LLP

Certified Public Accountants & Business Consultants



Long Beach Public Library
Treasurer's Report Summary
March 2026

Fund Revenues: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.4050	Real Property Taxes	\$ 4,039,618.00	\$ 4,039,618.00	\$ 1,858,247.00	\$ (2,181,371.00)	46.00%
.4022	PILOT (Payments in Lieu of Taxes)	\$ 9,318.00	\$ 9,318.00	\$ 70.08	\$ (9,247.92)	0.75%
.4014	Fines and Fees	\$ 8,500.00	\$ 8,500.00	\$ 6,879.83	\$ (1,620.17)	80.94%
.4030	Interest and Earnings	\$ 10,000.00	\$ 10,000.00	\$ 7,122.24	\$ (2,877.76)	71.22%
.4040	Miscellaneous Revenues	\$ 16,000.00	\$ 16,000.00	\$ 16,407.64	\$ 407.64	102.55%
.4020	Grants	\$ 16,000.00	\$ 16,000.00	\$ 62,000.00	\$ 46,000.00	387.50%
.4024	Gifts and Endowments	\$ 2,500.00	\$ 2,500.00	\$ 502.28	\$ (1,997.72)	100.00%
.4005	Discrepancies			\$ (202.48)	\$ (202.48)	100.00%
3100.0	Appropriated Surplus	\$ -	\$ -	\$ -	\$ -	0.00%
Total Revenues		\$ 4,101,936.00	\$ 4,101,936.00	\$ 1,951,026.59	\$ (2,150,909.41)	47.56%

Fund Expenditures: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
6400 - Library Materials						
.6420 BP	Books - Physical	\$ 75,000.00	\$ 75,000.00	\$ 47,777.32	\$ 34,823.57	63.70%
.6420 BD	Books - Digital 4)	\$ 70,000.00	\$ 70,000.00	\$ 62,046.25	\$ 1,802.63	88.64%
.6450	Films 6)	\$ 10,000.00	\$ 10,000.00	\$ 9,756.38	\$ (243.62)	97.56%
.6455	Music	\$ 3,300.00	\$ 3,300.00	\$ 520.11	\$ (2,779.89)	15.76%
.6457	Magazines and Newspapers 2)	\$ 7,000.00	\$ 7,000.00	\$ 10,877.82	\$ 3,877.82	155.40%
.6457	Research/Learning 13)	\$ 28,500.00	\$ 28,500.00	\$ 39,518.42	\$ 11,018.42	138.66%
	Library of Things	\$ 1,000.00	\$ 1,000.00	\$ 152.90	\$ (847.10)	15.29%
6280 - Library Programs						
AA	Adults Programs	\$ 35,000.00	\$ 35,000.00	\$ 28,385.37	\$ (6,614.63)	81.10%
AS	Adult Program Supplies	\$ 12,000.00	\$ 12,000.00	\$ 4,655.00	\$ (7,345.00)	38.79%
J	Youth Programs 5)	\$ 32,500.00	\$ 32,500.00	\$ 33,893.45	\$ 1,393.45	104.29%
JS	Youth Program Supplies	\$ 12,000.00	\$ 12,000.00	\$ 6,314.17	\$ (5,685.83)	52.62%
F	Program Innovation Fund	\$ -	\$ -	\$ -	\$ -	0.00%
MU	Museum Passes 14)	\$ 5,500.00	\$ 5,500.00	\$ 5,425.00	\$ (75.00)	98.64%
6440 - Technology						
HT	Hardware Technology 9)	\$ 12,500.00	\$ 12,500.00	\$ 17,027.08	\$ 4,527.08	136.22%
SW	Software and Online Services 3)	\$ 25,000.00	\$ 25,000.00	\$ 28,429.47	\$ 3,429.47	113.72%
LT	Leased Technology	\$ 18,000.00	\$ 18,000.00	\$ 17,567.56	\$ (432.44)	97.60%
PT	Peripheral Technology	\$ 7,500.00	\$ 7,500.00	\$ 2,537.92	\$ (4,962.08)	33.84%
.00	Other Technology	\$ -	\$ -	\$ 107.69	\$ 107.69	0.00%
6460 - Operating Expenses						
SU	Library Supplies	\$ 15,000.00	\$ 15,000.00	\$ 7,885.67	\$ (7,114.33)	52.57%
PO	Postage	\$ 5,000.00	\$ 5,000.00	\$ 563.82	\$ (4,436.18)	11.28%
CM	Communications and Marketing 1)	\$ 7,500.00	\$ 7,500.00	\$ 9,679.71	\$ 2,179.71	129.06%
IN	Insurance	\$ 56,000.00	\$ 56,000.00	\$ 5,473.00	\$ (50,527.00)	9.77%
6610 - Other Operating Expenses						
N	NLS Services	\$ 85,000.00	\$ 85,000.00	\$ 59,106.41	\$ (25,893.59)	69.54%
SGU	Security	\$ 60,000.00	\$ 60,000.00	\$ 46,979.12	\$ (13,020.88)	78.30%
AC	AccuData	\$ 11,000.00	\$ 11,000.00	\$ 9,340.59	\$ (1,659.41)	84.91%
MI	Miscellaneous	\$ 19,000.00	\$ 19,000.00	\$ 6,434.94	\$ (12,565.06)	33.87%
6640 - Facilities						
BR	Branch Rentals	\$ 86,000.00	\$ 86,000.00	\$ 63,980.94	\$ (22,019.06)	74.40%
UT	Utilities 7)	\$ 70,000.00	\$ 70,000.00	\$ 65,349.07	\$ (4,650.93)	93.36%
TE	Telephone	\$ 18,000.00	\$ 18,000.00	\$ 9,906.74	\$ (8,093.26)	55.04%
CM	Cleaning & Maintenance Supplies 10)	\$ 10,000.00	\$ 10,000.00	\$ 10,295.12	\$ 295.12	102.95%
BM	Repairs / Maintenance / Equipment	\$ 45,000.00	\$ 45,000.00	\$ 25,959.00	\$ (19,041.00)	57.69%
FU	Furniture Replacement 8)	\$ 4,000.00	\$ 4,000.00	\$ 4,504.91	\$ 504.91	112.62%
MI	Facilities / Misc Building Maint.	\$ 12,500.00	\$ 12,500.00	\$ 595.73	\$ (11,904.27)	4.77%
6615 - Municipal Services						
.6615	Civil Service, Water, Sanitation 12)	\$ 18,000.00	\$ 18,000.00	\$ 18,809.89	\$ 809.89	104.50%
Reserves						
	Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	0.00%
6270 - Professional Fees						
PF	Professional Services	\$ 50,000.00	\$ 50,000.00	\$ 28,311.95	\$ (21,688.05)	56.62%
TR	Travel and Training	\$ 6,000.00	\$ 6,000.00	\$ 1,446.99	\$ (4,553.01)	24.12%
DM	Dues and Memberships	\$ 2,500.00	\$ 2,500.00	\$ 1,979.00	\$ (521.00)	79.16%
6500 - Personnel						
SA	Salaries	\$ 2,087,953.00	\$ 2,087,953.00	\$ 1,487,281.75	\$ (600,671.25)	71.23%
HI	Hospital and Medical Insurance	\$ 601,360.00	\$ 601,360.00	\$ 397,026.42	\$ (204,333.58)	66.02%
.02	NYS Retirement 11)	\$ 286,424.00	\$ 286,424.00	\$ 268,277.00	\$ (18,147.00)	93.66%
.03	Social Security / Medicare	\$ 159,728.00	\$ 159,728.00	\$ 106,264.03	\$ (53,463.97)	66.53%
.05	Unemployment	\$ -	\$ -	\$ 7,792.94	\$ 7,792.94	0.00%
MB	Miscellaneous Employee Expenses	\$ 31,171.00	\$ 31,171.00	\$ 10,432.95	\$ (20,738.05)	33.47%
Reconciliation Discrepancies						
	Discrepancies	\$ -	\$ -	\$ (0.02)	\$ (0.02)	0.00%
Total Expenditures		\$ 4,101,936.00	\$ 4,101,936.00	\$ 2,968,669.58	\$ (1,133,266.42)	72.37%

Fund Net Income: Fiscal Year to Date

\$ (1,017,642.99)

Budget to Actual Notes:

9 Months = 75.00% of the year

- 1) **Communications and Marketing (.6460.CM)**- \$3,087 paid to Crestline in October
- 2) **Magazines and Newspapers (.6457)**- Payments made to RIVISTAS for yearly subscriptions
- 3) **Software and Online Services (.6440.SW)**- Annual software was paid for in September
- 4) **Books Digital (.6420.BD)**- \$19K was paid to Overdrive for shared collections in February
- 5) **Youth Programs (.6280.J)**- NS recommends monitoring expense code.
- 6) **Films (.6450)** - \$1.9K was paid to Midwest Tape in March.
- 7) **Utilities (.6640.UT)**- NS recommends monitoring expense code.
- 8) **Furniture Replacement (.6640.FU)**- Some large furniture purchased in August
- 9) **Hardware Technology (6440.HT)**- NS recommends monitoring expense code
- 10) **Cleaning & Maintenance (.6640.CM)** - Payments made in November to Brady Industries
- 11) **NYS Retirement (.6500.02)**- Yearly payment made in November
- 12) **Civil Service, Water, Sanitation (6615)** - \$15K paid to City of Long Beach in December for annual civil service commission expense
- 13) **Research/Learning (.6457)** - NLS bills paid in January for yearly database collections
- 14) **Museum Passes (.6280.MU)** - Yearly museum passes paid for in January

NS recommends contacting the school district for payment schedule of taxes

Operating account 7138 was closed in March and QuickBooks was reconciled for closure

Fund Balance Sheet

Balance Sheet Summary		31-Mar-26
First National - Operating	\$	-
ConnectOne - Operating	\$	442,841.57
Connect One - Payroll	\$	25,997.37
Connect One - Capital Improvement	\$	594,215.69
Connect One AL/SL Liability	\$	53,089.40
Connect One Electronic Payments	\$	34,001.16
Other Current	\$	64,843.48
Total Assets	\$	1,214,988.67
Accounts Payable	\$	(12,308.66)
Other Current	\$	189,938.78
Total Liabilities	\$	177,630.12
Fund Balance		
Nonspendable - Prepaids	\$	42,233.00
Opening Bal Equity	\$	(30,854.67)
Appropriated Surplus	\$	117,300.00
Contingency Fund Balance	\$	50,167.37
Capital Fund Balance	\$	585,571.20
Contingency Fund SL & AL Bal	\$	210,876.37
Unassigned Fund Balance	\$	1,079,708.27
Net Income	\$	(1,017,642.99)
Total Equity	\$	1,037,358.55
Total Liabilities & Equity	\$	1,214,988.67

Long Beach Public Library
Balance Sheet
As of March 31, 2026

	Mar 31, 26
ASSETS	
Current Assets	
Checking/Savings	
1201.02 · ConnectOne Operating 3058	442,841.57
1202.02 · 1stNat-Payroll 7146	25,997.37
1203.01 · 1stNat-Capital Improvement 1863	594,215.69
1204.04 · 1stNat-AL/SL Liability 7369	53,089.40
1206.06 · 1stNat-Electronic Payments 8904	34,001.16
1207.07 · Paypal Transactions	78.61
1295.00 · Petty Cash	212.55
Total Checking/Savings	1,150,436.35
Accounts Receivable	
1300.00 · Accounts Receivable	22,319.02
Total Accounts Receivable	22,319.02
Other Current Assets	
1310.00 · Prepaid Expenses	42,233.30
Total Other Current Assets	42,233.30
Total Current Assets	1,214,988.67
TOTAL ASSETS	1,214,988.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2500.00 · Accounts Payable	37.26
Total Accounts Payable	37.26
Credit Cards	
2610.02 · 1ST NAT'L VISA CARD	-12,345.92
Total Credit Cards	-12,345.92
Other Current Liabilities	
2000.00 · Payroll Liabilities	
2001.00 · Accrued Payroll Payable	64,025.47
2002.00 · CSEA	318.80
2003.01 · Federal Taxes	
2003.M · MEDICARE - EE	258,049.16
2003.SS · SOCIAL SECURITY - EE	1,102,360.67
2003.01 · Federal Taxes - Other	-1,359,257.81
Total 2003.01 · Federal Taxes	1,152.02
2003.02 · NYS W/H Tax Payable	213.98
2003.04 · NYC - LOCAL WAGE TAX (LC)	34.35
2010.00 · NYS Retirement System	
2010.01 · Arrears	519.14
2010.02 · Contributions	2,161.25
2010.03 · Loans	2,676.93
2010.04 · Retirement Post tax SC	-211.94
2010.00 · NYS Retirement System - Other	57,342.75
Total 2010.00 · NYS Retirement System	62,488.13
2011.00 · 125 Plan Fees	-1,390.00
2012.01 · 125 Unreimbursed Medical & Ins	850.83
2012.04 · UNREIMB TRAVEL	150.00
2012.05 · Unreimbursed Parking	150.00
2013.03 · AXA Equitable	-260.00
2013.05 · Oppenheimer	-75.00
2013.06 · Fidelity	-250.00
2013.07 · Aspire Financial Services	-75.00

Long Beach Public Library
Balance Sheet
As of March 31, 2026

	Mar 31, 26
2018.01 · Aflac-PRE TAX	1,799.85
2018.02 · AFLAC - POST TAX DED (DISAB)	119.64
2018.DE · CSEA EBF - DENTAL	-3,890.70
2018.VI · CSEA EBF - VISION	-598.33
2030.00 · NYS 457	1,325.58
2040.00 · NYS Paid Family	42,890.74
2050.00 · Net Payroll Payable	4,936.64
2000.00 · Payroll Liabilities - Other	-545.00
Total 2000.00 · Payroll Liabilities	173,372.00
2510.00 · Accrued Expenses Payable	16,566.78
Total Other Current Liabilities	189,938.78
Total Current Liabilities	177,630.12
Total Liabilities	177,630.12
Equity	
3000.00 · Nonspendable - Prepaids	42,233.00
3000.EQ · Opening Bal Equity	-30,854.67
3100.00 · Appropriated Surplus	117,300.00
3200.00 · Contingency Fund Balance	50,167.37
3300.00 · Capital Fund Balance	585,571.20
3350.00 · Contingency Fund SL & AL Bal	210,876.37
3900.00 · Unassigned Fund Balance	1,079,708.27
Net Income	-1,017,642.99
Total Equity	1,037,358.55
TOTAL LIABILITIES & EQUITY	1,214,988.67

Long Beach Public Library Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4005.00 · Discrepancies	-202.48	0.00	-202.48	100.0%
4005.OV · Overages	-202.48	0.00	-202.48	100.0%
Total 4005.00 · Discrepancies				
4014.00 · Fines and fees				
4014.FI · Overdue fines				
40BF.00 · Book Fines				
40BF.01 · Book-Fines Main	3,255.98			
40BF.02 · Book-Fines Point	119.00			
40BF.03 · Book Fines-West	70.33			
Total 40BF.00 · Book Fines	3,445.31			
40CD.00 · CD Fines				
40CD.01 · Fines-CDs Main	25.50			
40CD.02 · Fines-CDs Point	0.00			
40CD.03 · Fines-CDs West	0.00			
Total 40CD.00 · CD Fines	25.50			
40MF.00 · Museum Passes - Fines				
40VF.00 · DVD / Video Fines				
40VF.01 · Video-Fines Main	305.34			
40VF.02 · Video-Fines Point	13.00			
40VF.03 · Video-Fines West	18.00			
Total 40VF.00 · DVD / Video Fines	336.34			
4014.FI · Overdue fines - Other	85.85			
Total 4014.FI · Overdue fines	3,918.00			
4014.LO · Fees for lost/damaged items				
4014.LI · PAYMENT FROM OTHER LIBRARIES				
40LB.00 · Lost Books	46.99			
40LC.00 · Lost CD	2,598.80			
40LD.00 · Lost DVDs	20.96			
40LE.00 · Lost - Museum Passes	79.44			
40LI.00 · Lost - Museum Passes	0.00			
4014.LO · Fees for lost/damaged items - Other	171.85			
Total 4014.LO · Fees for lost/damaged items	2,918.06			
4014.00 · Fines and fees - Other	43.77	8,500.00	-8,456.23	0.5%
Total 4014.00 · Fines and fees	6,879.83	8,500.00	-1,620.17	80.9%
4020.00 · NYS Library Aid/Govt funds				
4022.00 · PILOT (PAYMENTS IN LIEU OF TAX)				
4024.00 · Donations				
4024.DQ · Donations	402.23			
4024.DP · Donations - Online	0.00			
4024.00 · Donations - Other	100.05	2,500.00	-2,399.95	4.0%
Total 4024.00 · Donations	502.28	2,500.00	-1,997.72	20.1%
4030.00 · Interest Income				
4030.02 · Other Interest	7,122.24	0.00	7,122.24	100.0%
Total 4030.00 · Interest Income	7,122.24	0.00	7,122.24	100.0%
4040.00 · Miscellaneous Revenue				
4040.05 · Sales Tax Collected	42.18	0.00	42.18	100.0%
4040.CA · Collection Agency Fee	358.20	0.00	358.20	100.0%
4040.CF · Craft Fees	20.00			
4040.CR · Copier revenues	1,244.45	0.00	1,244.45	100.0%
4040.ER · Erate Rebate	0.00	0.00	0.00	0.0%
4040.LC · Library Cards & Temp Accts	276.00	0.00	276.00	100.0%
4040.NO · Notary	234.50	0.00	234.50	100.0%
4040.OM · Other Misc Revenue	390.65	0.00	390.65	100.0%
4040.PF · Print Fees	11,201.73	0.00	11,201.73	100.0%
4040.PG · Program Fees	20.00			
4040.PR · Printing revenues				
40CP.M · Commissions-PUBLIC COPIERS-MAIN	1,658.68	0.00	1,658.68	100.0%
4040.PR · Printing revenues - Other	0.00	0.00	0.00	0.0%
Total 4040.PR · Printing revenues	1,658.68	0.00	1,658.68	100.0%

Long Beach Public Library Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
4040.SB · Solid Items	209.78	0.00	209.78	100.0%
4040.SS · Solid Supplies	605.65	0.00	605.65	100.0%
4040.UM · USED BOOKS & MEDIA SOLD				
40UM.01 · Solid Books - Used	0.00			
40UM.02 · Solid CD - Sound Recording- Used	0.00			
40UM.04 · Solid Videos - Used	0.00			
Total 4040.UM · USED BOOKS & MEDIA SOLD	0.00			
4040.00 · Miscellaneous Revenue - Other	145.82	16,000.00	-15,854.18	0.9%
Total 4040.00 · Miscellaneous Revenue	16,407.64	16,000.00	407.64	102.5%
4050.00 · Real Property Taxes	1,858,247.00	4,039,618.00	-2,181,371.00	46.0%
Total Income	1,951,026.59	4,091,936.00	-2,140,909.41	47.7%
Gross Profit	1,951,026.59	4,091,936.00	-2,140,909.41	47.7%
Expense				
6270.00 · Professional Services				
6270.DM · Dues and Memberships	1,979.00	0.00	1,979.00	100.0%
6270.LG · Legal Fees - Standard	3,094.00	0.00	3,094.00	100.0%
6280.00 · Programs, Events & Classes				
6280.AP · Adult Program Presenters	367.43			
6280.AM · Programs - Adult - Main	4,655.00			
6280.AS · Program Supplies-Adults	28,017.94	12,000.00	-7,345.00	38.8%
6280.AP · Adult Program Presenters - Other		35,000.00	-6,962.06	80.1%
Total 6280.AP · Adult Program Presenters	33,040.37	47,000.00	-13,959.63	70.3%
6280.KP · Kids Program Presenters				
6280.JM · Programs-Kids-Main	810.97			
6280.KS · Program Supplies-Kids	6,314.17	12,000.00	-5,685.83	52.6%
6280.KP · Kids Program Presenters - Other	28,458.19	32,500.00	-4,041.81	87.6%
Total 6280.KP · Kids Program Presenters	35,583.33	44,500.00	-8,916.67	80.0%
6280.MU · Museum Passes	5,425.00	5,500.00	-75.00	98.6%
6280.TP · Teen Program Presenters				
6280.TS · Program Supplies-Teen	959.93	0.00	959.93	100.0%
6280.TP · Teen Program Presenters - Other	194.61	0.00	194.61	100.0%
Total 6280.TP · Teen Program Presenters	1,154.54	0.00	1,154.54	100.0%
6280.ZP · Fun for All Programs				
6280.ZS · Program Supplies - Fun for All	495.75	0.00	495.75	100.0%
6280.ZP · Fun for All Programs - Other	2,974.00			
Total 6280.ZP · Fun for All Programs	3,469.75	0.00	3,469.75	100.0%
Total 6280.00 · Programs, Events & Classes	78,672.99	97,000.00	-18,327.01	81.1%
6270.00 · Professional Services - Other	25,217.95	50,000.00	-24,782.05	50.4%
Total 6270.00 · Professional Services	103,890.94	147,000.00	-38,036.06	74.1%
6400.00 · Circulating Materials				
6400.DI · Materials - Digital				
6420.BD · Books - Digital	38,003.00	0.00	38,003.00	100.0%
6420.ND · NDD Central Fund Purchases	24,043.25	70,000.00	-45,956.75	34.3%
6420.BD · Books - Digital - Other				
Total 6420.BD · Books - Digital	62,046.25	70,000.00	-7,953.75	88.6%
6450.FS · Films - Digital / Stream / Lic	12,229.78	5,300.00	6,929.78	230.8%
6457.DM · Magazines & Newspapers-DIGITAL	1,282.42	2,000.00	-717.58	64.1%
6457.DR · Research / Learning - DIGITAL	27,288.64	28,500.00	-1,211.36	95.7%
Total 6400.DI · Materials - Digital	102,847.09	105,800.00	-2,952.91	97.2%
6400.LT · Library Of Things	152.90	1,000.00	-847.10	15.3%
6400.PH · Materials - Physical				
6420.BP · Books - Physical				
6420.02 · Books - Print - Lost	31.99	0.00	119.56	100.0%
6420.BA · Audiobooks	119.56	75,000.00	-27,374.23	63.5%
6420.BP · Books - Physical - Other	47,625.77			

Long Beach Public Library

Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Total 6420.BP - Books - Physical	47,777.32	75,000.00	-27,222.68	63.7%
6450.FD - Movies	27.94			
6450.01 - Videos & DVDs - New	9,728.44	5,000.00	4,728.44	194.6%
6450.FD - Movies - Other				
Total 6450.FD - Movies	9,756.38	5,000.00	4,756.38	195.1%
6455.MU - Music				
6455.CD - Music - CDs	125.07	0.00	125.07	100.0%
6455.VI - Music - Vinyl	315.86	0.00	315.86	100.0%
6455.MU - Music - Other	0.00	3,000.00	-3,000.00	0.0%
Total 6455.MU - Music	440.93	3,000.00	-2,559.07	14.7%
6457.MP - Magazines & Newspapers PRINT	5,090.84			
6457.PM - Magazines & Newspapers - PRINT	3,382.44	5,000.00	-1,617.56	67.6%
Total 6400.PH - Materials - Physical	66,447.91	88,000.00	-21,552.09	75.5%
6455.00 - Sound Recordings	79.18			
6400.00 - Circulating Materials - Other	1,122.12			
Total 6400.00 - Circulating Materials	170,649.20	194,800.00	-24,150.80	87.6%
6440.00 - Technology				
6440.HT - Hardware (over \$500)	17,027.08	12,500.00	4,527.08	136.2%
6440.LT - Leased Technology	17,567.56	18,000.00	-432.44	97.6%
6440.PT - Hardware (under \$500)	2,537.92	7,500.00	-4,962.08	33.8%
6440.SW - Software & Online Services	28,429.47	25,000.00	3,429.47	113.7%
6440.00 - Technology - Other	107.69	0.00	107.69	100.0%
Total 6440.00 - Technology	65,669.72	63,000.00	2,669.72	104.2%
6460.LO - Library Operational Expenses				
6460.CM - Communications & Marketing	429.00			
6460.PR - Comm & Mktg - Print	9,250.71	7,500.00	1,750.71	123.3%
6460.CM - Communications & Marketing - Other	9,679.71	7,500.00	2,179.71	129.1%
Total 6460.CM - Communications & Marketing				
6460.IN - Insurance	5,473.00	56,000.00	-50,527.00	9.8%
6460.IF - Flood Insurance	0.00			
6460.IN - Insurance - Other	5,473.00	56,000.00	-50,527.00	9.8%
Total 6460.IN - Insurance	5,473.00	56,000.00	-50,527.00	9.8%
6460.PO - Mailing, Postage, Delivery	563.82	5,000.00	-4,436.18	11.3%
6460.SU - Library Supplies				
64SU.07 - Paper	6,295.95	0.00	6,295.95	100.0%
64SU.08 - Toner	27.81	0.00	27.81	100.0%
6460.SU - Library Supplies - Other	1,561.91	15,000.00	-13,438.09	10.4%
Total 6460.SU - Library Supplies	7,885.67	15,000.00	-7,114.33	52.6%
Total 6460.LO - Library Operational Expenses	23,602.20	83,500.00	-59,897.80	28.3%
6500.00 - Personnel				
6500.EB - Employee Benefits				
6500.02 - NY's Employees Retirement	268,277.00	286,424.00	-18,147.00	93.7%
6500.03 - Social Security - Medicare				
6500.06 - FICA Expense-Social Security ER	86,122.44	0.00	86,122.44	100.0%
6501.00 - FICA Expense - Medicare ER	20,141.59	0.00	20,141.59	100.0%
6500.03 - Social Security - Medicare - Other		159,728.00	-159,728.00	0.0%
Total 6500.03 - Social Security - Medicare	106,264.03	159,728.00	-53,463.97	66.5%
6500.05 - Unemployment Insurance		0.00		
6500.04 - Tuition	1,750.00	0.00	1,750.00	100.0%
6500.06 - Disability				
6500.6A - Contributions NY's Disability	-1,022.94	0.00	-1,022.94	100.0%
6500.6C - Payments to NY's Disability	1,442.11	0.00	1,442.11	100.0%
Total 6500.06 - Disability	419.17	0.00	419.17	100.0%
6500.07 - Workmen's Compensation Insurance	8,068.40	0.00	8,068.40	100.0%
6500.08 - FSA Flex				

Long Beach Public Library

Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar '26	Budget	\$ Over Budget	% of Budget
6500.8A - 125 Administrative Fee	25.00	0.00	25.00	100.0%
Total 6500.08 - FSA Flex	25.00	0.00	25.00	100.0%
6500.09 - Omni	0.00	0.00	0.00	0.0%
6500.9A - Omni Administrative Fee	0.00	0.00	0.00	0.0%
Total 6500.09 - Omni	0.00	0.00	0.00	0.0%
6500.MB - Misc Employee Benefit Expenses - Other	145.38	31,171.00	-31,025.62	0.5%
Total 6500.MB - Misc Employee Benefit Expenses	10,407.95	31,171.00	-20,763.05	33.4%
Total 6500.EB - Employee Benefits	392,741.92	477,323.00	-84,581.08	82.3%
6500.HI - Health Insurance				
6500.EM - Employee Health Insurance				
6500.ME - Medicare Reimbursements	18,266.70	0.00	18,266.70	100.0%
65EM.02 - Employee Contributions	-65,001.85	0.00	-65,001.85	100.0%
65EM.03 - Employee Contributions	374,573.89	0.00	374,573.89	100.0%
65EM.04 - Administrative Fee - Employees	0.00	0.00	0.00	0.0%
65EM.06 - Survivor Health Insurance	-27,423.12	0.00	-27,423.12	100.0%
65EM.05 - Cobra Health Insurance	-17,004.03	0.00	-17,004.03	100.0%
6500.EM - Employee Health Insurance - Other	27,686.98	0.00	27,686.98	100.0%
Total 6500.EM - Employee Health Insurance	311,098.57	0.00	311,098.57	100.0%
6500.RE - Retiree Health Insurance				
65RE.02 - Retiree Contributions	-23,185.95	0.00	-23,185.95	100.0%
6500.RE - Retiree Health Insurance - Other	113,646.63	0.00	113,646.63	100.0%
Total 6500.RE - Retiree Health Insurance	90,460.68	0.00	90,460.68	100.0%
6500.HI - Health Insurance - Other	-4,532.83	601,360.00	-605,892.83	-0.8%
Total 6500.HI - Health Insurance	397,026.42	601,360.00	-204,333.58	66.0%
6500.SA - Salaries				
65SA.NP - Salary Expense-Non Professional				
65NP.01 - Clerical	330,309.15	0.00	330,309.15	100.0%
65NP.02 - Cleaner	112,147.70	0.00	112,147.70	100.0%
65NP.03 - Page	60,377.01	0.00	60,377.01	100.0%
Total 65SA.NP - Salary Expense-Non Professional	502,833.86	0.00	502,833.86	100.0%
65SA.PR - Salary Expense-Professional				
65PR.01 - Librarian	558,667.53	0.00	558,667.53	100.0%
65PR.02 - Library Specialist / Paraprof	177,299.70	0.00	177,299.70	100.0%
65PR.03 - Administration	248,480.66	0.00	248,480.66	100.0%
Total 65SA.PR - Salary Expense-Professional	984,447.89	0.00	984,447.89	100.0%
6500.SA - Salaries - Other	0.00	2,087,953.00	-2,087,953.00	0.0%
Total 6500.SA - Salaries	1,487,281.75	2,087,953.00	-600,671.25	71.2%
6500.00 - Personnel - Other	25.00			
Total 6500.00 - Personnel	2,277,075.09	3,166,636.00	-889,560.91	71.9%
6610.00 - Other Operating & Maint Exp				
6610.AC - Accu Data	9,340.59	11,000.00	-1,659.41	84.9%
6610.CL - Misc Service Charges - CLOVER	34.74	60,000.00	-59,965.26	0.1%
6610.GU - Security Guards	46,979.12			
6610.MI - Other Operating Expenses - Misc				
6270.TR - Travel & Training				
6616.01 - Mileage & Travel	758.50	0.00	758.50	100.0%
6616.02 - Conferences & Training	688.49	0.00	688.49	100.0%
6270.TR - Travel & Training - Other	0.00	6,000.00	-6,000.00	0.0%
Total 6270.TR - Travel & Training	1,446.99	6,000.00	-4,553.01	24.1%
6610.A1 - Bank Charges	0.00	0.00	0.00	0.0%
6610.A2 - Book Drop Contract	5,400.00	0.00	5,400.00	100.0%
6610.B1 - Sales Tax Paid	75.79	0.00	75.79	100.0%
6610.B6 - XXXXProgram Supplies	0.00	0.00	0.00	100.0%
6610.DC - Credit Card Processing	924.41	0.00	924.41	100.0%
Total 6610.MI - Other Operating Expenses - Misc	7,847.19	6,000.00	1,847.19	130.8%
6610.NS - Nassau Library System				
6610.IL - ILS - Integrated Library System	39,635.21			

Long Beach Public Library Profit & Loss Budget vs. Actual

July 2025 through March 2026

	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
6610.NL - Member Library Support	31,029.00	0.00	31,029.00	100.0%
6610.NS - Nassau Library System - Other	-11,557.80	85,000.00	-96,557.80	-13.6%
Total 6610.NS - Nassau Library System	59,106.41	85,000.00	-25,893.59	69.5%
6640.BR - Rent				
6640.PL - Point Rent	34,033.44			
6640.WE - West End Rent	29,947.50			
6640.BR - Rent - Other	0.00	86,000.00	-86,000.00	0.0%
Total 6640.BR - Rent	63,980.94	86,000.00	-22,019.06	74.4%
6610.00 - Other Operating & Maint Exp - Other	595.73	0.00	595.73	100.0%
Total 6610.00 - Other Operating & Maint Exp	187,884.72	248,000.00	-60,115.28	75.8%
6615.00 - Services from Municipality				
6615.01 - Civil Service	15,035.39	0.00	15,035.39	100.0%
6615.02 - Water & Sewer	1,707.50	0.00	1,707.50	100.0%
6615.03 - Sanitation	1,317.00	0.00	1,317.00	100.0%
6615.04 - Fire Alarm	750.00	0.00	750.00	100.0%
6615.00 - Services from Municipality - Other	0.00	18,000.00	-18,000.00	0.0%
Total 6615.00 - Services from Municipality	18,809.89	18,000.00	809.89	104.5%
6640.00 - Facilities				
6640.BM - Building Repairs & Maintenance				
6640.AM - Annual Maintenance Agreements	16,163.19	0.00	16,163.19	100.0%
6640.CM - Custodial & Cleaning Supplies	3,772.77			
6640.CM - Custodial & Cleaning Supplies - Other	6,522.35	0.00	6,522.35	100.0%
Total 6640.CM - Custodial & Cleaning Supplies	10,295.12	0.00	10,295.12	100.0%
6640.EQ - Equipment	0.00	0.00	0.00	0.0%
6640.BM - Building Repairs & Maintenance - Other	8,558.60	45,000.00	-36,441.40	19.0%
Total 6640.BM - Building Repairs & Maintenance	35,016.91	45,000.00	-9,983.09	77.8%
6640.FN - UNDER \$500 furniture/equipment	445.99			
6640.FU - Furniture/equipment	4,058.82	4,000.00	58.82	101.5%
6640.MI - Building & Maintenance	0.00	12,500.00	-12,500.00	0.0%
6640.TE - Internet & Telephone				
66TE.02 - Main - Regular				
66TE.OP - Optimum	3,014.93			
Total 66TE.02 - Main - Regular	3,014.93			
66TE.04 - Point - Regular	1,660.89			
66TE.06 - West-Data Line	1,954.92			
6640.TE - Internet & Telephone - Other	3,276.00	18,000.00	-14,724.00	18.2%
Total 6640.TE - Internet & Telephone	9,906.74	18,000.00	-8,093.26	55.0%
6640.UT - Utilities				
6640.EL - Electricity	56,098.25	0.00	56,098.25	100.0%
6640.EP - Electric - Point	417.17			
6640.EW - Electric - West	418.79			
6640.GP - GAS - POINT	1,155.42			
6640.GS - Gas	7,259.44	0.00	7,259.44	100.0%
6640.UT - Utilities - Other	0.00	70,000.00	-70,000.00	0.0%
Total 6640.UT - Utilities	65,349.07	70,000.00	-4,650.93	93.4%
6640.00 - Facilities - Other	1,237.21			
Total 6640.00 - Facilities	116,014.84	149,500.00	-33,485.16	77.6%
6690.00 - Reconciliation Discrepancies				
Total Expense	2,968,669.58			
Net Ordinary Income	-1,017,642.99	4,070,436.00	-1,101,766.42	72.9%
Net Income	-1,017,642.99	21,500.00	-1,039,142.99	-4,733.2%
		21,500.00	-1,039,142.99	-4,733.2%

FY 2026 Director's Report – April 2026

Tara Lannen-Stanton, Library Director

General Updates

- After Natasha's departure, I took over ordering digital books for Libby. I've been having a lot of fun with it and have been experimenting with different ways to get books to patrons faster using the Cost-Per-Circ licenses. A few patrons mentioned that they got new and popular books faster in April.
- Met with CSEA to formally kick off contract negotiations
- Budget presentations to LBHS PTA, LBMS PTA, Lido PTA, Lindell PTA, and West PTA. More presentations and the budget hearing are scheduled for May.
- Met with our Springshare/PatronPoint rep several times to work on setting up specific pieces of PatronPoint so that Tim could focus solely on the weekly eblasts.
- Items the Library Attorney worked on
 - General
 - Prepared legal confirmation letter for FY 2025 audit
 - Special projects
 - N/A
 - Spending for FY 2026 through 4/30/2026
 - \$3,770 (general)
 - \$0 (special/non-retainer projects)

Compliments and Staff Recognition

- Thanks to Phil (Technology Coordinator) for getting a new print station set up at the Main Library. Everyone found the old one very frustrating and many patrons have expressed their appreciation for how easy the new one is to use.
- Two Librarian Trainees (Michela and Ryan) participated in the Long Beach Middle School Career Fair. A teacher called to thank us for sending Michela and Ryan to Career Day. She said they provided everyone with helpful information about the library and what we have to offer. And that they appreciated having them very much so.
- Story Jams (the twice monthly music/storytime program led by Ms. Ali and Ms. Michela) continues to get rave reviews with one patron saying that they get so excited to sign up for it when registration opens.

Meetings and Trainings

- Internal meetings
 - Programs & Marketing
 - Patron Services
 - Assistant Director
 - Youth Services
- External meetings/events

- o Directors' Roundtable (NLS)
 - o MLD meeting (NLS)
- Trainings/Continuing Education
 - o Nassau Digital Doorway training w/Grace (NLS)
 - o Learning Lab: From Room Reservations to a Reimagined Digital Branch (Springshare)

Director's Report – April-2026

Tara Lannen-Stanton, Library Director

FY 2026 Stats

In-Library Usage

Month	Main	Point	West	Total
July-2025	11,447	381	331	12,159
August-2025	11,404	476	338	12,218
September-2025	10,803	277	416	11,496
October-2025	10,933	289	464	11,686
November-2025	10,121	312	318	10,751
December-2025	8,956	240	437	9,633
January-2026	9,773	278	285	10,336
February-2026	8,666	264	314	9,244
March-2026	10,825	245	341	11,411
April-2026	10,317	316	347	10,980
May-2026				
June-2026				
TOTAL	103,245	3,078	3,591	109,914

Circulation – Physical Items

Month	Main	Point	West	Total
July-2025	11,777	488	217	12,482
August-2025	12,088	505	180	12,773
September-2025	10,649	310	199	11,158
October-2025	10,238	336	204	10,778
November-2025	9,674	404	204	10,282
December-2025	8,624	247	192	9,063
January-2026	9,568	296	182	10,046
February-2026	8,625	234	164	9,023
March-2026	10,055	324	185	10,564
April-2026	9,081	358	150	9,589
May-2026				
June-2026				
TOTAL	100,379	3,502	1,877	105,758

April 2026- Programs Summary

	MAIN-ADULT TOTALS	MAIN-YS TOTALS	MAIN-GEN INT TOTALS	ONLINE TOTALS	POINT LOOKOUT TOTALS	WEST END TOTALS	OFF SITE TOTALS	GRAND TOTAL
Total # of Programs	175	69	3	9	4	17	3	280
Attendance total	1,894	1,547	169	42	47	184	62	3,945
Attendance (In-Person_Adults)	1,712	318	164	14	28	167	60	2,463
Attendance (In-Person_Seniors)	5	0	0	0	9	0	0	14
Attendance (In-Person_Kids)	23	915	5	0	10	17	2	972
Attendance (In-Person_Teens)	0	41	0	0	0	0	0	41
Attendance (In-Person_Parents)	0	273	0	0	0	0	0	273
Attendance (Zoom_Kids)	0	0	0	0	0	0	0	0
Attendance (Zoom_Teens)	0	0	0	0	0	0	0	0
Attendance (Zoom_Adults)	154	0	0	28	0	0	0	182
Attendance (Zoom_Seniors)	0	0	0	0	0	0	0	0
Attendance (Zoom_Parents)	0	0	0	0	0	0	0	0

April 2026- Top Programs

Main- Adult		Attendance
Rhonda Kay and the Backstage Trio	<u>Paid External Presenter</u>	97
Program Type: Music & Entertainment		
Cost for External Presenter: \$800	ROI/CPA	\$8.25
Poetry Open Mic Night	<u>Paid External Presenter</u>	75
Program Type: Education & Lifelong Learning		
Cost for External Presenter: \$800	ROI/CPA	\$10.67
Raphael: Sublime Poetry with Thomas Germano	<u>Paid External Presenter</u>	53
Program Type: Arts & Crafts		
Cost for External Presenter: \$300	ROI/CPA	\$5.66
Main- YS		Attendance
Story Jams!	<u>Staff-Led Program</u>	61
Program Type: Storytime		
Cost for External Presenter:	ROI/CPA	\$0.00
Molly Mouse @ 9:30am	<u>Paid External Presenter</u>	54
Program Type: Music & Entertainment, Storytime		
Cost for External Presenter: \$115	ROI/CPA	\$2.13
Preschool Readiness	<u>Paid External Presenter</u>	43
Program Type: Education & Lifelong Learning, Storytime		
Cost for External Presenter: \$160	ROI/CPA	\$3.72
Fun For All!		Attendance
World Tai Chi Day	<u>Partnership Program</u>	60
Program Type: Exercise, Education & Lifelong Learning		
Cost for External Presenter:	ROI/CPA	\$0.00
Retro Gamers Club	<u>Staff-Led Program</u>	9
Program Type: Games		
Cost for External Presenter:	ROI/CPA	\$0.00
Point		Attendance
Point Lookout Baby Sign Language	<u>Paid External Presenter</u>	19
Program Type: Education & Lifelong Learning		
Cost for External Presenter: \$150	ROI/CPA	\$7.89
West		Attendance
Open Mic Night at West (West End)	<u>Staff-Led Program</u>	27
Program Type: Music & Entertainment		
Cost for External Presenter:	ROI/CPA	\$0.00

Monthly Summary Adult Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	198	<u>1,678</u>	1,429	10	112	39	88
August-2025	184	<u>1,977</u>	1,708	22	81	55	111
September-2025	179	<u>2,315</u>	2,054	9	128	25	99
October-2025	192	<u>2,065</u>	1,791	29	166	41	38
November-2025	181	<u>1,985</u>	1,756	15	119	48	47
December-2025	160	<u>1,667</u>	1,496	17	94	34	26
January-2026	195	<u>1,813</u>	1,498	42	138	64	71
February-2026	171	<u>1,807</u>	1,557	43	130	43	34
March-2026	206	<u>2,735</u>	2,442	28	165	60	40
April-2026	204	<u>2,163</u>	1,894	28	137	42	62
May-2026							
June-2026							
TOTAL	1,870	20,205	17,625	243	1,270	451	616

Monthly Summary Kid Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	62	<u>1,798</u>	1,701	14	15	0	68
August-2025	61	<u>1,754</u>	1,624	10	0	0	120
September-2025	49	<u>1,412</u>	1,278	14	0	0	120
October-2025	55	<u>1,522</u>	1,498	24	0	0	0
November-2025	70	<u>1,851</u>	1,838	13	0	0	0
December-2025	56	<u>1,576</u>	1,333	168	75	0	0
January-2026	68	<u>1,689</u>	1,663	26	0	0	0
February-2026	52	<u>1,330</u>	1,293	21	16	0	0
March-2026	80	<u>1,876</u>	1,863	0	13	0	0
April-2026	66	<u>1,564</u>	1,525	19	20	0	0
May-2026							
June-2026							
TOTAL	619	16,372	15,616	309	139	0	308

Monthly Summary Teen Programs (in-person, online only, hybrid)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	11	<u>146</u>	122	24	0	0	0
August-2025	5	<u>25</u>	25	0	0	0	0
September-2025	8	<u>83</u>	78	0	5	0	0
October-2025	6	<u>37</u>	37	0	0	0	0
November-2025	6	<u>29</u>	29	0	0	0	0
December-2025	5	<u>23</u>	23	0	0	0	0
January-2026	5	<u>29</u>	29	0	0	0	0
February-2026	6	<u>31</u>	31	0	0	0	0
March-2026	5	<u>27</u>	27	0	0	0	0
April-2026	5	<u>22</u>	22	0	0	0	0
May-2026							
June-2026							
TOTAL	62	452	423	24	5	0	0

Monthly Summary Fun For All! Programs (in-person)

Months	Total # of Programs	Attendance Total	Main	Point	West End	Online	Off Site
July-2025	4	<u>152</u>	75	0	7		70
August-2025	6	<u>565</u>	29	0	18		518
September-2025	3	<u>55</u>	41	0	14		0
October-2025	5	<u>173</u>	135	0	38		0
November-2025	5	<u>87</u>	80	0	7		0
December-2025	9	<u>304</u>	49	15	240		0
January-2026	4	<u>41</u>	35	0	6		0
February-2026	5	<u>92</u>	73	0	19		0
March-2026	6	<u>340</u>	331	0	9		0
April-2026	5	<u>196</u>	169	0	27		0
May-2026							
June-2026							
TOTAL	52	2,005	1,017	15	385	0	588

Individual Study Room

Months	Reservations	Attendance Total
July-2025	80	123
August-2025	71	83
September-2025	54	65
October-2025	63	84
November-2025	52	77
December-2025	44	71
January-2026	73	98
February-2026	62	61
March-2026	61	77
April-2026	72	81
May-2026		
June-2026		
TOTAL	632	820

Vinyl Listening Lounge *

Reservations	Attendance Total	VINYL Circulation
40	55	104
40	40	129
41	47	275
30	30	121
21	24	62
26	37	65
30	51	114
20	31	124
50	69	63
16	22	117
314	406	1,174

Meeting Room Reservation

Months	Reservations	Attendance Total
July-2025	8	132
August-2025	7	190
September-2025	10	198
October-2025	11	190
November-2025	9	153
December-2025	10	164
January-2026	7	129
February-2026	8	113
March-2026	12	292
April-2026	14	260
May-2026		
June-2026		
TOTAL	96	1,821

* Opened Oct 6, 2023

Online Resources

Nassau Digital Doorway (eBooks and eAudiobooks-NDD/Libby/Overdrive)

	April-2026	FY 2025 Cumulative	Change from last FY
ebooks	4,605	50,113	7%
eAudiobooks	3,183	31,045	14%
eMagazine	1,241	11,668	30%
eMedia	1	21	-13%
Total	9,030	92,847	12%

Usage of Online Entertainment Services[2]

April-2026	FY 2025 Cumulative	Change from last FY
1,531	26,589	58%

Learning Resources and Research Database Use[3]

	April-2026	FY 2025 Cumulative	Change from last FY
Sessions/Checkouts	96	2,480	-8%

YouTube

	April-2026	Cumulative Total[4]	Change from last FY
Number of views	1,220	11,550	19%
Number of videos uploaded	9	16	

[2] Online entertainment services include Kanopy, Hoopla, Author Talk, Lote4kids, TumbleBooks; providing movies, video recordings, TV shows, eMagazines, eBooks, and eAudiobooks (it was not possible to do a usage breakdown by type)

[3] Learning and resource databases include Learning Express, Consumer Reports, EBSCO databases and Gale databases.

[4] Total number of videos available to view that month

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

Description of Project	Date Started	Initiated/ Requested by	Funding Source	Notes and updates	Status
PatronPoint implementation	11/2025	Director	Operating funds	4/2026 – Tim continued to work on getting the weekly events eblasts configured while I worked with our rep to set up other aspects of PatronPoint like the newsletter signup page. 3/2026 – we moved over to the new PatronPoint platform which has been a bit more challenging than we expected but Tim has been doing a great job learning the new platform while keeping up with the weekly eblasts in the old platform. 2/2026 – we continue to work with SpringShare on configuring PatronPoint to our specifications to improve email communication. SpringShare is in the process of moving us to the new PatronPoint platform which has expanded functionality. 1/2026 – Our first emails in PatronPoint went out in January. While there's still a lot of configuration and tweaking we need to do, the amount of time our Graphic Designer spends on weekly newsletters has been cut in half. Once fully configured, we expect this time to be further reduced allowing him to work on other graphic design and marketing projects. 12/2025 – In Nov 2025, the Library began transitioning from our current email provider (LibraryAware) to a new email provider (PatronPoint) which will allow us to do more targeted and comprehensive marketing. It will also be set up to automatically pull events from our calendar into marketing emails which will reduce staff time spent on manually entering program info in.	In progress
Librarian Trainee orientation, onboarding & training	7/2025	Director	Operating funds	4/2026 – Librarian Trainee meeting scheduled for May. 3/2026 – Librarian Trainee meeting rescheduled for early May due to scheduling conflicts. 2/2026 – no update at this time. 1/2026 – Librarian Trainee meeting scheduled for March 2026.	In progress

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

				12/2025 – With staffing changes and rotations, Librarian Trainee meetings will start in the first quarter of 2026. 10/2025 – Onboarding documents finalized. Monthly meetings with trainees will start in November/December to discuss classes and on-the-job learning. 9/2025 – Department Heads are still working on the items below. 8/2025 – Department Heads are updating onboarding documents. Jenn is speaking to librarians and compiling the list of “things they don’t teach you in library school”. 7/2025 - Jakea and I will be working with the Department Heads and other key staff to develop training guidelines for Librarian Trainees. With Trainees rotating, it’s very important that they all receive the same general information and guidance about the Library’s philosophies. We will also be keeping a running list of “things they don’t teach you in library school” to discuss with Trainees	
Installing a water bottle filler	3/2025	Trustee Tansey	Operating funds	4/2026 – Four plumbing contractors contacted. Memo included in the Board packet. 3/2026 – Jakea is working on scheduling at least 3 plumbers/contractors to get quotes for redoing the water bottle filling station 2/2026 – we’ve been able to obtain a few recommended vendors to redo the water bottle filling station and will be reaching out to those vendors in the next month or so. 1/2026 – still no response from vendor, payment still being withheld. The architect didn’t have a recommended vendor but is looking into it. 12/2025 – still no further response from vendor. Payment still being withheld. I’ve also contacted our architect to see if he can recommend a different company to fix the issues. 10/2025 – waiting for vendor to do another on-site visit to address issues with fountain. 9/2025 – reached back out to vendor regarding issues with fountain.	Reopened

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

				8/2025 – work completed 7/2025 – contractor ran into issue on 6/19 and the installation couldn't be completed. We rescheduled for 7/8 but a new part hadn't come in so the contractor had to cancel. They will reach out once they have the new part to schedule. 6/2025 - installation is confirmed for 6/19 5/2025 – installation scheduled for 6/19 when the Library is closed for Juneteenth 4/2025- Contacted and met with Seaford Avenue Corp.- Plumbing services. They advised that due to the nature of the project, the building water supply would have to be turned off for up to a day which means we would need to close. They are preparing two quotes, one to do during regular business hours and one to do it on a weekend	
Website updates	3/2025	Board of Trustees	N/A	4/2026 – no updates made in April. 3/2026 – some new content has been added to the website and some updates made based on changes to digital services 2/2026 – no update at this time 1/2026 – PMD Librarian Trainee still reviewing for new content 12/2025 – Librarian Trainee rotating to PMD will review new pages and assess again for gaps. 10/2025 – most new pages are live on the website 9/2025 – Reviewing new pages has been pushed back to late October/early November 8/2025 – Graphic Designer completed redesign. Director and Assistant Director will review new pages in September 7/2025 – Librarian Trainees meeting with staff this month 6/2025 - as part of the Librarian Trainees' training, they will speak to staff and write copy for updated webpages.	In progress

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

				5/2025 – PMD is gathering content from different departments for website updates. Some of the changes re 4/2025-The website is being updated by the Programs and Marketing departments to enhance content and usability.	
Congressionally Directed Spending/Community Project Funding for Main Library renovation	3/6/2024	Director	Federal Funds	4/2026 – JC Broderick (environmental review company) is liaising with Nassau County (the Responsible Entity) on the environment review. 3/2026 – still working on the environmental review process 2/2026 – architect is liaising with the vendor for environmental review 1/2026 – completed action plan with the assistance of the construction management company that provided our budget estimate. We needed the estimated number of construction labor hours to complete the action plan. 12/2025 – working with HUD on action plan that will allow us to submit for reimbursements. Architect is working on environmental review. 10/2025 – working on environmental review. No other updates due to federal government shutdown. 9/2025 – contract approved by HUD. 8/2025 – after corrections from ConnectOne Bank (due to merger), the application package has been submitted. Currently waiting for HUD to process 7/2025 – HUD is reviewing all the corrections and additions made to the application package. If everything is approved, all that will be left is having ConnectOne fill out our banking paperwork. But don't get too excited, we're not getting a check for \$2,500,000 anytime soon! This is a reimbursement-based grant that we will draw down as activities are completed.	In progress
Solar panels	8/2023		SAM grant	4/2026 – Grant Disbursement Agreement for one of two SAM grants ready for approval. Memo included in Board packet. 3/2026 – still waiting on approval paperwork	In progress

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

				2/2026 – DASNY requested additional documents which were submitted. We are awaiting approval paperwork. 1/2026 – Grantee questionnaire signed and submitted. Awaiting approval paperwork from DASNY. 12/2025 – working through issues with online signatures for grantee questionnaire 10/2025 – waiting for info from NYS on signatures and processing 9/2025 – NYS still reviewing project documents 8/2025 – NYS requested additional budget information. This was submitted and it's now in review. 7/2025 – NYS approved the scope change for both SAM grants. After signatures from the Board President, the paperwork was completed and submitted.	
<u>Projects completed or on hold</u>					
LBSD Capital Projects list for Main Library			N/A	1/2026 – no update at this time. This project will be put on hold until LBSD is ready to begin formal planning. 12/2025 – We continue to wait. School district capital projects take even longer than Library capital projects. 10/2025 – LBSD Capital Bond (which included the Library's capital projects) was approved by LB residents in October 2025. Now we wait... 9/2025 – No update at this time. 8/2025 – No update at this time. 7/2025 – No update at this time. 6/2025 - No update at this time. 5/2025-No update at this time. 4/2025-No update at this time. 3/2025-No update at this time. 2/2025- No update at this time. 01/2025 – Director & Assistant Director met with LBSD Facilities to review capital projects for the proposed LBSD bond. 11/2024 – no update from LBSD at this time. Facilities review information available in the Board packet for discussion with the Library's architect 10/2024 – no update at this time.	<u>ON HOLD</u>

FY 2026 Special Projects Tracking

For 5/18/2026 Board Meeting

				9/2024 – no update at this time. 8/2024 – no update at this time.	
Purchasing and installing electronic sign at Main Library	Restarted 10/2024	Board of Trustees	TBD	10/2025 – project on hold. I recommend that this project be put on hold until Library Administration can assess the impact of increased materials costs as the purchase, installation, and ongoing costs of an electronic sign would impact the budget as well. 9/2025 – on hold for September/October 8/2025 – Will resume contacting NYS vendors in fall. 7/2025 – will be looking at NYS approved vendors for electronic signs. 6/2025 - requested updated quotes from the other two vendors the Business Manager had been in contact with. 5/2025 – one updated quote of \$43,718 received for a 5' x 8' electric sign. As per procurement policy, the Library must attempt to obtain two more quotes. 4/2025 – reviewed quotes Jill had gotten and reached out to the companies to see if the quotes were still valid or if it needed to be requested. I hope to have quotes at the May 2025 meeting. The lowest of the previous quotes was around \$35,000. 3/2025 – see above 2/2025 - The Assistant Director is getting quotes for masonry work so that an electronic sign could potentially be installed before the Main Library renovation. 1/2025 - The purchase and installation of an exterior electronic sign is not recommended until the masonry/façade work has been completed. Cost to install and then remove is not justified.	<u>ON HOLD</u>



April 2026

Jakea Williamson – Assistant Director

- Contacted plumbers regarding the water bottle filler.
- Continued planning for Summer Reading.
- Met with Adult Services staff to review operations and priorities.
- Updated Adult Services and Custodial staff schedules to accommodate upcoming absences.
- Oversaw notary service appointments to ensure timely and accurate service.
- Provided administrative support to the Business Office, including data entry and invoice processing.
- Supervised collection development activities, including acquisitions and weeding.

Lenora Ashford – Adult Services Librarian II

- Resume assistance has increased in activity. I have adjusted to offering more email appointments to accommodate those who cannot attend existing time slots.
- Attended the Black Girl Book Fair, which featured interviews with amazing authors and creators. This event was held online via Instagram.
- Over the next month, I will be weeding Nonfiction and Graphic Novels to create more space.
- Patrons have been asking for additional spaces to take phone or video calls. Since the ISR is not always suitable, I have recommended the area near the circulation desk during quieter times.
- Museum passes are being updated as they expire. The glitch involving the Guggenheim has been resolved.

Philip Boccia – Systems Librarian

- The Tech Guy program has picked up, as expected, with warmer weather.
- The new Pharos release station has been set up, configured, and deployed. Feedback so far has been overwhelmingly positive.
- The Pharos Android app has been updated to fix an issue where the camera icon was not appearing to scan QR codes on printers.
- Spoke with Tim Driscoll regarding the “AI and the Law” program; unfortunately, he is unavailable to present until September or October due to his schedule.

Ron Carroll – Patron Services Librarian

- Managed Interlibrary Loan services, including processing holds, contacting patrons, and returning materials.
- Approved orders for adult DVDs, CDs, and audiobooks.
- Led an online presentation on Gale Academic OneFile.
- Hosted an open mic event at the West End Branch.
- Updated collections by reclassifying items from “New” to general circulation.
- Promoted programs through flyers and patron registration (in person and by phone).
- Provided event setup and general maintenance support at the West End Branch.

Nicole Menzzasalma – Librarian II

- Distributed wild grape trees for Arbor Day.
- Met with John McNally at Magnolia Center to review the raised beds for the community garden. The city will rebuild the beds, install a rain barrel, and provide access to a tool shed with a new lock. I also contacted the LB Garden Club for donations and planting ideas. The garden is expected to be ready for planting by mid-May.
- Reopened and restocked the Seed Library. Special thanks to LB Garden Club volunteers for helping pack and label seeds. Karen Cho and I also created a promotional video announcing the reopening of the Seed Library and Propagation Station, which received an enthusiastic community response.
- Coordinated the LBPL 3rd Annual Making Waves Poetry Festival, which welcomed more than 200 attendees throughout the weekend for workshops, mini open mics, networking opportunities, engagement tables, and the evening open mic. Special thanks to Sarah Siegel for assistance with festival planning, and to Karen Cho, Tim Dupont, and Papia Mia for their support throughout the weekend.
- Continued adult fiction collection development, weeding, and shifting projects.
- Led and coordinated programs including Teen Night, Chair Yoga, Albums & Asanas, Tea & Tangles, and Books & Bagels.

- Scheduled upcoming Beach Yoga & Meditation sessions, exercise programs for July–December, Summer Reading Club events, and America 250 programming.

Ryan Ristuccia – Library Trainee

- Continued adult reference desk duties.
- Planned the film schedule for June.
- Created marketing materials for April film programming.
- Ordered new media for the library.
- Completed LibraryCalendar duties for April.
- Continued monitoring the Library of Things.
- Ordered new portable cases for Blu-ray players and an additional sewing machine for the Library of Things.
- Assisted with sign-in for adult exercise programs.
- Scheduled bicycle drop-off for the new Bike Borrow Program.
- Assisted at the children’s desk when needed.
- Helped with the Ask the Tech Guy program.
- Added puzzles to the Library of Things.
- Appeared in several videos for social media.
- Began planning a Mario Kart tournament with Jake.
- Attended Swank and Kanopy webinars.

Board Report April 2026
Programming and Marketing Department
Sarah Siegel, Head of Programming and Marketing



Along with the proverbially showers, April brought with it our Poetry Contest and Festival, as well as a surfeit of other programs and events!

MARKETING

- *Channels* newsletter and our Library flyers remain our most popular and successful methods of communicating our program offerings to patrons.
- Design materials were completed and are on display to promote both National Library Week and the upcoming Budget Vote. Materials include banners, posters, flyers and bookmarks. Also planned are testimonials from patrons promoting Library services to be used on social media. Summer Reading materials are close to completion!
- Tim DuPont has been working to transition our Weekly eblast from Library Aware to Patron Point. You may well have noted some differences in design and appearance in recent weeks. We are hoping that this new platform makes interfacing the eblasts and the calendar a more seamless process. Also to come are targeted messages to patron interested in certain types of programs and events.
- Library materials such as banners, small posters and counter cards promoting events and services have been shared for display at local businesses and at the branches. These types of materials are distributed frequently by the PMD on our forays into the community. The poster printer allows us great flexibility in creating a variety of promotional materials for display both inside and outside of our building, and is in constant use!
- As we attempt to attain our goal of increasing the number of postings across all of our active social media accounts and improve engagement across our social media sites, we are learning the importance of an organized, thematic, and strategic approach to social media content. Effective social media posts should build community, increase brand awareness (who are we and what do we do), push patrons to our website, improve patron satisfaction and generate enthusiasm for the Library.

Our social media footprint is expanding. Digital outreach including the strategic creation and scheduling of content across Facebook, Instagram, TikTok and YouTube to highlight upcoming programs, author talks, and cultural events is receiving attention. The visually engaging graphics and copy help to promote attendance, with a focus on boosting community awareness and participation. Video content showcases the vibrancy of library life—highlighting our evolving role as a cultural, educational, and artistic hub in Long Beach. From live music and art installations to emergency preparedness and public

services, the department has aimed to enhance public engagement and reinforce the Library's identity as an integral and dynamic presence in the community. These initiatives not only support increased event attendance, but also strengthen our online visibility and community connection which will continue to grow under pinpointed marketing guidance.

We continue to experiment with various ways to improve staff participation in posted content. We also hope to see greater staff involvement in content creation. As we grow our social media presence by posting quality content regularly to both Instagram, Facebook, and Tik Tok, please make sure to follow us on our social media accounts, and please comment, tag, and repost! In this way, we build followers and increase engagement.

- As our programs continue to grow in number and popularity, nearly all of our programs function at capacity. Patrons who register and then do not attend are always a dilemma for the department. We have added a **“Don’t be a no-show!” statement** to some of our most popular programs’ registration page. *Don't be a no-show! If you find you are unable to attend a class for which you are registered, please remember to cancel your registration! Many of our exercise classes are filled to capacity. Cancelling allows a patron on the waitlist to attend.* **We have noted an increased number of cancellations, allowing waitlisted patrons the opportunity to participate.**

Additionally, we have initiated **new attendance policies** for exercise/health and wellness programs designed to eliminate unregistered patrons from participating in classes which are at capacity. All exercise/health and wellness offerings will now prioritize Long Beach residents, and sign in will be required for both registered and walk-in participants.

- In keeping with our goal to broaden our reach by pushing some of our programs outside of the Main Library building, we continue to scout community venues/establishments. Expanded programming at Point Lookout and West End branches has proved successful. Program flyers are readily available at both branches. Bright Eye recently opened a private room on the second floor which will be an ideal spot for off-site programs. The newly established **Barrier Brewing Company** expressed an interest in collaborating and played host to the most recent Vinyl Club meeting. Another very successful meeting of our **Silent Book Club** (more than 20 attendees again this month!) was held at **Barrier Beets**. They will continue to host this program on a monthly basis increasing the Library's visibility in the community! We are searching for additional venues, especially those interested in hosting during the busy months of summer. Many programs will **return to the beach in May**, and a new **Audible Book Walking Group** will meet on the Board Walk.
- The digital banner display device is wonderful! It enables us to display our banners and other PR materials digitally, eliminating the cost of printing, and is a largely sustainable publicity option. In addition, we are able to use the device much more frequently for promotional purposes.
- Our sandwich boards display attractive schedules of upcoming weekly programming all designed and printed in-house on the poster printer!
- Program information was shared with *The Long Beach Herald*, *Newsday*, *News 12* and the Town of Hempstead.

APRIL PROGRAM HIGHLIGHTS

Our **2026 Long Beach Public Library Poetry Contest** deadline arrived on March 31st. The contest was open to poets ages 5 and up. Prizes will be awarded in three categories: Kids under 12 yrs, Tweens and Teens 12-18yrs, and Adults 18+ yrs. Winning poets were announced and shared their work at the **Making Waves Poetry Festival Open Mic** on **Saturday, April 12th @ 7pm**. The **Poetry Festival** on **Saturday, April 12th** and **Sunday, April 13th** was a resounding success attracting a bit over 200 participants from the Long Island poetry scene! Featured were poetry and writing workshops, readings and open mics for poets and songwriters. Of particular interest was the **Making Waves Open Mic** hosted by Nassau County poet Laureate Alan Semerdjian. Sixty poets read or recited their work backed and encouraged by Alan and his band!

Long Beach Library Poetry Contest 2026 Winners:

- Kids 12 and Under – Kylie McDonnell, *Under Pressure*
- Teens - Alexis Wu, *Love Language*
- Adults - PJ Arroyo, *The Bird Song*

Below is the complete program and event slate encompassed by this year's festival:

Wednesday April 8th

Shore Poets Open Mic Kickoff

Saturday, April 11th

11am-5pm

Poetry Workshops Saturday

Table Displays, Networking, Featured Poets, Mini Mics

Ekphrasis Free Verse Writing Workshop with Paula Curci, former Nassau County Poet Laureate

Writing from the Heart with Gary Jansen

From Basho to Virgilio-Exploring Haiku, Senryu, and You with Eric Hafker

From Preamble to Poet Workshop with Andre "Uncle Dre" Williams

6:30-9:30pm Making Waves Open Mic with Alan and the Band

6:30-9pm

Making Waves Poetry Festival Open Mic with Nassau County Poet Laureate Alan Semerdjian and musical friends.

Sunday, April 12th 1-5pm

Poetry Workshops

The Poet's Craft with Mindy Mangot

Finding Your Voice: A Poetry & Journaling Workshop with Nicole Menzzasalma

Senses Poetry Workshop with Dana Monti

In keeping with the poetic theme, **Professor Thomas Germano** presented a lecture entitled **Raphael: Sublime Poetry** on **April 14th at 7pm**. This lecture featured the Metropolitan Museum of Art's first comprehensive exhibition on Raphael (1483-1520) in the United States. Running through June 28, 2026, the exhibit brings together more than 200 of the artist's greatest masterpieces and rarely seen treasures. A peer of Michelangelo and Leonardo, Raphael is amongst the greatest artists to shape the history of art. More than 75 people attended!

Rhonda Kay and the Backstage Trio performed on **Sunday, April 19th** to a packed Auditorium.

Rhonda and her band offered a wide range of songs from the American Song Book to jazz, pop and Broadway favorites. Patrons were quite literally dancing in the aisles!

Earth Day Program collaborations hosted by **Long Beach Arts Council Modern Pop Art Experience, April 22** and **Upcycled Terrariums, April 23** were popular.

In addition, a lecture by Long Beach resident **Joel Greenberg** based upon the book ***The Blue Mind: The Positive Effects of Living on or Near the Water*** by Wallace J. Nichols. The topic explored the positive scientific aspects of living near the water. The science seems to prove the benefits to be had from living near the water!

I would like to take the opportunity to comment on the important role our various **Book Clubs/Discussion Groups** play in our program offerings. At last count, we had a total of 8 active book clubs. We recently added a group at the **Point Lookout Senior Center** and an **AudioBook Walking Group** which meets on the Boardwalk bringing our new total to 10 groups! Why are book groups so important to our Library culture? It's easy to assume it is because library users love to read, however I would argue the deeper reason is that these groups give people the opportunity to connect with others through their shared love of books. Books provide the platform for folks to talk about topics they might otherwise never have broached, to broaden viewpoints, and expand horizons.

NEW, NOTABLE, AND COMING SOON

Library of Things ...The Bicycles are coming!

The New York State Department of Transportation's Statewide Mobility Services Program has identified us as a perfect candidate for its new Bike Borrow Program. This program was launched to help give free refurbished bicycles to disadvantaged communities across the state. Another goal of the program is to help promote bicycles as a viable transportation alternative to improve the states air quality. The program has already been launched in a few libraries across Nassau and Suffolk including Peninsula Public Library and Comsewogue Public Library. The program has been integrated with these libraries' Library of Things collections successfully. Borrowing a bicycle would work the same as borrowing any other item from our Library of Things. The only difference is that the borrower must be 18 years or older, and they would have to sign a waiver created by our library's legal team. We expect to have the bicycles no later than May 1st along with all necessary documentation and permissions.

ON THE HORIZON

Marketing and PR materials in support of the upcoming Budget Vote are on display in various locations throughout the Main Library, West End and Point Lookout Branches. Banners, flyers, infographics, and patron testimonials will be displayed and posted on social media platforms emphasizing all the Library has to offer!

Materials to promote the **Summer Reading** programs and **America 250** are nearing completion and will be displayed following the Budget Vote.

May 3rd Walking Tour with Joel Greenberg

If it's May, it's Cabaret, Saturday, May 9th, 7:30pm Stephanie Nakasian & Special Guest

A celebration of **Juneteenth Program** will feature Long Beach resident **Norris Knight**. Mr. knight will speak about his personal experiences as an active member of the Civil Rights Movement with Dr King and other leaders of the movement.

Summer Reading Kick-off Concert, June 29th at 7pm will feature the **Banjo Rascals** playing patriotic and folk favorites.

The upcoming summer schedule is packed with Summer Reading programs, America250 themed offerings, and programs on the Beach! We are looking forward to an exciting and successful summer!

- Quick Books: Daily updates as needed for Purchase Orders
- I continued working on cleaning out the shelves and cupboards at the circulation desk.
- I ran the High Holds List Weekly in April and needed books were ordered by Mr. Stein.
- Covered Circ Desk breaks and various short-staffed shifts due to last minute call outs.

Ron Carroll: Librarian

- Fulfilled responsibilities as ILL Librarian
- Handled and reviewed orders for Midwest media for both adult services and youth services before sending to Russell for ordering
- Covered Circ Desk breaks when short staffed
- Performed regular duties at the Adult Ref Desk as assigned
- Performed regular duties at the West End Branch as assigned
- Created events in the online calendar and requested that flyers be created for them.
- Printed out flyers, and posted them around both West and Main, to promote upcoming events in the West End Branch.

Russell Stein: Full Time Clerk

Baker & Taylor Alternative Project- [Ongoing]

- Amazon Book Ordering & other vendors has been greatly expanded due to B&T closure
- Looking into new Vendors & exploring options with current vendors

Desk coverage

- Worked 1 Saturday
- Various desk times as needed

Projects/Collection Management

- Full Catalogue Collection Review- [In-process]
- CY 2025 Report

-2025 Annual Report

Office Work/Regular Workflow

- Amazon Book Ordering [Current Primary Book Supplier]
 - Review Delayed Shipping & Amazon flagged issues
- Ingram Book Ordering (Paused ordering due to delays in shipping)
 - Help tracking Outstanding Orders & Resolving Missing Shipments
- Midwest Tapes Media Ordering [Current Primary Media Supplier]
- Receiving & Distributing Library supply orders & mail
- Generated Monthly Reports

Diane Dudderar: Full Time Clerk

- Handling the paperwork involved with the Amazon Book shipments for tracking and billing purposes
- Daily processing of new Books and DVDs for Adult Services
- Fill in for Circulation Desk Coverage as needed

Kyra Hernandez: Part Time Clerk

- Covering Amazon Books as needed to aid in expedited book processing
- Continuing Processing Youth Services Materials as needed
- Serving as a backup for Amazon Receiving & Distributing Library supply orders for Mr. Stein.
- Covering Circulation Desk Breaks as needed

Rafael Hernandez: Librarian Trainee

- Wrote library budget comparison project as requested By the Library Director which contains A References for Library Budgets Excel file: it contains the source information for every row in the spreadsheet.



PATRON SERVICES APRIL 2026

Submitted by Jennifer Firth, Department Head

Patron Services (Technical Services) Office				
FY 26	# Items ordered	# Items Received (B&T Only)	# Items Entered	# ILL Items Received
July	1,064	229	568	9
August	826	264	492	4
September	736	222	441	16
October	751	36	419	17
November	300		434	12
December	451		492	10
January	624		814	6
February	475		517	6
March	568		624	7
April	613		457	12
May				
June				
FY TOTAL	6,408	751	5,258	99

Circulation Desk (All Long Beach Library locations)					
FY 26	# Patron Check-Outs	# Items Checked-Out	# New Library Card Accounts Opened	# Holds Filled	# Print Jobs
July	1,434	12,530	171	1,777	643
August	1,526	12,810	166	1,897	883
September	1,257	11,192	127	1,590	662
October	1,299	10,800	124	1,591	807
November	1,189	10,310	115	1,593	774
December	1,017	9,071	129	1,310	521
January	1,279	10,030	137	1,246	631
February	1,104	9,023	103	1,010	649
March	1,269	10,573	107	1,762	530
April	1,228	9,599	83	1,632	775
May					
June					
FY TOTAL	12,602	105,938	1,262	15,408	6,875

Statistics compiled by Russell Stein

Meetings and Webinars Attended by Patron Services Staff

Jennifer Firth, Head of Patron Services/Librarian

04/21/26 Attended the Mandatory "How to Open or Close the Building in the absence of a custodian Mtg.

04/21/26 NYSATE Dept of Transportation "Bike Borrowing" Webinar

Ron Carroll, Librarian

Russell Stein

04/15/26 Youth Services Major Manga Preview- Zoom

04/15/26 Long Beach State Report Meeting

Diane Dudderr

None

Raphael Hernandez

4/01/26 WebJunction: Building Authentic Relationships with Underserved Communities Webinar

PROGRAMING DONE BY PATRON SERVICES STAFF

Jennifer Firth, Head of Patron Services/Librarian

04/16/26 Tummy Time Program (Presenter)

Ron Carroll, Librarian: See Adult Services Report

Raphael Hernandez

April 2026 assisted with "Tech Guy" program on Wednesdays

OTHER DUTIES AS ASSIGNED

Jennifer Firth: Librarian

- Made a photo essay for the library Director of several aspects of the behind the scenes details of Patron Services for inclusion in the Libraries Budget Presentation.
- Spent 2 Friday mornings at West End Branch evaluating and cleaning out the back room
- Continued Training of new Parttime Clerk; Skyla Simshauser; who started on March 12th. Ordered shelving, Game storage system, and small bins. Spoke to Tara about replacing the card table in the children's play area with child sized table and chairs which she ordered.
- Management of work schedules for the Patron Services Staff
- I have been using my newly learned data entry skills for the Sierra circulation data base and discovering its intricacies.
- I have reconciled the Ingram book order with packing slips and invoices and turned them over to Jakea Williamson for the next step toward payment.
- I finalized the "Missing" two outstanding Ingram invoices due to a "missing carton of books". Our request for credit to our account has been applied. The invoices were turned over to The Library Director for inclusion in the bills for the month.
- I continue with unboxing and checking packing slips for the Amazon book shipments.
- I continue to be heavily involved in covering both Ingram and Amazon New Books as needed.
- I Continue doing assigned Saturdays in the Youth Dept. and Tuesday nights as needed.
- I Continue doing my assigned Tuesday night shift on the Adult Refence Desk as needed. Ms. Blau and I continue coordinating coverage for this shift based on programing needs.
- Continued Oversight of the Online Library Card Applications
- I have taken on Patron/Other Library billing issues. I have asked that the library lawyer draw up a form letter

Youth Services Department Monthly Report April 2026

Alexandra Blau – Head of Youth Services

<i>YS Room Walk-In Attendance</i>				
	Kids	Teens	Adult	Total
July	921	197	847	1965
August	1023	209	942	2174
September	790	160	793	1743
October	951	121	977	2049
November	1,049	171	1,059	2279
December	857	199	942	1998
January	1035	301	999	2335
February	938	144	943	2025
March	1127	194	1301	2622
April	998	238	1027	
May				
June				
FY TOTAL	<u>1834</u>	<u>1596</u>	<u>7502</u>	<u>9830</u>

<i>Grab & Go Craft Kits</i>		
	Types	Kits
July	12	431
August	17	601
September	6	256
October	8	347
November	17	490
December	7	422
January	14	267
February	6	209
March	16	291
April	11	299
May		
June		
FY TOTAL	<u>114</u>	<u>3428</u>

Department Head Report:

For West End Storytime, I read *How to Hug a Pufferfish*, a great lesson in physical boundaries. The children colored mermaid bags with their grownups. Michela and I rocked out to rabbit themed songs for our Story Jams session around *The Rabbit Listened* by Cori Doerrfeld, a picture book about empathy, loss, and the power of listening. We

were very excited to celebrate National Library Week with the title *Book! Book! Book!* by Deborah Buss.

A local author visit with Christie Allen was held on April 18th. She told the audience about her inspiration for her book *“Earth to Andromeda: Hurtling Towards Calamity”*. This is a humorous and uplifting story with an anti-bullying message. We encouraged students asking for volunteer hours to attend this author talk, but unfortunately we did not get the turnout I hoped for. In honor of Earth Day, I also led a Hand Print Craft on the 18th. The kids used recycled paper from withdrawn library books in blues and greens to symbolize the earth with this handprint craft.

An exciting addition to our Monthly Mommy Mixer this month – A DAD! All caregivers – moms, dads, nannies – are welcome to join us for coffee, tea, and discussion.

On the adult side, there was a great turnout for our Silent Book Club session that coincided with spring break. We had many new faces – particularly from educators who may have been too tired to check out a session after work. I discussed with Margo, our gracious hostess, about what she would like to do once the volleyball and beach crowds descend. For our June, July and August meetings, we will move to the beach and return to Barrier Beets in the fall.

Adult Craft – Pressed Flower Coasters – With an inspirational message of “Bloom Where You’re Planted” crafters used pressed flowers and decoupage to create their own masterpieces.

Vinyl Collectors Club – In honor of Women’s History Month, our club celebrated female performers and songwriters. As pictured, we had a very special guest DJ, who joined his father Scott C. to play his favorite Bluey record.

Albums and Asanas – We celebrated the release of Harry Styles new album *Kiss All the Time, Disco Occasionally*.



Winner of March Madness Prize



Amelia Loves the Library!



Vinyl Collectors Club – April 2026



DJ Teo and dad Scott



Earth Day Craft



Earth Day Craft



Adult Craft – Floral Coasters



Adult Craft – Floral Coasters



West End Storytime and Craft

Tanya Suarez-Matos, Librarian III, Youth Services, April 2026 report

- Attended continuing education webinars.
 - Long Island Library Resources Council (LILRC) - Judy Blume: A Life, with Author Mark Oppenheimer
 - Booklist - Sunny Summer Reading
 - Niche Academy - Igniting the Brain: How Neuroarts Can Transform Your Library and Your Well-Being
 - Long Island Library Resources Council (LILRC) - Access Without Barriers: Rethinking How Libraries Support Learning for Every Patron
- Onboarded a new Adult Services Page, Kountess Elrod.
- Interviewed four (4) teen volunteers.
- Made homebound visits.
- Ordered bulk craft supplies for the Youth Services Department.
- Created and published Channels Jr. monthly newsletter.
- Created the monthly Youth Services slideshow display.
- Updated the art on the Youth Services Art Gallery wall with paintings by the children who attended Messy Art Painting.
- Held Adult Services' programs and crafts.
 - Craft Clutch
 - True Crime Book Club
 - "Home of the Happy: A Murder on the Cajun Prairie" by Jordan LaHaye Fontenot
- Held Youth Services' programs and crafts.
 - Messy Art for Your Baby
 - Footprint Flower Bouquet Prints
 - Messy Art for Tots
 - Painting
 - Crepe Paper Art
 - Messy Art
 - Dropper Paintings
 - Color Your Own Doodle Kite Craft
 - Drawing Club x 2
 - Tween Craft
 - Iron On Patch Pouches

Patricia Matthews – Board Report – April 2026

Teen Volunteers.

“Our teen volunteers, under Karen Cho’s direction, created an engaging post promoting their Homework Help Afterschool Program on our LBPL Instagram page .

Kudos to Co-workers

Karen readily accommodated her schedule and worked her 'magic' to excite our teens while filming their Instagram post.

- Created an Interactive Budget Comparator: a web-based dashboard that allows any user to explore the budgets. It can filter data by library type, minimum population, minimum budget, etc... The dashboard includes interactive charts and graphs. Everything updates live as you adjust the filters.
- Covered Point Lookout Branch on assigned Thursday
- Assigned Reference Desk Duties
- Assigned Circulation Desk Duties
- Assigned to help with the "Tech Guy" Program
- Continuing Libraries Magazine intake recording and processing and is in the process of cleaning up the tracking database for all magazines
- Assisted in Spanish Language Translation with random patrons needing translation help.
- Continued with book repairs

Jake Cohen – Youth Services Librarian Trainee – April Report

- **Programs:** In April, I led Lego Club, Jr. Gamers, Pokémon Club, and Playdough Playtime. For Adult Services, I screened the film, *Point Blank* for Film 101, and the documentary *Every Body* for LGBTQ Cinema.
- **Displays:** In honor of Dog Appreciation Month, I curated a dog-themed book display for the YA/Teen Space in Youth Services. Also, I curated book displays for Poetry Month, baseball & softball season, and Earth Day.
- **Weeding:** This April, I weeded the YA Graphic Novel collection.
- **Continuing Education/Professional Development:** This past month, I attended three CEU programs. I attended via Zoom Access Without Barriers hosted by LILRC, The League of Women Voters: Sharing Our History, Defending Democracy, and Educating Voters hosted by the LILRC, and Youth Services Major Manga Preview hosted by NLS.

Michela Christianson
Youth Services Librarian Trainee
April 2026 Monthly Report

Collection:

- Brainstormed ideas for moving around J FIC/Middle Grade section to allow for a display shelf
- Assessed Babysitter's Club and Diary of a Wimpy Kid rack for missing items and replacements
- Rectified lost and paid records per Russell's instruction and replaced titles

Professional Development:

- 4/8: Attended Creating Interactive Storytimes with Music, Play, and More webinar screening @ NLS

Programming:

YS:

- Held sign-in for weekly programs
- String Tuning – 1 adult attendee this month on 4/14
- 4/6, 4/20: Pokémon Club
 - o Jake and I held our first session(s) of Pokémon Club this month! We had three ambitious Poké trainers for our first session, one of whom beat me at the game! Ryan graciously stepped in for me in on 4/20, and his Poké knowledge (as well as Russell's) has been indispensable to Jake and I.
- 4/9, 4/23: Story Jams – this month's themes were Bunnies (4/9) and Library (4/23)
- 4/25: Book Bouquets
 - o Eight very excited kiddos joined me for a fun Saturday afternoon craft to celebrate National Library Week! We crafted bouquets of flowers with book-blooms and decorated toilet paper tube vases. Parents in attendance expressed gratitude that this craft was appropriate for multiple age groups in that it challenged dexterity at various levels and provided opportunity for creative expression while teaching step-by-step direction following.

Programming (cont'd):

Adult:

- 4/16: Coffee Filter Flowers (Point Lookout) – 6 crafters
- 4/22: Coffee Filter Flowers (West End) – 3 crafters

General/misc:

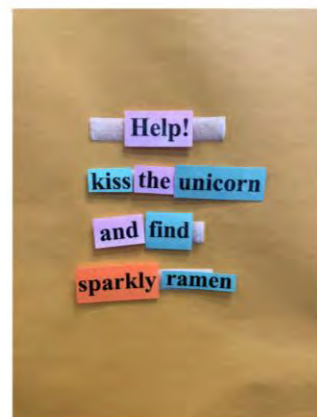
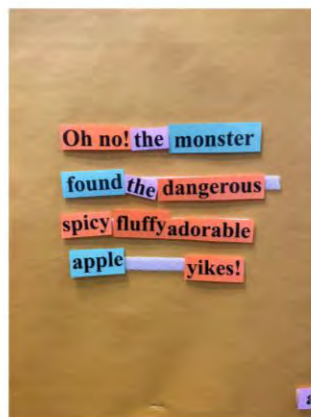
This month, I assembled my very first monthly display board at the entryway of the department! I heroically refused any help and learned quickly that doing the display board is definitely a two-person job. In honor of National Poetry Month, Ali conceptualized an interactive magnet-poetry-style board. We secured the words and some blank poetry spaces with velcro and let the kids express themselves! Some of my favorite poems are pictured below, as well as some photos from my Book Bouquet craft on 4/25.



Me: "Say the silliest word you can think of!"
Them: "UNDERWEAR!!!!!!!!!!!!!!!"



"What's your favorite treat of all time?" "Dunkin' Donuts!"



FROM: Tara Lannen-Stanton, Library Director

TO: Board of Trustees

DATE: May 18, 2025

SUBJECT: DASNY Project 29424 GDA Resolution

This is the last step to receive the final paperwork and approval to move forward on DASNY Project 29424 to expand our solar panel system at the Main Library. This is the first of two SAM grants being processed to expand our solar panel system at the Main Library. There will be another resolution once the second one is processed.

As a reminder, SAM grants are reimbursement-based so the Library will pay upfront and be reimbursed upon submission of paid invoices.

It is requested that the Board approve this resolution.

RESOLVED, that the Grant Disbursement Agreement between the Dormitory Authority of the State of New York (DASNY), as Grantor, and the Long Beach Public Library, as Grantee, in the amount of \$100,000 for “Solar Panel Project” (Project ID 24924), to be executed by the Library Director on or about June 1st 2026, is hereby ratified and affirmed.

FROM: Tara Lannen-Stanton, Library Director
TO: Board of Trustees
DATE: May 18, 2026
SUBJECT: Replacement of Water Bottle Filling Station

Since the installation of the current water bottle filling station, the library has received multiple complaints from both patrons and staff. The primary concerns include:

- The unit is installed too high
- The water is not sufficiently cold
- The water pressure is too low
- Patrons have requested the return of a traditional bubbler, as not all users have bottles

Due to these ongoing issues, we are seeking to replace the current unit with a new water bottle filler that includes a bubbler.

We have contacted several companies to obtain quotes:

- **Connelly & Sons (East Meadow)** – Visited the library on April 30, 2026, and provided a quote
- **Skaggs Walsh (Suffolk)**– Confirmed they do not service our area
- **Schumacher & Farley (Jericho)** – Contacted May 6 and May 12 with deadline to respond by Friday May 15th.
- **Order-A-Plumber (Point Lookout)** – Scheduled to assess the unit on Monday morning

In order to get the replacement fountain/water bottle filling station scheduled as soon as possible, it is requested that the Board pre-approve the lowest responsible bidder once all quotes are obtained by the deadline given to vendors. All these plumbers have worked with libraries before and were recommended by those other libraries. A follow-up memo on final quotes will be prepared for the June Board meeting.

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